

B813071 - Transparency Unit

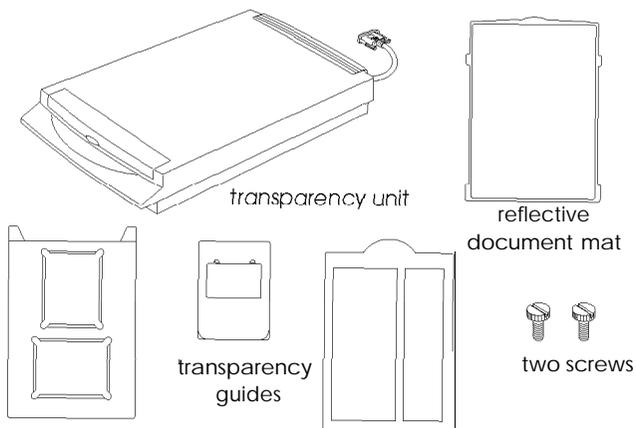
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Using the Transparency Unit

When installed on your scanner, the transparency unit provides high-quality, full-color scanning of transparencies and slides. Also, once you install the transparency unit, you can leave it in place when scanning normal reflective (paper) documents.

Unpacking the transparency unit

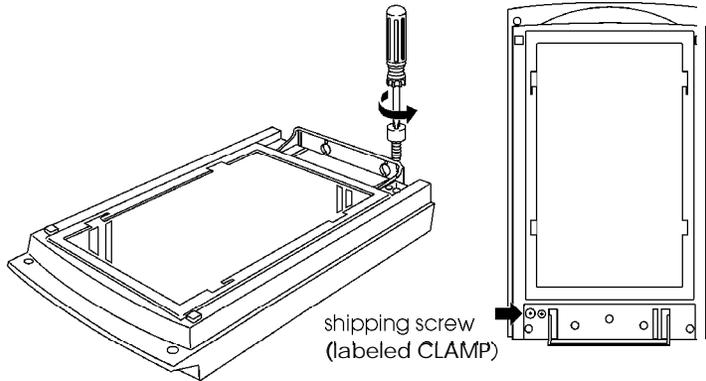
When you unpack your transparency unit, make sure you have all the items shown below and that none has been damaged during shipping. Contact your EPSON dealer if any item is missing or damaged.



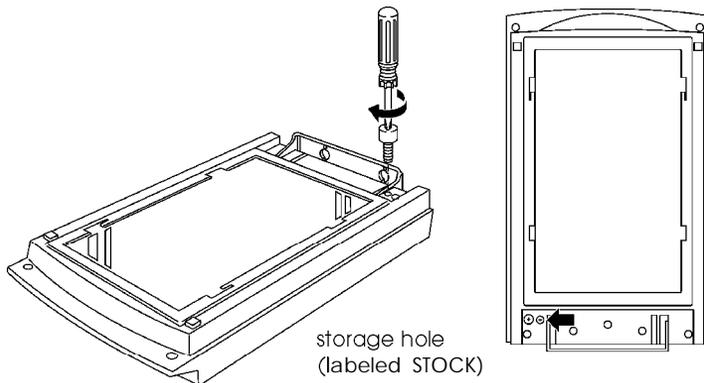
Removing the shipping screw

To prevent damage during shipping, a shipping screw is attached to the transparency unit. Follow the steps below to remove this screw before you install the transparency unit.

1. Turn the transparency unit so the glass side faces up.
2. Remove the screw as shown below.



3. Insert the screw you just removed into the storage hole as shown.



Note:

Before transporting the scanner, you need to remove the transparency unit and reattach its shipping screw. You can attach the shipping screw only when the transparency unit's lamp assembly is in its home position. To move it to its home position when the transparency unit is attached to the scanner, close the transparency unit, turn on the scanner, and then turn it off.

Installing the transparency unit

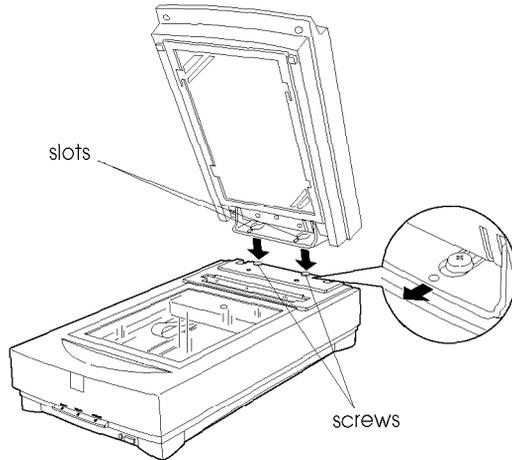
Follow the steps below to install the transparency unit on the scanner.

Note:

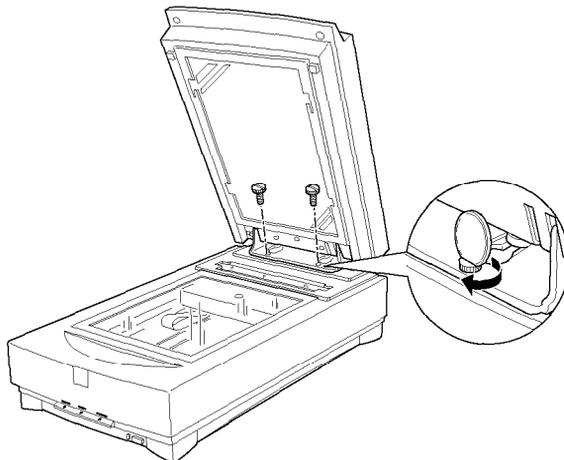
You cannot have the automatic document feeder and the transparency unit installed on the scanner at the same time.

1. Make sure the scanner is turned off, and unplug the scanner's power cable.
2. Remove the scanner's document cover by holding the cover behind the hinge and lifting the back of the cover straight up as shown on page 2-6.

3. Locate the two screws at the back of the scanner and slide the slots on the transparency unit forward underneath these two screws.

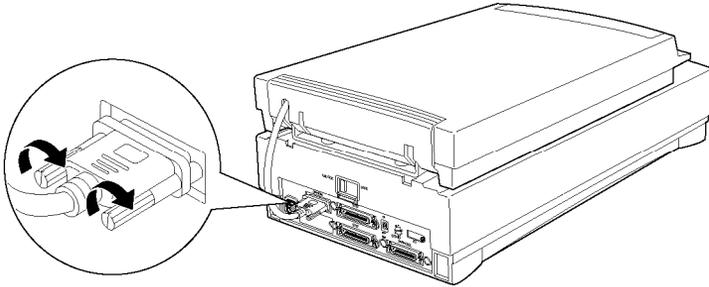


4. Insert the two screws provided with the transparency unit into the holes in the scanner as shown below, and then tighten the screws with a coin.



5. Close the transparency unit.

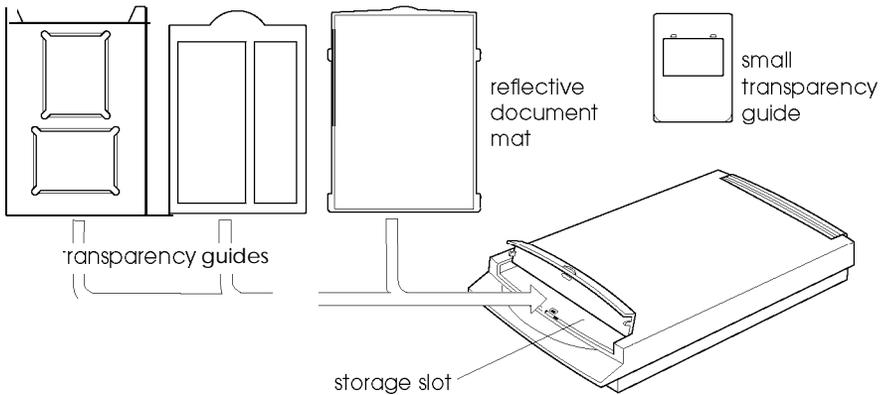
6. Connect the transparency unit's cable to the option connector on the scanner. Then reconnect the scanner's power cable.



Storing the transparency guides and reflective document mat

As shown on the next page, the transparency unit comes with three transparency guides for scanning transparencies or slides and a reflective document mat for scanning normal paper documents. To use the transparency guides, see “Positioning transparencies and slides” on the next page. To use the reflective document mat, see “Scanning normal (reflective) documents” on page 3-11.

When you are not using the reflective document mat or the large transparency guides, you can open the storage slot cover and insert them into the storage slot for safekeeping. Do not insert the small transparency guide; you may have trouble removing it.



Positioning transparencies and slides

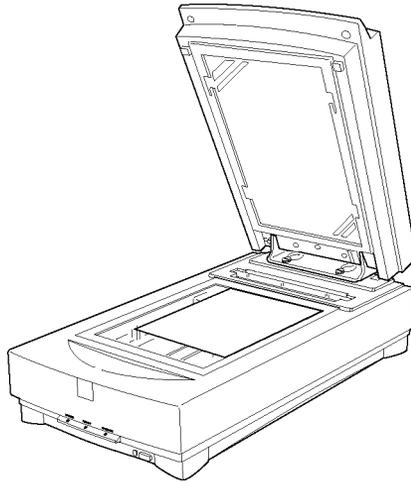
You can scan transparencies or slides of various sizes using the transparency guides. Select the transparency guide to use according to the size of your transparency or slide as described in the table below.

Transparency or slide size	Appropriate transparency guide
Up to 2.4 x 3.5 inches (6 x 9 cm)	Small transparency guide
Up to 4 x 5 inches (10.2 x 12.7 cm)	Transparency guide with two 4 x5-inch openings
Up to 4 x 10.25 inches (10.2 x 26.0 cm)	Transparency guide with two 10.25-inch-long openings

Note:

Before scanning transparencies or slides, wipe the glass of the transparency unit, the scanner's document table, and the narrow window behind the scanner's document table with a soft cloth.

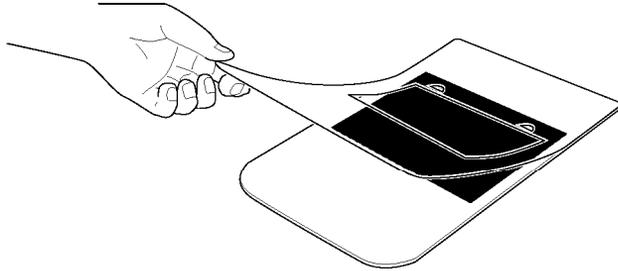
If your transparency is larger than the sizes in the table above, you can place it directly on the scanner's document table without using a transparency guide, as shown below. The transparency unit allows you to scan transparencies up to 8½ x 11 inches (21.6 x 27.9 cm) in size. See your *Scanning Utilities* manual for information on scanning with the transparency unit.



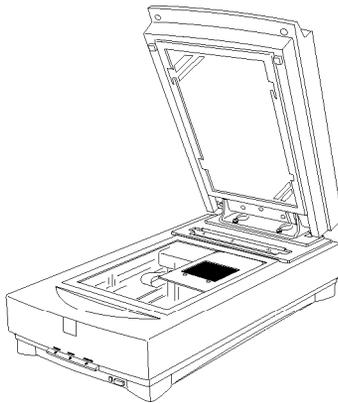
Follow the steps below to position transparencies or slides using the small transparency guide or the transparency guide with two 4 x 5-inch openings:

1. Open the transparency unit.

2. Hold up the clear plastic flap and insert the transparency or slide in the transparency guide, as shown below.



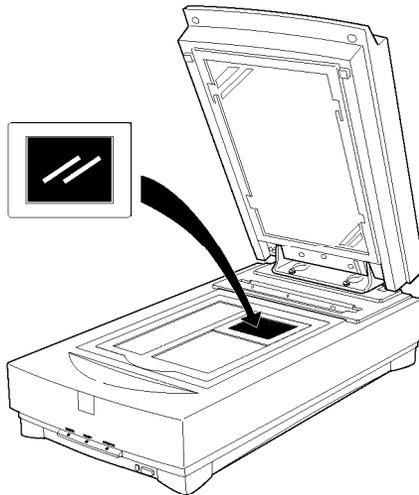
3. Place the transparency guide containing the transparency or slide face down on the scanner's document table, aligning it in the upper right corner as shown below.



4. If the reflective document mat is in place, remove it from the transparency unit.
5. Close the transparency unit. (If you do not close it completely, an option error results and you cannot scan the document.)

Follow the steps below to position transparencies or slides using the transparency guide with two 10.25-inch-long openings:

1. Open the transparency unit.
2. Place the transparency guide on the scanner's document table.
3. Place the transparency face down on the document table, aligning it with the upper right corner of the transparency guide as shown below.



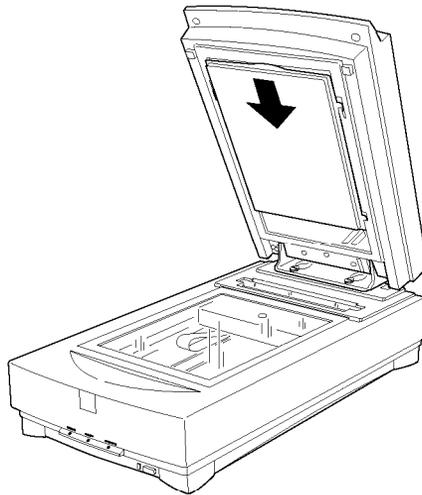
4. If the reflective document mat is in place, remove it from the transparency unit.
5. Close the transparency unit. (If you do not close it completely, an option error results and you cannot scan the document.)

Scanning normal (reflective) documents

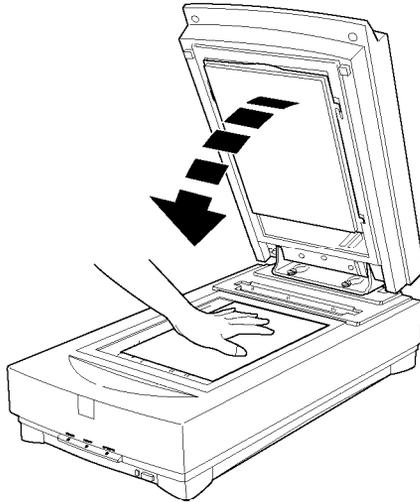
To scan a normal reflective (paper) document when the transparency unit is installed, always use the reflective document mat included with the transparency unit. Also, make sure you remove the transparency guide from the scanner's document table.

Insert the reflective document mat as described below.

1. Open the transparency unit.
2. Insert the tabs on the reflective document mat into the slots on the transparency unit and slide the mat into place.



3. Position the reflective document and close the transparency unit.



To remove the reflective document mat, slide it up and out of the slots on the transparency unit.