XP-430/XP-434 User's Guide
## Contents

**XP-430/XP-434 User's Guide**

- Product Basics .......................................................... 14
  - Using the Control Panel ........................................... 14
  - Control Panel Buttons and Lights............................... 14
  - Adjusting Control Panel Position ............................... 15
  - Changing LCD Screen Language ............................... 16
  - Turning Off Control Panel Sounds ............................ 17
- Product Parts Locations .............................................. 17
  - Product Parts - Top .................................................. 18
  - Product Parts - Inside ............................................. 20
  - Product Parts - Back ............................................... 21
- The Power Off and Sleep Timers ................................. 21
  - Changing the Power Off and Sleep Timer Settings From the Control Panel .......................... 21
  - Changing the Power and Sleep Timer Settings - Windows ..................................................... 23
  - Changing the Power and Sleep Timer Settings - OS X ......................................................... 24
- Epson Connect Solutions for Smartphones, Tablets, and More ........................................... 25
  - Setting Up Epson Connect Services ......................... 26
  - Using Epson Email Print ........................................... 27
  - Using the Epson iPrint Mobile App ......................... 28
  - Using the Epson Creative Print Mobile App ............... 28
  - Using Epson Remote Print ....................................... 29
  - Using Epson Scan to Cloud ..................................... 30
  - Using Google Cloud Print ........................................ 30
    - Setting Up Google Cloud Print on a Chromebook ......................................................... 31
  - Using AirPrint ......................................................... 32
  - Using the Mopria Print Service ................................. 33
  - Android Printing Using the Epson Print Enabler  ........ 33
  - Using Fire OS Printing ............................................ 34
  - Using Windows 10 Mobile Printing ......................... 34
  - Using Epson Print and Scan App with Windows Tablets ...................................................... 35
Wi-Fi Networking ........................................................................................................................................ 36
  Wi-Fi Infrastructure Mode Setup ........................................................................................................... 36
    Selecting Wireless Network Settings From the Control Panel ......................................................... 37
  Wi-Fi Direct Mode Setup .................................................................................................................... 39
    Enabling Wi-Fi Direct Mode ........................................................................................................... 40
  Wi-Fi Protected Setup (WPS) ............................................................................................................. 42
    Using WPS to Connect to a Network ............................................................................................. 43
  Printing a Network Status Sheet ......................................................................................................... 43
  Changing or Updating Network Connections ..................................................................................... 45
    Accessing the Web Config Utility ................................................................................................. 45
    Changing a USB Connection to a Wi-Fi Connection .................................................................... 46
    Connecting to a New Wi-Fi Router ............................................................................................... 46
    Disabling Wi-Fi Features .............................................................................................................. 47

Loading Paper ............................................................................................................................................ 48
  Loading Paper for Documents and Photos ......................................................................................... 48
  Loading Envelopes ............................................................................................................................ 51
  Paper Loading Capacity ...................................................................................................................... 54
  Available Epson Papers ...................................................................................................................... 55
  Borderless Paper Type Compatibility ............................................................................................... 56
  Paper or Media Type Settings - Control Panel .................................................................................. 57
  Paper or Media Type Settings - Product Software ........................................................................... 58

Placing Originals on the Product ............................................................................................................. 59
  Placing Originals on the Scanner Glass ............................................................................................. 59

Copying .................................................................................................................................................... 62
  Copying Documents or Photos .......................................................................................................... 62
    Paper Size Settings - Copying ......................................................................................................... 64
    Copying Options ............................................................................................................................ 64
    Copying and Restoring Photos ....................................................................................................... 65

Printing from a Computer ....................................................................................................................... 68
  Printing with Windows ....................................................................................................................... 68
    Selecting Basic Print Settings - Windows ....................................................................................... 68
    Print Quality Options - Windows .................................................................................................... 71
Ink Cartridge Part Numbers ............................................................................................................... 191
Removing and Installing Ink Cartridges ............................................................................................ 192
Replacing Ink Cartridges Using a Computer Utility .......................................................................... 197
Printing with Black Ink and Expended Color Cartridges ................................................................. 198
  Printing with Expended Color Cartridges - Windows ................................................................... 198
  Printing with Expended Color Cartridges - OS X ......................................................................... 199
Conserving Low Black Ink with Windows ......................................................................................... 200

Adjusting Print Quality .......................................................................................................................... 202
  Print Head Maintenance ................................................................................................................... 202
    Print Head Nozzle Check ............................................................................................................. 202
      Checking the Nozzles Using the Product Control Panel ......................................................... 202
      Checking the Nozzles Using a Computer Utility ................................................................... 205
    Print Head Cleaning .................................................................................................................... 206
      Cleaning the Print Head Using the Product Control Panel ...................................................... 207
      Cleaning the Print Head Using a Computer Utility ................................................................. 209
  Print Head Alignment ....................................................................................................................... 212
    Aligning the Print Head Using the Product Control Panel ......................................................... 212
    Aligning the Print Head Using a Computer Utility ................................................................... 214
  Cleaning the Paper Path .................................................................................................................. 216

Cleaning and Transporting Your Product ........................................................................................... 217
  Cleaning Your Product ..................................................................................................................... 217
  Transporting Your Product ............................................................................................................... 217

Solving Problems .................................................................................................................................... 220
  Checking for Software Updates ....................................................................................................... 220
  Product Status Messages ................................................................................................................ 221
  Running a Product Check ................................................................................................................. 222
  Resetting Control Panel Defaults .................................................................................................. 224
  Solving Setup Problems ................................................................................................................ 225
    Noise After Ink Installation ......................................................................................................... 226
    Software Installation Problems .................................................................................................. 226
    Control Panel Setup Problems .................................................................................................. 226
    USB Connection Problems ......................................................................................................... 227
  Solving Network Problems ........................................................................................................... 227
Product Cannot Connect to a Wireless Router or Access Point .................................................. 227
Network Software Cannot Find Product on a Network................................................................. 228
Product Does Not Appear in OS X Printer Window...................................................................... 229
Cannot Print Over a Network....................................................................................................... 230
Cannot Scan Over a Network ...................................................................................................... 231
Solving Copying Problems ............................................................................................................... 232
  Product Makes Noise, But Nothing Copies .................................................................................. 232
  Product Makes Noise When It Sits for a While ............................................................................. 233
Solving Paper Problems ................................................................................................................... 233
  Paper Feeding Problems ............................................................................................................. 233
  Paper Jam Problems ................................................................................................................... 234
  Paper Ejection Problems ............................................................................................................. 235
Solving Problems Printing from a Computer..................................................................................... 235
  Nothing Prints .............................................................................................................................. 236
  Product Icon Does Not Appear in Windows Taskbar ................................................................... 236
  Error After Cartridge Replacement ............................................................................................ 237
  Printing is Slow ............................................................................................................................ 238
Solving Page Layout and Content Problems .................................................................................... 239
  Inverted Image ............................................................................................................................. 239
  Too Many Copies Print ................................................................................................................ 239
  Blank Pages Print ......................................................................................................................... 240
  Incorrect Margins on Printout ....................................................................................................... 240
  Border Appears on Borderless Prints .......................................................................................... 241
  Incorrect Characters Print ............................................................................................................ 241
  Incorrect Image Size or Position .................................................................................................. 242
  Slanted Printout ........................................................................................................................... 242
Solving Print Quality Problems ......................................................................................................... 243
  White or Dark Lines in Printout .................................................................................................... 243
  Blurry or Smeared Printout ........................................................................................................... 244
  Faint Printout or Printout Has Gaps ............................................................................................ 245
  Grainy Printout ............................................................................................................................. 246
  Incorrect Colors ........................................................................................................................... 247
Solving Scanning Problems .............................................................................................................. 247
Welcome to the XP-430/XP-434 User's Guide.

For a printable PDF copy of this guide, click here.
Product Basics

See these sections to learn about the basic features of your product.

Using the Control Panel
Product Parts Locations
The Power Off and Sleep Timers
Epson Connect Solutions for Smartphones, Tablets, and More
Using Google Cloud Print
Using AirPrint
Using the Mopria Print Service
Android Printing Using the Epson Print Enabler
Using Fire OS Printing
Using Windows 10 Mobile Printing
Using Epson Print and Scan App with Windows Tablets

Using the Control Panel

See these sections to learn about the control panel and select control panel settings.

Control Panel Buttons and Lights
Adjusting Control Panel Position
Changing LCD Screen Language
Turning Off Control Panel Sounds

Parent topic: Product Basics

Control Panel Buttons and Lights

![Diagram of control panel buttons and lights]
1 The ⚙ power button and the ⚙ power light  
2 The 🏠 home button 
3 The LCD screen 
4 The <> back button 
5 The arrow buttons and the **OK** button 
6 The + and – buttons (increase or decrease the number of copies) 
7 The ⌂ start button 
8 The ✡ stop button 

**Parent topic:** Using the Control Panel

### Adjusting Control Panel Position

You can adjust the position of the control panel to make it easier to use.

- To raise the control panel, lift it up from the bottom.
- To lower the control panel, squeeze the release bar and gently push the panel down.

![Control Panel Adjustment](image)

**Caution:** Do not lower the control panel without first squeezing the release bar or you may damage your product.

**Parent topic:** Using the Control Panel
Changing LCD Screen Language

You can change the language used on the LCD screen.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select Setup and press the OK button.
   You see this screen:

   ![Setup menu]

3. Press the up or down arrow button to select Printer Setup and press the OK button.
   You see this screen:

   ![Printer Setup menu]
4. Press the up or down arrow button to select **Language** and press the **OK** button.
5. Press the up or down arrow button to select a language and press the **OK** button.
6. Press the **home** button to exit.

**Parent topic:** Using the Control Panel

### Turning Off Control Panel Sounds

You can turn off the sound heard when you press buttons on the control panel.

1. Press the **home** button, if necessary.
2. Press the left or right arrow button to select **Quiet Mode** and press the **OK** button.

   You see this screen:

   ![Quiet Mode screen](image)

3. Select the **Off** setting and press the **OK** button.
4. Press the **home** button to exit.

**Parent topic:** Using the Control Panel

### Product Parts Locations

See these sections to identify the parts on your product.

- **Product Parts - Top**
- **Product Parts - Inside**
- **Product Parts - Back**
1 Sheet feeder
2 Paper support
3 Output tray
4 Paper stopper
5 Feeder guard
6 Edge guide
1  Document cover
2  Scanner glass
3  Control panel
4  Control panel release bar (beneath)
5  Memory card slot
6  Memory card access light

*Parent topic:* [Product Parts Locations](#)
Product Parts - Inside

1. Scanner unit
2. Ink cartridge holder in home position

Parent topic: Product Parts Locations
The Power Off and Sleep Timers

The product enters sleep mode or turns off automatically if it is not used for a period of time. You can adjust the time period before power management begins, but increasing the time reduces the product's energy efficiency.

Changing the Power Off and Sleep Timer Settings From the Control Panel
Changing the Power and Sleep Timer Settings - Windows
Changing the Power and Sleep Timer Settings - OS X

Parent topic: Product Basics

Changing the Power Off and Sleep Timer Settings From the Control Panel

You can use the product's control panel to change the time period before the printer enters sleep mode or turns off automatically.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select **Setup** and press the **OK** button.

3. Press the up or down arrow button to select **Printer Setup** and press the **OK** button.

   You see this screen:

   ![Printer Setup Screen]

4. To change the **Power Off Timer** setting, press the up or down arrow button to select **Power Off Timer** and press the **OK** button.

   You see this screen:

   ![Power Off Timer Screen]

5. Press the up or down arrow button to select the time period you want, then press the **OK** button.
6. To change the **Sleep Timer** setting, press the up or down arrow button to select **Sleep Timer** and press the **OK** button.
   
   You see this screen:

   ![Sleep Timer Screen](image)

   7. Press the up or down arrow button to select the time period you want, then press the **OK** button.

   8. Press the **home** to exit.

   **Parent topic:** [The Power Off and Sleep Timers](#)

### Changing the Power and Sleep Timer Settings - Windows

You can use the printer software to change the time period before the product enters sleep mode or turns off automatically.

1. Make sure your product is turned on.
2. Access the Windows Desktop and right-click the product icon in the Windows taskbar.
3. Select **Printer Settings**.
4. Click the **Maintenance** tab.
5. Click the **Printer and Option Information** button.
You see this screen:

![Printer and Option Information](image)

6. Select the length of time after which you want the product to automatically turn off when it is not in use as the **Power Off Timer** setting.

7. Click **Send**.

8. Select the time period you want before the product goes to sleep as the **Sleep Timer** setting.

9. Click **Send**.

10. Click **OK** to close the open program windows.

**Parent topic:** [The Power Off and Sleep Timers](#)

### Changing the Power and Sleep Timer Settings - OS X

You can use the printer software to change the time period before the product enters sleep mode or turns off automatically.

1. Make sure your product is turned on.

2. In the Apple menu or the Dock, select **System Preferences**. Select **Print & Fax**, **Print & Scan**, or **Printers & Scanners**, select your product, and select **Options & Supplies**. Select **Utility** and select **Open Printer Utility**.

3. Select **Printer Settings**.
You see this window:

![Epson Printer Utility 4 window with Power Off Timer set to Off and Sleep Timer set to 10 minutes]

4. Select the length of time after which you want the product to automatically turn off when it is not in use as the **Power Off Timer** setting.
5. Select the time period you want before the product goes to sleep as the **Sleep Timer** setting.
6. Click **Apply**.
7. Close the Printer Settings window.

**Parent topic:** The Power Off and Sleep Timers

### Epson Connect Solutions for Smartphones, Tablets, and More

Use your smartphone, tablet, or computer to print and scan documents, photos, emails, and web pages from your home, office, or even across the globe.

Print from anywhere with these Epson Connect solutions:

- Epson Email Print
- Epson iPrint Mobile App
- Epson Remote Print
Scan and send a file as an email or upload it to an online service directly from your Epson product with Epson Scan to Cloud or the Epson iPrint Mobile App.

Setting Up Epson Connect Services
Using Epson Email Print
Using the Epson iPrint Mobile App
Using the Epson Creative Print Mobile App
Using Epson Remote Print
Using Epson Scan to Cloud

Parent topic: Product Basics

Related tasks
Using AirPrint
Using Epson Email Print
Using Google Cloud Print
Using Epson Remote Print
Using the Epson iPrint Mobile App

Setting Up Epson Connect Services

If you did not activate your product's email address for use with Epson Connect when you set up your product, you can activate it using the product control panel.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select Setup and press the OK button.
3. Press the up or down arrow button to select Epson Connect Services and press the OK button.
You see this screen:

4. Press the up or down arrow button to select Register/Delete and press the OK button.
5. Press the up or down arrow button to select Yes and press the OK button.
6. Follow the instructions on your screen to activate your product's email address.

Parent topic: Epson Connect Solutions for Smartphones, Tablets, and More

Related tasks
Using Epson Email Print

Using Epson Email Print

With Epson Email Print, you can print from any device that can send email, such as your smartphone, tablet, or laptop. Just activate your product's unique email address. When you want to print, attach a PDF, Microsoft Office document, or photo to an email and send it to your product. Both the email and the attachments will print automatically.

1. Connect your product to your network. See the link below.
2. If you did not already set up Email Print when you installed your product software, see the link below to use your product control panel to activate your unique email address. Or visit epsonconnect.com to learn more about Email Print, create your Epson Connect account, and register your product to the Epson Connect service.
3. Now you are ready to send and print emails to your product's Email Print address.
**Note:** Go to [epsonconnect.com](http://epsonconnect.com) and log into your Epson connect account to personalize your product's email, adjust print settings, and set up other Epson Connect services.

**Parent topic:** Epson Connect Solutions for Smartphones, Tablets, and More

**Related tasks**

- [Setting Up Epson Connect Services](#)

**Related topics**

- [Wi-Fi Networking](#)

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**Using the Epson iPrint Mobile App**

Use this free Apple and Android app to print and scan with networked Epson products. Epson iPrint lets you print PDFs, Microsoft Office documents, photos, and web pages over a wireless network. You can scan and save a file on your device, send it as an email, or upload it to an online service such as Box, Dropbox, Evernote, or Google Drive.

1. Connect your product to your wireless network. See the link below.
2. Visit [epson.com/connect](http://epson.com/connect) to learn more about Epson iPrint and check the compatibility of your mobile device.
3. Download Epson iPrint from the Apple App Store or Google Play.
4. Connect your mobile device to the same wireless network as your product.
5. Open Epson iPrint and select your Epson product.

Now you are ready to print or scan with your mobile device and your Epson product.

**Parent topic:** Epson Connect Solutions for Smartphones, Tablets, and More

**Related topics**

- [Wi-Fi Networking](#)

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**Using the Epson Creative Print Mobile App**

Use this free Apple and Android app to do the following:

- Access and print your Facebook photos
- Create custom greeting cards and stationery
- Print onto CD/DVDs
- Turn photos into coloring book templates

1. Connect your product to your wireless network. See the link below.
2. Visit epson.com/connect to learn more about Epson Creative Print and check the compatibility of your mobile device and your Epson product.
3. Download Epson Creative Print from the Apple App Store or Google Play.
4. Connect your mobile device to the same wireless network that your product is using.
5. Open Epson Creative Print.
Now you are ready to get creative with your mobile device and your Epson product.

**Parent topic:** Epson Connect Solutions for Smartphones, Tablets, and More

**Related topics**

Wi-Fi Networking

### Using Epson Remote Print

With Epson Remote Print software, you can print from your laptop or desktop computer to an Epson Email-enabled product anywhere in the world.

1. Connect your Epson product to your wireless network. See the link below.
2. If you did not already set up an Epson Connect account when you installed your product software, visit epsonconnect.com to create your account and register your product to the Epson Connect service.

   **Note:** Make a note of your product's email address.

3. Visit epsonconnect.com to learn more about Remote Print and how to download the Remote Print Driver software.
4. Download and install the Remote Print software.
5. Enter the email address and optional access key of your Epson product during Remote Print setup.
6. Now you are ready to print remotely. Select the print command in your laptop or desktop computer application and choose the Remote Print option for your Epson product.

**Parent topic:** Epson Connect Solutions for Smartphones, Tablets, and More

**Related topics**

Wi-Fi Networking
Using Epson Scan to Cloud

The Epson Scan to Cloud service allows you to scan and send a file as an email or upload it to an online service directly from your Epson product. Register an email address or online services such as Box, Dropbox, Evernote, or Google Drive with your Epson Connect account.

1. Connect your Epson product to your network. See the link below.

2. If you did not already set up an Epson Connect account when you installed your product software, visit epsonconnect.com to create your account and register your product to the Epson Connect service.

Note: Make a note of your product's email address and password.

3. Visit epsonconnect.com to sign into your account with the email address and password you selected.

4. Select your product, select Scan to Cloud, and select Destination List.

5. Click Add, then follow the instructions on the screen to create your destination list.

6. Now you are ready to use Scan to Cloud. Select the setting for scanning to Scan to Cloud on your Epson product control panel.

Parent topic: Epson Connect Solutions for Smartphones, Tablets, and More

Related tasks
Starting a Scan Using the Product Control Panel

Related topics
Wi-Fi Networking
Using the Control Panel

Using Google Cloud Print

With a Google Account, you can print from your Apple or Android device to your Epson product. You can also print from Chromebooks and the Google Chrome browser without drivers or cables.

1. Connect your Epson product to your wireless network. See the link below.

2. Note your product's IP address by checking your network status. See the link below.

3. Connect your computer or your Apple or Android device to the same wireless network as your Epson product.

4. Enter your product's IP address into the address bar of a web browser.
5. Select the **Google Cloud Print Services** option.

   **Note**: If you don't see the **Google Cloud Print Services** option, turn your product off and back on. If the option still doesn't appear, select the **Firmware Update** option and follow the on-screen instructions to update your product.

6. Click **Register**.

7. Select the checkbox to agree to the Usage Advisory and click **Next**.

8. Click **OK** to launch the sign-in page.
   
   A separate browser window opens.

9. Enter your Google Account username and password and click **Sign in**, or, if you don't have an account, click **Sign up for a new Google Account** and follow the on-screen instructions.

10. Click **Finish printer registration** to complete setup and print a test page.

Your product is now linked to your Google Account and can be accessed from any Chromebook, computer, Apple or Android device with Internet access. Visit Epson Support for more information on using Google Cloud Print, or the Google Cloud Print website for a list of supported apps.

**Setting Up Google Cloud Print on a Chromebook**

**Parent topic**: Product Basics

**Related tasks**

- [Printing a Network Status Sheet](#)

**Related topics**

- [Wi-Fi Networking](#)

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**Setting Up Google Cloud Print on a Chromebook**

With a Google Account, you can print from a Chromebook without drivers or cables.

1. Connect your Epson product to your wireless network. See the link below.

2. Turn on your Chromebook and connect it to the same wireless network as your product.

   **Note**: See your Chromebook's documentation for details on connecting to a network.

3. Do one of the following:
   
   - Click **Add to Cloud Print** in the notification that appears in the corner of your Chromebook screen.
Note: If you do not see a notification, check to see if a number appears in the status area at the lower-right corner of the screen. Click this number to open the notifications menu, then click Add to Cloud Print.

- Open a web browser and enter chrome://devices in the address bar. Skip to step 4.
- If you see a registration confirmation screen instead, click Register.

4. Click Add Device.
5. Click the Register button that appears next to your product.
6. Click Register on the confirmation screen. Your product's LCD screen displays a confirmation message.
7. Select OK or press the OK button on your product to confirm the Google Cloud Print connection and print a test page.

Your product is now linked to your Google Account and can be accessed from any Chromebook, iPhone, or Android phone with Internet access. Visit Epson Support for more information on using Google Cloud Print, or the Google Cloud Print website for a list of supported apps

Parent topic: Using Google Cloud Print

Related topics
Wi-Fi Networking

Using AirPrint

AirPrint enables instant wireless printing from iPhone, iPad, and iPod touch with the latest version of iOS, and Mac with the latest version of OS X.

1. Load paper in your product.
2. Set up your product for wireless printing. See the link below.
3. Connect your Apple device to the same wireless network that your product is using.
4. Print from your device to your product.

Note: For details, see the AirPrint page on the Apple website.
using the Mopria Print Service

You can use the Mopria Print Service to print from your Android phone or tablet (Android v4.4 or later) to your Epson product or any Mopria-certified product from other manufacturers. You can download the Mopria Print Service from Google Play.

Note: For details on the Mopria Print Service, click here.

1. Connect your Epson product to your wireless network. See the link below.
2. On your Android device, download the Mopria Print Service from Google Play.
3. Go to Settings on your Android device, select Printing, and enable the Mopria Print Service.
4. Connect your Android device to the same wireless network as your product.
5. Now you are ready to print. From an Android application such as Chrome or Gmail, tap the menu icon and select Print. Then select All printers, select your Epson product, adjust your print settings, and print.

Parent topic: Product Basics

Android Printing Using the Epson Print Enabler

You can wirelessly print your documents, emails, photos, and web pages right from your Android phone or tablet (Android v4.4 or later). With a few taps, your Android device will discover your nearby Epson product and print.

1. Connect your Epson product to your wireless network. See the link below.
2. On your Android device, download the Epson Print Enabler plug-in from Google Play.
3. Go to settings on your Android device, select printers, and enable the Epson plug-in.
4. Connect your Android device to the same wireless network as your product.
5. Now you are ready to print. From an Android application such as Chrome or Gmail, tap the menu icon and print whatever is on the screen.

Note: If you do not see your product, tap All Printers and select your product.

Parent topic: Product Basics
Using Fire OS Printing

You can wirelessly print from Amazon Fire tablets and phones to your nearby networked Epson product. There is no software to download, no drivers to install, and no cables to connect. With just a few taps in Email, Calendar, Contacts, and WPS Office, you can send whatever is on the screen to an Epson product.

1. Connect your Epson product to your wireless network. See the link below.
2. Connect your Amazon device to the same wireless network as your product.
3. Now you are ready to print. From your Amazon application, tap the print option and select your product to print whatever is on the screen.

   **Note:** If you see a message telling you that a plug-in is required, tap **OK** and tap **Download**.

Visit epson.com/connect to learn more about Fire OS Printing (one of many Epson Connect Partner Solutions) and check the compatibility of your mobile device.

**Parent topic:** Product Basics

Related topics
Wi-Fi Networking

Using Windows 10 Mobile Printing

You can wirelessly print from Windows 10 Mobile tablets and phones to your nearby networked Epson product. There is no software to download, no drivers to install, and no cables to connect. Look for the print option in your Windows 10 application to send whatever is on the screen to an Epson product.

1. Connect your Epson product to your wireless network. See the link below.
2. Connect your Windows 10 Mobile device to the same wireless network as your product.
3. Now you are ready to print. From your Windows 10 application, tap the print option and select your product to print whatever is on the screen.

Visit epson.com/connect to learn more about Windows 10 Mobile Printing (one of many Epson Connect Partner Solutions) and check the compatibility of your mobile device.

**Parent topic:** Product Basics
Using Epson Print and Scan App with Windows Tablets

You can use this free app to print photos and scan from your Windows (Windows 8 or higher) Surface RT or Pro tablet with networked Epson products. Epson Print and Scan App allows you to scan and capture images right to your tablet or to Microsoft OneDrive.

**Note:** The Epson Print and Scan App does not support Windows 10 Mobile printing.

1. Connect your Epson product to your wireless network. See the link below.
2. Download Epson Print and Scan App from the Microsoft Windows Store.
3. Connect your Windows tablet to the same wireless network as your product.
4. Open Epson Print and Scan App and select your Epson product.

Now you are ready to print photos or scan.

Visit [epson.com/connect](http://epson.com/connect) to learn more about Epson Print and Scan App.

**Parent topic:** Product Basics

**Related topics**

Wi-Fi Networking
Wi-Fi Networking

See these sections to use your product on a Wi-Fi network.

Wi-Fi Infrastructure Mode Setup
Wi-Fi Direct Mode Setup
Wi-Fi Protected Setup (WPS)
Printing a Network Status Sheet
Changing or Updating Network Connections

Wi-Fi Infrastructure Mode Setup

You can set up your product to communicate with your computer using a wireless router or access point. The wireless router or access point can be connected to your computer over a wireless or wired network.

1 Epson product
2 Wireless router or access point
Selecting Wireless Network Settings From the Control Panel

Selecting Wireless Network Settings From the Control Panel

You can select or change wireless network settings using your product control panel.

To install your product on a wireless network, follow the instructions on the Start Here sheet and install the necessary software from the product CD. The installer program guides you through network setup.

**Note:** Breakdown or repair of this product may cause loss of network data and settings. Epson is not responsible for backing up or recovering data and settings during or after the warranty period. We recommend that you make your own backup or print out your network data and settings.

1. Press the 🏡 home button, if necessary.
2. Press the left or right arrow button to select **Wi-Fi Setup** and press the **OK** button.

   You see this screen:
3. Press the **OK** button to select **Wi-Fi Setup Wizard**.

4. Press the up or down arrow button to select the name of your wireless network and press the **OK** button. If you do not see your wireless network’s name, you can enter it manually.

   **Note:** To enter the wireless network name manually, select **Other SSIDs** and press the **OK** button. Enter your network name as described in the next step.

5. Enter your wireless password (or network name and then password).

6. Press the **OK** button to confirm Wi-Fi settings.

7. To print a network status report, select **Yes**, press the **OK** button, and press the start button. (Otherwise, select **No** and press the **OK** button.)
Your product should now display a Wi-Fi icon with connection bars in the upper right corner of the LCD screen.

**Note:** If the Wi-Fi icon is not displayed on the LCD screen, you may have selected the wrong network name or entered the password incorrectly. Repeat these steps to try again.

Parent topic: Wi-Fi Infrastructure Mode Setup

**Wi-Fi Direct Mode Setup**

You can set up your product to communicate directly with your computer or another device without requiring a wireless router or access point.

1. Epson product
2. Computer with a wireless interface
3. Other wireless device

You can select one of these modes to communicate with your computer or device:

**Access point mode**

The product itself acts as the network access point for up to 4 devices. When operating in this mode, your product displays an AP connection symbol on the LCD screen.
Peer-to-peer mode
The product communicates one-to-one with another Wi-Fi Direct capable device. When operating in this mode, your product displays a Direct or D connection symbol on the LCD screen.
To disconnect a peer-to-peer mode connection, release the connection to your product from your computer or other device.
To enable peer-to-peer mode, you must select it from the Web Config Utility, under WiFi/Network Settings > Services > Wi-Fi Direct.

Enabling Wi-Fi Direct Mode
Parent topic: Wi-Fi Networking

Enabling Wi-Fi Direct Mode
You can enable Wi-Fi Direct mode to allow direct communication between your product and computer or other devices without a wireless router or access point.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select Wi-Fi Setup and press the OK button.
You see this screen:

3. Press the up or down arrow button to select Wi-Fi Direct Setup and press the OK button.
4. Make sure Connection Setup is highlighted, then press the OK button.
5. Press the down arrow button, then press the **OK** button to change the Wi-Fi Direct password.

   **Note:** If you have already connected devices or computers to your product via Wi-Fi Direct, they will be disconnected when you change the password.

6. Enter your Wi-Fi Direct password.

   **Note:** Your password must be at least 8 and no more than 22 characters long.

   - Press the arrow buttons to highlight a character or a function button displayed on the keypad. Then press the **OK** button to select it.
   - To change the case of letters or select symbols, select **AB12** (uppercase), **ab12** (lowercase), or **Symbol** and press the **OK** button. Then highlight a number or symbol and press the **OK** button to select it.
   - To enter a space, select **Space** and press the **OK** button.
   - To delete characters, select the back arrow and press the **OK** button.
   - When you finish entering characters, select **Done** and press the **OK** button.

7. Press the **OK** button.
You see this screen:

![Wi-Fi Direct Setup](image)

8. Use your computer or wireless device to select the Wi-Fi network name (SSID) displayed on the LCD screen, then enter the password shown.

9. Press the **OK** button to exit.

   You see either an **AP** or **Direct** connection symbol on the LCD screen and should be able to print directly to your product from your computer or device.

   **Note:** If the **AP** or **Direct** connection symbol is not displayed on the LCD screen, Wi-Fi Direct mode is not enabled. Repeat these steps to try again.

**Parent topic:** Wi-Fi Direct Mode Setup

### Wi-Fi Protected Setup (WPS)

If your network uses a WPS-enabled wireless router or access point, you can quickly connect your product to the network using Wi-Fi Protected Setup (WPS).

**Note:** To check if your router is WPS-enabled, look for a button labeled **WPS** on your router or access point. If there is no hardware button, there may be a virtual WPS button in the software for the device. Check your network product documentation for details.

**Using WPS to Connect to a Network**

**Parent topic:** Wi-Fi Networking
Using WPS to Connect to a Network

If you have a WPS-enabled wireless router or access point, you can use Wi-Fi Protected Setup (WPS) to connect your product to the network.

1. Press the WPS button on your router.
2. On the product, press the home button, if necessary.
3. Press the left or right arrow button to select **Wi-Fi Setup** and press the OK button.

   You see this screen:

   ![Wi-Fi Setup Menu](image)

4. Press the up or down arrow button to select **Push Button Setup (WPS)** and press the OK button.
5. Follow the instructions on the LCD screen to complete WPS setup.

   If the network connection is successful, a Wi-Fi icon with connection bars 📡 is displayed in the upper right corner of the LCD screen.

Parent topic: Wi-Fi Protected Setup (WPS)

Printing a Network Status Sheet

You can print a network status sheet to help you determine the causes of any problems you may have using your product on a network.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select **Setup** and press the OK button.
3. Press the up or down arrow button to select **Network Settings** and press the **OK** button. You see this screen:

![Network Settings Screen](image)

4. Press the up or down arrow button to select **Network Status** and press the **OK** button. You see this screen:

![Network Summary Screen](image)

**Note:** If you are connected to a network, the signal strength is also displayed.

5. Press the left or right arrow button to display the **Network Status** screen.
6. Press the up or down arrow button to select **Print Status Sheet** and press the **OK** button.
You see this screen:

![Information screen]

7. Press the ⌘ start button to print the network status sheet.
   (Press the ⌚ stop button if you want to cancel the operation.)
Examine the settings shown on the network status sheet to diagnose any problems you have.

Parent topic: Wi-Fi Networking

Changing or Updating Network Connections

See these sections to change or update how your product connects to a network.

- Accessing the Web Config Utility
- Changing a USB Connection to a Wi-Fi Connection
- Connecting to a New Wi-Fi Router
- Disabling Wi-Fi Features

Parent topic: Wi-Fi Networking

Accessing the Web Config Utility

You can select your product's network settings and confirm its operating status using a web browser. You do this by accessing your product's built-in Web Config utility from a computer or other device that is connected to the same network as your product.

1. Print a network status sheet.
2. Locate the IP address for your product that is listed on the network status sheet.
3. On a computer or other device connected to the same network as your product, open a web browser.
4. Enter your product's IP address into the address bar.
   You see the available Web Config utility options.

Parent topic: Changing or Updating Network Connections

Related tasks
Printing a Network Status Sheet

Changing a USB Connection to a Wi-Fi Connection

If you have already connected your product to your computer using a USB connection, you can change to a Wi-Fi connection.

1. Disconnect the USB cable from your product.
2. Uninstall your product software.
3. Download and install your product software from the Epson website using the instructions on the Start Here sheet.

Parent topic: Changing or Updating Network Connections

Related concepts
Uninstall Your Product Software

Connecting to a New Wi-Fi Router

If you change the wireless router you have been using on your network, you need to update your product’s Wi-Fi connection to the new router.

Note: If you switch to a 5 GHz wireless router, set the router to operate in dual band (2.4 GHz and 5 GHz) mode. See your router documentation for instructions.

1. Do one of the following:
   • Windows: Uninstall your product software.
   • OS X: Go to the next step.
2. Download and install your product software from the Epson website using the instructions on the Start Here sheet.

Parent topic: Changing or Updating Network Connections
Disabling Wi-Fi Features

You may need to disable your product's Wi-Fi features if you change your network connection type or need to solve a problem with your network connection.

**Note:** Before disabling Wi-Fi features, make a note of your product's SSID (network name) and password, and any network settings selected for the Epson Connect services you may use.

1. Press the **home** button, if necessary.
2. Press the left or right arrow button to select **Wi-Fi Setup** and press the **OK** button.
   You see this screen:

![Wi-Fi Setup Menu](image)

3. Press the up or down arrow button to select **Disable Wi-Fi** and press the **OK** button.
4. Press the up or down arrow button to select **Yes** and press the **OK** button to disable Wi-Fi.

**Parent topic:** Changing or Updating Network Connections
Loading Paper

Before you print, load paper for the type of printing you will do.

- Loading Paper for Documents and Photos
- Loading Envelopes
- Paper Loading Capacity
- Available Epson Papers
- Borderless Paper Type Compatibility
- Paper or Media Type Settings - Control Panel
- Paper or Media Type Settings - Product Software

Loading Paper for Documents and Photos

You can print documents and photos on a variety of paper types and sizes.

1. Flip the feeder guard forward.

2. Pull up the paper support and its extension.
3. Pull out the output tray and open the paper stopper on the end.

![Diagram of printer with paper tray open]

**Note:** If you print on legal-size or longer paper, leave the paper stopper closed.

4. Slide the edge guide left.

![Diagram of printer with edge guide moved left]

5. If you are inserting a stack of paper, fan the sheets first and tap the stack on a flat surface to even the edges.

**Note:** Do not fan or curl photo paper.
6. Insert paper, glossy or printable side up and short edge first, against the right side and beneath the line on the left edge guide.

7. Slide the edge guide against the paper, but not too tightly.

8. Flip the feeder guard back.
9. Do one of the following to select the size and type of paper you just loaded on the product LCD screen:

- To use the existing settings, press the OK button.
- To change the settings, press the up or down arrow button to select Change and press the OK button. Select the paper size and press the OK button, then select the paper type, press the OK button, and press the OK button again to confirm the settings.

**Note:** To prevent the paper setup screen from appearing automatically when you load paper, select the Setup > Printer Setup > Paper Source Settings > Paper Configuration setting and set it to Off. (This will also disable AirPrint.)

Always follow these paper loading guidelines:

- Load only the recommended number of sheets.
- Load paper short edge first, no matter which way your document faces.
- Load letterhead or pre-printed paper top edge first.
- Do not load paper above the arrow mark inside the edge guide.
- Check the paper package for any additional loading instructions.

Parent topic: Loading Paper

Related references

Paper Loading Capacity

**Loading Envelopes**

You can print on plain paper envelopes in this size: No. 10 (4.1 × 9.5 inches [105 × 241 mm]).
1. Flip the feeder guard forward.

2. Pull up the paper support and its extension.
3. Pull out the output tray and open the paper stopper.
4. Slide the edge guide left.

5. Load up to 10 envelopes printable side up and flap edge left, against the right side as shown.
6. Slide the edge guide against the envelopes, but not too tightly.

7. Flip the feeder guard back.

Always follow these envelope loading guidelines:

• If you have trouble loading a stack of envelopes, press each envelope flat before loading it or load one envelope at a time.
• Do not load envelopes above the arrow mark inside the edge guide.
• Do not load envelopes that are curled, folded, or too thin, or that have plastic windows or exposed adhesive flaps.

**Parent topic: Loading Paper**

### Paper Loading Capacity

<table>
<thead>
<tr>
<th>Paper type</th>
<th>Load up to this many sheets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plain paper - Letter (8.5 × 11 inches [216 × 279 mm]) or A4 (8.3 × 11.7 inches [210 × 297 mm])**</td>
<td>Approximately 100 sheets*</td>
</tr>
<tr>
<td>Epson Bright White Paper</td>
<td>80 sheets</td>
</tr>
<tr>
<td>Epson Presentation Paper Matte</td>
<td>80 sheets</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte</td>
<td>20 sheets</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>20 sheets</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>20 sheets</td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>20 sheets</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td>20 sheets</td>
</tr>
<tr>
<td>Plain paper - Legal (8.5 × 14 inches [216 × 356 mm])</td>
<td>1 sheet</td>
</tr>
<tr>
<td>Epson Ultra Premium Presentation Paper Matte</td>
<td>1 sheet</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte Double-sided</td>
<td>1 sheet</td>
</tr>
<tr>
<td>Epson Brochure &amp; Flyer Paper Matte Double-sided</td>
<td>1 sheet</td>
</tr>
<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
<td>1 sheet</td>
</tr>
<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td>1 sheet</td>
</tr>
</tbody>
</table>

* Based on 20-lb (75-g/m²) paper weight. Do not load paper above the arrow mark inside the left edge guide.

** For two-sided printing, load up to 30 sheets.

**Parent topic: Loading Paper**
Available Epson Papers

You can purchase genuine Epson ink and paper at epson.com/ink3 (U.S. sales) or epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

<table>
<thead>
<tr>
<th>Paper Type</th>
<th>Size</th>
<th>Part number</th>
<th>Sheet count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Epson Bright White Paper</td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041586</td>
<td>500</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>4 × 6 inches (102 × 152 mm)</td>
<td>S041809</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S042038</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041141</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041649</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041271</td>
<td>100</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>4 × 6 inches (102 × 152 mm)</td>
<td>S041808</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041727</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>5 × 7 inches (127 × 178 mm)</td>
<td>S041464</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>8 × 10 inches (203 × 254 mm)</td>
<td>S041465</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S042183</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041667</td>
<td>50</td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper</td>
<td>4 × 6 inches (102 × 152 mm)</td>
<td>S042181</td>
<td>60</td>
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<tr>
<td>Glossy</td>
<td></td>
<td>S042174</td>
<td>100</td>
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<tr>
<td></td>
<td>5 × 7 inches (127 × 178 mm)</td>
<td>S041945</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>8 × 10 inches (203 × 254 mm)</td>
<td>S041946</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S042182</td>
<td>25</td>
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<tr>
<td></td>
<td></td>
<td>S042175</td>
<td>50</td>
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<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td>4 × 6 inches (102 × 152 mm)</td>
<td>S041982</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041331</td>
<td>20</td>
</tr>
</tbody>
</table>
### Borderless Paper Type Compatibility

You can print borderless photos on compatible paper types in compatible sizes:

**Borderless Paper Types**
- Epson Premium Photo Paper Glossy
- Epson Ultra Premium Photo Paper Glossy
- Epson Photo Paper Glossy
- Epson Premium Photo Paper Semi-gloss
- Epson Premium Presentation Paper Matte

---

<table>
<thead>
<tr>
<th>Paper Type</th>
<th>Size</th>
<th>Part number</th>
<th>Sheet count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Epson Presentation Paper Matte</td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041062</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Legal (8.5 × 14 inches [216 × 356 mm])</td>
<td>S041067</td>
<td>100</td>
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<tr>
<td>Epson Premium Presentation Paper Matte Double-sided</td>
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<td>50</td>
</tr>
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<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
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<td>S042180</td>
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<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
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<td>10</td>
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<tr>
<td>Epson Ultra Premium Presentation Paper Matte</td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041341</td>
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<tr>
<td>Epson Brochure &amp; Flyer Paper Matte Double-sided</td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S042384</td>
<td>150</td>
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<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041106</td>
<td>10</td>
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<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td>Letter (8.5 × 11 inches [216 × 279 mm])</td>
<td>S041153</td>
<td>10</td>
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</tbody>
</table>

Parent topic: Loading Paper
Borderless Paper Sizes
- 4 × 6 inches (102 × 152 mm)
- 5 × 7 inches (127 × 178 mm)
- A4 (8.3 × 11.7 inches [210 × 297 mm])
- Letter (8.5 × 11 inches [216 × 279 mm])

Parent topic: Loading Paper

Paper or Media Type Settings - Control Panel

<table>
<thead>
<tr>
<th>For this paper</th>
<th>Select this Paper Type setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plain paper</td>
<td>plain papers</td>
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<tr>
<td>Epson Bright White Paper</td>
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<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
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<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td></td>
</tr>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>Prem. Glossy</td>
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<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>Ultra Glossy</td>
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<tr>
<td>Epson Photo Paper Glossy</td>
<td>Glossy</td>
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<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td>Prem. Semi-Gloss</td>
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<td>Prem. Matte</td>
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<tr>
<td>Epson Premium Presentation Paper Matte Double-sided</td>
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<tr>
<td>Envelope</td>
<td>Envelope</td>
</tr>
</tbody>
</table>

Parent topic: Loading Paper
### Paper or Media Type Settings - Product Software

<table>
<thead>
<tr>
<th>For this paper</th>
<th>Select this Paper Type or Media Type setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plain paper</td>
<td>Plain Paper/Bright White Paper</td>
</tr>
<tr>
<td>Epson Bright White Paper</td>
<td></td>
</tr>
<tr>
<td>Epson Presentation Paper Matte</td>
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<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
<td></td>
</tr>
<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td></td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>Ultra Premium Photo Paper Glossy</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>Premium Photo Paper Glossy</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte</td>
<td>Premium Presentation Paper Matte</td>
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<td>Epson Premium Presentation Paper Matte Double-sided</td>
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<tr>
<td>Epson Ultra Premium Presentation Paper Matte</td>
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<tr>
<td>Epson Brochure &amp; Flyer Paper Matte Double-sided</td>
<td></td>
</tr>
<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td>Premium Photo Paper Semi-gloss</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>Photo Paper Glossy</td>
</tr>
<tr>
<td>Envelopes</td>
<td>Envelope</td>
</tr>
</tbody>
</table>

**Parent topic:** [Loading Paper](#)
Placing Originals on the Product

Follow the instructions here to place your original documents or photos on the product.

**Caution:** Do not place anything on top of your product or use its cover as a writing surface to avoid damaging it.

Placing Originals on the Scanner Glass

**Placing Originals on the Scanner Glass**

You can place originals up to this size on the scanner glass: Letter (8.5 × 11 inches [216 × 279 mm]) or A4 (8.3 × 11.7 inches [210 × 297 mm]).

1. Open the document cover.
2. Place your original facedown on the scanner glass with the top facing into the corner. Slide the original to the edges of the indicated corner.

*Note:* You can place multiple originals on the scanner glass. Just make sure they are at least 0.8 inch (20 mm) away from each other.

*Note:* The edges of your original may be cropped by 0.06 inch (1.5 mm) from the edge of the scanner glass. If you are scanning in Full Auto mode or using thumbnail preview in another mode in Epson Scan, the edges of your original may be cropped by about 0.2 inch (4.5 mm) from the top and side edges. Manually position your original away from the edges to prevent cropping.
3. Close the document cover gently to keep your original in place.

Parent topic: Placing Originals on the Product
Related topics
Copying
Scanning
Copying

See the information here to copy documents or photos using your product.

**Note:** Copies may not be exactly the same size as your originals.

**Copying Documents or Photos**

**Copying and Restoring Photos**

**Copying Documents or Photos**

You can copy color or black-and-white documents or photos onto various sizes and types of paper, including Epson special papers.

1. Place your original document or photo on the product.
2. Load the paper you want to print on in the product.
3. Press the home button, if necessary.
4. Press the left or right arrow button, select **Copy**, and press the **OK** button.

You see this screen:

5. To print more than one copy, press the + or – button to select the number (up to 99).
6. Press the left or right arrow button to select one of the following:
   - **Color**: for color copies
   - **B&W**: for black-and-white copies

7. Press the down arrow button and then press the **OK** button to view the print settings for the copies. You see this screen:

![Settings screen](image)

8. Press the up or down arrow button to view additional settings. To change the print settings, press the left or right arrow button and select the necessary settings.

9. When you are ready to copy, press the ‹ start button.

   **Note:** To cancel copying, press the ⏹ stop button.

---

**Paper Size Settings - Copying**
**Copying Options**

**Parent topic:** Copying

**Related tasks**
**Placing Originals on the Scanner Glass**

**Related topics**
**Loading Paper**
Paper Size Settings - Copying

Select the Paper Size setting that matches the paper you loaded.

You can copy on these paper sizes.
- 4 × 6 inches (102 × 152 mm)
- 5 × 7 inches (127 × 178 mm)
- Letter (8.5 × 11 inches [216 × 279 mm])
- A4 (8.3 × 11.7 inches [210 × 297 mm])

Parent topic: Copying Documents or Photos

Copying Options

Select the copying options you want to use for your copies.

Note: Not all options or settings may be available, depending on other copying settings.

<table>
<thead>
<tr>
<th>Copying option</th>
<th>Available settings</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Density</td>
<td>Various levels</td>
<td>Adjusts the lightness or darkness of copies</td>
</tr>
<tr>
<td>Layout</td>
<td>Borderless</td>
<td>Expands the image to the edge of the paper (slight cropping may occur)</td>
</tr>
<tr>
<td></td>
<td>With Border</td>
<td>Leaves a small margin around the image</td>
</tr>
<tr>
<td></td>
<td>A4, 2-up Copy</td>
<td>Copies 2 originals onto a single A4-size sheet</td>
</tr>
<tr>
<td></td>
<td>Letter, 2-up Copy</td>
<td>Copies 2 originals onto a single letter-size sheet</td>
</tr>
<tr>
<td></td>
<td>A4, Book/2-up</td>
<td>Copies 2 pages of a book or magazine onto a single A4-size sheet</td>
</tr>
<tr>
<td></td>
<td>Letter, Book/2-up</td>
<td>Copies 2 pages of a book or magazine onto a single letter-size sheet</td>
</tr>
<tr>
<td>Reduce/Enlarge</td>
<td>Actual Size</td>
<td>Copies at 100% size, unless you select a different percentage as the Custom Size setting</td>
</tr>
<tr>
<td></td>
<td>Auto Fit Page</td>
<td>Automatically sizes the image to fit the selected paper size setting</td>
</tr>
<tr>
<td></td>
<td>Custom Size</td>
<td>Automatically sizes the image by the percentage you select (25 to 400%)</td>
</tr>
<tr>
<td>Copying option</td>
<td>Available settings</td>
<td>Description</td>
</tr>
<tr>
<td>----------------</td>
<td>-------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Paper Size</td>
<td>Various sizes</td>
<td>Selects the paper size for the copy printout</td>
</tr>
<tr>
<td>Paper Type</td>
<td>Various types</td>
<td>Adjusts printer settings for the selected paper type</td>
</tr>
<tr>
<td>Quality</td>
<td>Best</td>
<td>Provides best quality for photo copies</td>
</tr>
<tr>
<td></td>
<td>Standard</td>
<td>Provides good quality for most copies</td>
</tr>
<tr>
<td></td>
<td>Draft</td>
<td>Provides lower quality for draft copies</td>
</tr>
</tbody>
</table>

Parent topic: Copying Documents or Photos

**Copying and Restoring Photos**

You can restore the colors in faded photos as you copy them.

1. Place your original document or photo on the product.
2. Load photo paper in the product.
3. Press the home button, if necessary.
4. Press the left or right arrow button, select More Functions, and press the OK button.
5. Select Copy/Restore Photos and press the OK button.
   You see this screen:

6. Press the down arrow button to select On and press the OK button.
7. Place up to two original photos on the product.

   **Note:** Press the up or down arrow button for instructions on placing your photos on the product.

8. Press the ◇ start button.

   You see this screen:

   ![Copy/Restore Photos Screen](image)

9. Press the left or right arrow button to scroll through your photos and display one that you want to copy.

10. Press the + or – button to select one or more copies of the photo (up to 99).

11. If you placed two originals on the scanner, press the left or right arrow button to view the second original, then press the + or – button to select one or more copies of the photo (up to 99).

12. To select settings for the photos, press the down arrow button.
You see this screen:

![Copy/Restore Photos Menu]

13. Do one of the following:
   - To change the display setting for the LCD screen, select **Display Options**, press the **OK** button, and select the setting you want.
   - To change the print settings, select **Print Settings**, press the **OK** button, and select the necessary settings.
   - To crop or zoom into your photo, select **Crop/Zoom**, press the **OK** button, and press the arrow buttons and the + or – button to adjust the selection area and location.

14. When you are ready to print, press the ◇ start button.

   **Note:** To cancel printing, press the ◆ stop button.

**Parent topic:** Copying

**Related references**
- Paper Size Settings - Copying
- Copying Options

**Related tasks**
- Placing Originals on the Scanner Glass

**Related topics**
- Loading Paper
Printing from a Computer

Before printing from your computer, make sure you have set up your product and installed its software as described on the Start Here sheet.

**Note:** If you have an Internet connection, it is a good idea to check for updates to your product software on Epson’s support website. If you see a Software Update screen, select **Enable automatic checking** and click **OK**. The update scans your system to see if you have the latest product software. Follow the on-screen instructions.

**Printing with Windows**

You can print with your product using any Windows application, as described in these sections.

- Selecting Basic Print Settings - Windows
- Selecting Double-sided Printing Settings - Windows
- Selecting Additional Layout and Print Options - Windows
- Selecting a Printing Preset - Windows
- Selecting Extended Settings - Windows
- Printing Your Document or Photo - Windows
- Selecting Default Print Settings - Windows
- Changing Automatic Update Options

**Parent topic:** Printing from a Computer

**Selecting Basic Print Settings - Windows**

Select the basic settings for the document or photo you want to print.

1. Open a photo or document for printing.
2. Select the print command in your application.

**Note:** You may need to select a print icon on your screen, the **Print** option in the **File** menu, or another command. See your application's help utility for details.
3. If necessary, select your product name as the printer you want to use.

   **Note:** You may also need to select **Properties** or **Preferences** to view your print settings.

   You see the Main tab of your printer settings window:

   ![Printing Preferences](image)

   4. Select the size of the paper you loaded as the **Document Size** setting.

      **Note:** You can also select the **User-Defined** setting to create a custom paper size.

   5. If you are printing a borderless photo, select **Borderless**.

      **Note:** You must select a compatible borderless paper type and size to print without borders. Check the borderless paper compatibility list for details.
6. Select the orientation of your document.
   
   **Note:** If you are printing an envelope, select **Landscape**.

7. Select the type of paper you loaded as the **Paper Type** setting.
   
   **Note:** The setting may not exactly match the name of your paper. Check the paper type settings list for details.

8. Select the **Quality** setting that matches the print quality you want to use.

9. Select a Color option:
   
   - To print a color document or photo, select the **Color** setting.
   - To print text and graphics in black or shades of gray, select the **Black/Grayscale** setting.

10. To print on both sides of the paper, select a **2-Sided Printing** option and select the settings you want.

11. To print multiple pages on one sheet of paper, or print one image on multiple sheets of paper, select one of the settings in the **Multi-Page** menu and select the printing options you want.

12. To print multiple copies and arrange their print order, select the **Copies** options.

13. To preview your job before printing, select **Print Preview**.

14. To save your print job as a project that can be modified and combined with other print jobs, select **Job Arranger Lite**.

15. To reduce noise during printing when you select **Plain Paper/Bright White Paper** and the **Standard** Quality setting, select **Quiet Mode** (printing will be slower).

**Print Quality Options - Windows**
**Multi-Page Printing Options - Windows**

**Parent topic:** Printing with Windows

**Related references**

Borderless Paper Type Compatibility
Paper or Media Type Settings - Product Software

**Related tasks**

Printing Your Document or Photo - Windows
Print Quality Options - Windows
You can select any of the available Quality options to fine-tune the quality of your print. Some settings may be unavailable, depending on the paper type and border setting you have chosen.

**Draft**
For draft printing on plain paper.

**Standard**
For everyday text and image printing.

**High**
For photos and graphics with high print quality.

**More Settings**
Opens a window that lets you choose among levels of speed and quality.

Parent topic: Selecting Basic Print Settings - Windows

Multi-Page Printing Options - Windows
You can select any of the available options in the Multi-Page menu to set up your multi-page print job.

**2-Up and 4-Up**
Prints 2 or 4 pages on one sheet of paper. Click the Page Order button to select page layout and border options.

**2×1 Poster, 2×2 Poster, 3×3 Poster, 4×4 Poster**
Prints one image on multiple sheets of paper to create a larger poster. Click the Settings button to select image layout and guideline options.

Parent topic: Selecting Basic Print Settings - Windows

Selecting Double-sided Printing Settings - Windows
You can print on both sides of the paper by selecting one of the 2-Sided Printing options on the Main tab.

![2-Sided Printing Options](image)
1. Select one of the following options for **2-Sided Printing**:
   - **Manual (Long-edge binding)** to print your double-sided print job by printing one side and prompting you to flip the paper over on the long edge to print the other side.
   - **Manual (Short-edge binding)** to print your double-sided print job by printing one side and prompting you to flip the paper over on the short edge to print the other side.
2. Click the **Settings** button.
   You see this window:

   ![2-Sided Printing Settings Window](image)

3. Select the double-sided printing options you want to use.
4. Click **OK** to return to the Main tab.
5. Print a test copy of your double-sided document to test the selected settings.
6. Follow any instructions displayed on the screen during printing.

**Double-sided Printing Options - Windows**
Double-sided Printing Options - Windows

You can select any of the double-sided options to set up your double-sided print job.

**Binding Edge Options**
Select a setting that orients double-sided print binding in the desired direction.

**Binding Margin Options**
Select options that define a wider margin to allow for binding.

**Booklet Option**
Select a binding option to use when creating a folded booklet.

Parent topic: Selecting Double-sided Printing Settings - Windows

Selecting Additional Layout and Print Options - Windows

You can select a variety of additional layout and printing options for your document or photo on the More Options tab.
1. To change the size of your printed document or photo, select the **Reduce/Enlarge Document** checkbox and select one of these sizing options:
   - Select the **Fit to Page** option to size your image to fit the paper you loaded. Select the size of your document or photo as the **Document Size** setting, and the size of your paper as the **Output Paper** setting. If you want to center your image on the paper, select the **Center** option.
   - Select the **Zoom to** option to reduce or enlarge your document or photo by a specific percentage. Select the percentage in the % menu.

2. Select one of the following Color Correction options:
   - Select **Automatic** to automatically adjust the sharpness, brightness, contrast, and color saturation for your image.
   - Select **Custom** and click the **Advanced** button to manually adjust the color correction settings or turn off color management in your printer software.
   - Select **Image Options** to access additional settings for improving printed images.

3. To add the following features, click the **Watermark Features** button:
   - **Watermark**: adds a visible watermark to your printout
     
     **Note:** Click the **Add/Delete** button to create your own watermark, and click the **Settings** button to customize the watermark.
   
     - **Header/Footer**: adds information such as the date and time to the top or bottom of your printout
     
     **Note:** Click the **Settings** button to customize the text and location of the header or footer.

4. Select any of the Additional Settings options to customize your print.

   - **Custom Color Correction Options - Windows**
   - **Image Options and Additional Settings - Windows**
   - **Header/Footer Settings - Windows**

   **Parent topic:** Printing with Windows
Custom Color Correction Options - Windows

You can select any of the available options in the Color Correction window to customize the image colors for your print job.

Color Controls
Lets you select a Color Mode setting, individual settings for Brightness, Contrast, Saturation, and Density, and individual color tones. Depending on the selected color mode, you can also adjust the midtone density using the Gamma setting.

Fix Photo
Improves the color, contrast, and sharpness of flawed photos.

Note: Fix Photo uses a sophisticated face recognition technology to optimize photos that include faces. For this to work, both eyes and the nose must be visible in the subject's face. If your photo includes a face with an intentional color cast, such as a statue, you may want to turn off Fix Photo to retain the special color effects.
ICM
Lets you manage color using installed color printing profiles.

No Color Adjustment
Turns off color management in your printer software so you can manage color using only your application software.

Parent topic: Selecting Additional Layout and Print Options - Windows

Image Options and Additional Settings - Windows
You can select any of the Image Options and Additional Settings to customize your print. Some options may be pre-selected or unavailable, depending on other settings you have chosen.

Image Options

Emphasize Text
Adjusts the weight of printed text to increase readability.

Emphasize Thin Lines
Adjusts the weight of printed lines to increase visibility.

Edge Smoothing
Smoothes jagged edges in low-resolution images such as screen captures or images from the Web.

Fix Red-Eye
Reduces or removes red-eye in photos.

Print Text in Black
Prints colored text in black.

For Color Text
Prints colored text on a background pattern or underlined.

For Color Graphs and Images
Prints colored graphics and images with overlay patterns.

For Color Text, Graphs, and Images
Prints colored text, graphics, and images with overlay patterns.

Additional Settings Options

Rotate 180°
Prints the image rotated 180° from its original orientation.

High Speed
Speeds up printing but may reduce print quality.
**Mirror Image**
Flips the printed image left to right.

**Parent topic:** Selecting Additional Layout and Print Options - Windows

**Header/Footer Settings - Windows**
You can select any of the Header/Footer Settings options to add headers or footers when you print. The items are available to print at the top or bottom of your pages, in either the left, right, or center of the page.

**Note:** These settings are not saved with your document.

You can select to print the following information:
- User Name
- Computer Name
- Date
- Date/Time
- Collate Number (copy number)

**Note:** The user name, computer name, date, and time come from the Windows Control Panel on your computer.

**Parent topic:** Selecting Additional Layout and Print Options - Windows
Selecting a Printing Preset - Windows

For quick access to common groups of print settings, you can select a printing preset on the Main or More Options tab.

**Note:** You can create your own preset by clicking the Add/Remove Presets button.

1. Click the **Main** or **More Options** tab.
   
   You see the available **Printing Presets** on the left:

2. Place your cursor over one of the **Printing Presets** to view its list of settings.
3. Click on a preset to change its settings, or use any of the available options on the screen to control your printing presets.
4. To choose a preset for printing, select it.
5. Click OK.

Parent topic: Printing with Windows

Selecting Extended Settings - Windows

You can select additional settings that apply to all the print jobs you send to your product.

1. Access the Windows Desktop and right-click the product icon in the Windows taskbar.
2. Select Printer Settings.
3. Click the Maintenance tab.

You see the maintenance options:
4. Click the **Extended Settings** button. You see this window:

![Extended Settings Window](image)

5. Select any of the extended settings to customize your print.
6. Click **OK** to close the Extended Settings window.
7. Click **OK** to close the printer software window.

**Extended Settings - Windows**

**Parent topic:** [Printing with Windows](#)

**Extended Settings - Windows**

You can select from these settings on the Extended Settings window.

**Show Progress Meter**
Displays the progress of print jobs as they are being printed.

**Enable EPSON Status Monitor 3**
Enables product monitoring for ink and paper supplies and other issues.

**Separator Page**
Before each document, prints a separator page containing the title, user, date, and time.

**Always Spool RAW Datatype**
Increases print speed and may solve other printing problems.
Page Rendering Mode
Increases print speed when printing is extremely slow or the print head stops during printing.

Print as Bitmap
Increases print speed when printing is extremely slow or the print head stops during printing, and other settings do not help.

Skip Blank Page
Ensures that your product does not print pages that contain no text or images.

Change Standard Resolution
Reduces the resolution of print data to correct printing problems.

Refine screening pattern
Prints graphics with a finer screening pattern.

Allow Applications to Perform ICM Color Matching
Allows applications to perform ICM color matching.

Always Use the Driver’s Paper Source Setting
Prints using the paper source setting in the printer driver, rather than the setting in your application.

Parent topic: Selecting Extended Settings - Windows

Printing Your Document or Photo - Windows
Once you have selected your print settings, you are ready to save your settings and print.
1. Click OK to save your settings.
You see your application's Print window, such as this one:

2. Click **OK** or **Print** to start printing.

Checking Print Status - Windows

**Parent topic:** Printing with Windows
Checking Print Status - Windows

During printing, you see this window showing the progress of your print job. It allows you to control printing and check ink cartridge status.

- To cancel printing, click **Cancel**.
- To see print jobs waiting to print, click **Print Queue**.
- To check ink status, click **Consumables Status**.

**Parent topic:** Printing Your Document or Photo - Windows

Selecting Default Print Settings - Windows

When you change your print settings in a program, the changes apply only while you are printing in that program session. If you want to change the print settings you use in all your Windows programs, you can select new default print settings.

1. Access the Windows Desktop and right-click the product icon in the Windows taskbar.
2. Select **Printer Settings**.
You see the printer settings window:

3. Select the print settings you want to use as defaults in all your Windows programs.
4. Click **OK**.

These settings are now the defaults selected for printing. You can still change them as needed for printing in any program session.

**Changing the Language of the Printer Software Screens**

**Parent topic:** Printing with Windows

**Changing the Language of the Printer Software Screens**

You can change the language used on the Windows printer software screens.

1. Access the Windows Desktop and right-click the product icon in the Windows taskbar.
2. Select **Printer Settings**.
   
   You see the printer settings window.
3. Click the **Maintenance** tab.
   
   You see the maintenance options:

   ![Printing Preferences](image)

   ![Software Update Settings](image)

4. Select the language you want to use as the **Language** setting.
5. Click **OK** to close the printer software window.

   The printer software screens appear in the language you selected the next time you access them.

   **Parent topic:** Selecting Default Print Settings - Windows

**Changing Automatic Update Options**

Your printer software for Windows automatically checks for updates to the product software. You can change how often the software checks for updates or disable this feature.

1. Access the Windows Desktop and right-click the product icon in the Windows taskbar.
2. Select **Software Update Settings**.
You see this window:

![Software Update Settings](image)

3. Do one of the following:
   - To change how often the software checks for updates, select a setting in the **Check every** menu.
   - To disable the automatic update feature, select the **Never** option.

4. Click **OK** to exit.

**Note:** If you choose to disable the automatic update feature, you can check for updates manually.

**Parent topic:** Printing with Windows

**Related tasks**

Checking for Software Updates

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**Printing with OS X**

You can print with your product using any OS X printing program, as described in these sections.

**Note:** If you have an Internet connection, it is a good idea to check for updates to your product software on Epson's support website.

**Selecting Basic Print Settings - OS X**

**Selecting Page Setup Settings - OS X**

**Selecting Print Layout Options - OS X**
Selecting Basic Print Settings - OS X

Select the basic settings for the document or photo you want to print.

1. Open a photo or document for printing.
2. Select the print command in your application.

   **Note:** You may need to select a print icon on your screen, the **Print** option in the File menu, or another command. See your application’s help utility for details.

3. Select your product as the **Printer** setting.

   ![Printer Setting](image)

4. If necessary, click the arrow next to the Printer setting or the **Show Details** button to expand the print window.
You see the expanded printer settings window for your product:

![Printer Settings Window](image)

**Note:** The print window may look different, depending on the version of OS X and the application you are using.

5. Select the **Copies** and **Pages** settings as necessary.

**Note:** If you do not see these settings in the print window, check for them in your application before printing.
6. Select the page setup options: **Paper Size** and **Orientation**.

**Note:** If you do not see these settings in the print window, check for them in your application before printing. They may be accessible by selecting **Page Setup** from the File menu.

7. Select any application-specific settings that appear on the screen, such as those shown in the image above for the Preview application.

8. Select **Print Settings** from the pop-up menu.
9. Select the type of paper you loaded as the **Media Type** setting.

   **Note:** The setting may not exactly match the name of your paper. Check the paper type settings list for details.

10. Select the **Print Quality** setting you want to use.
11. Select any of the available print options.

**Print Quality Settings - OS X**

**Print Options - OS X**

**Parent topic:** Printing with OS X

**Related references**

- Paper or Media Type Settings - Product Software

**Related tasks**

- Selecting Page Setup Settings - OS X
- Selecting Print Layout Options - OS X
- Printing Your Document or Photo - OS X

**Print Quality Settings - OS X**

You can select any of the print quality settings to fine-tune the quality of your print. Some settings may be unavailable, depending on the paper type and border setting you have chosen.

- **Draft**
  For draft printing on photo paper.

- **Fast Economy**
  For the fastest printing with draft quality.

- **Economy**
  For fast printing with reduced quality.

- **Normal**
  For everyday text and image printing.

- **Fine**
  For text and graphics with good quality and print speed.

- **Quality**
  For photos and graphics with good quality and print speed.

- **High Quality**
  For photos and graphics with high print quality.
**Best Quality**  
For the best print quality, but the slowest print speed.

**Parent topic:** Selecting Basic Print Settings - OS X

**Print Options - OS X**  
You can select any of the print options to customize your print. Some options may be unavailable, depending on other settings you have chosen.

**Expansion**  
If you selected a borderless paper size setting, this option adjusts the image expansion settings to control printing at the edges of borderless prints.

**Grayscale**  
Prints text and graphics in black or shades of gray.

**Mirror Image**  
Lets you flip the printed image horizontally.

**Note:** If you select the Min option for the Expansion setting, you may see white borders on your printed photo.

**Parent topic:** Selecting Basic Print Settings - OS X

**Selecting Page Setup Settings - OS X**  
Depending on your application, you may be able to select the paper size and orientation settings from the print window.

![Paper Size and Orientation Settings](image)

**Note:** If you do not see these settings in the print window, check for them in your application before printing. They may be accessible by selecting **Page Setup** from the File menu.

1. Select the size of the paper you loaded as the **Paper Size** setting. If you are printing a borderless photo, select the **Borderless** checkbox or a paper size with a **Borderless** option. You can also
select a custom setting to create a custom paper size, but the Quality setting will be limited to Normal.

**Note:** You must select a compatible borderless paper type and size to print without borders. Check the borderless paper compatibility list for details.

2. Select the orientation of your document or photo as shown in the print window.

**Note:** If you are printing an envelope, select the icon.

**Note:** You can reduce or enlarge the size of the printed image by selecting **Paper Handling** from the pop-up menu and selecting a scaling option.

**Parent topic:** Printing with OS X

**Related references**

- Borderless Paper Type Compatibility

**Selecting Print Layout Options - OS X**

You can select a variety of layout options for your document or photo by selecting **Layout** from the pop-up menu on the print window.
• To print multiple pages on one sheet of paper, select the number of pages in the **Pages per Sheet** pop-up menu. To arrange the print order of the pages, select a **Layout Direction** setting.
• To print borders around each page on the sheet, select a line setting from the **Border** pop-up menu.
• To invert or flip the printed image, select the **Reverse page orientation** or **Flip horizontally** settings.

**Parent topic:** [Printing with OS X](#)

### Managing Color - OS X

You can adjust the Color Matching and Color Options settings to fine-tune the colors in your printout, or turn off color management in your printer software.

1. Select **Color Matching** from the pop-up menu in the print window.

![Color Matching](image)

2. Select one of the available options.
3. Select **Color Options** from the pop-up menu in the print window.

![Color Options](image)
Note: The available settings on the Color Options menu depend on the option you selected on the Color Matching menu.

4. Select one of the available options.

Parent topic: Printing with OS X

You can select from these settings on the Color Matching and Color Options menus.

Color Matching Settings

- **EPSON Color Controls**
  Lets you manage color using controls in your printer software or turn off color management.

- **ColorSync**
  Prints using standard color profiles for your product and paper to help match image colors. You can customize the conversion method and filter settings on the ColorSync pop-up menu in the print window.

Color Options Settings

Manual Settings

- **Advanced Settings**
  Lets you select manual color adjustments. Click the arrow next to Advanced Settings and select settings for Brightness, Contrast, Saturation, and individual color tones. You can also select a color Mode setting for printing photos and graphics and the Fix Red-Eye setting to reduce or remove red-eye in photos. Depending on the selected color mode, you can also adjust the midtone density using the Gamma setting.

- **Fix Photo**
  Improves the color, contrast, and sharpness of flawed photos. Click the arrow next to Advanced Settings and select the Fix Red-Eye setting to reduce or remove red-eye in photos.

  Note: Fix Photo uses a sophisticated face recognition technology to optimize photos that include faces. For this to work, both eyes and the nose must be visible in the subject's face. If your photo includes a face with an intentional color cast, such as a statue, you may want to turn off Fix Photo to retain the special color effects.

- **Off (No Color Adjustment)**
  Turns off color management in your printer software so you can manage color using only your application software.
Note: An ICC profile is required if color management is turned off.

Parent topic: Managing Color - OS X

Selecting Printing Preferences - OS X
You can select printing preferences that apply to all the print jobs you send to your product.
1. In the Apple menu or the Dock, select System Preferences.
2. Select Print & Fax, Print & Scan, or Printers & Scanners, select your product, and select Options & Supplies.
3. Select Driver or Options.
   You see a screen like this:

```
To take full advantage of your printer’s options, confirm that they are accurately shown here. For information on your printer and its optional hardware, check the printer’s documentation.
```

4. Select any of the available printing preferences.
5. Click OK.

Printing Preferences - OS X
Parent topic: Printing with OS X
Printing Preferences - OS X

You can select from these settings on the Options or Driver tab.

**Skip Blank Page**
Ensures that your product does not print pages that contain no text or images.

**Quiet Mode**
Lessens noise during printing when you select Plain Paper/Bright White Paper as the paper Type or Media Type setting.

**Permit temporary black printing**
Allows you to print using black ink when color ink is expended.

**High Speed Printing**
Speeds up printing but may reduce print quality.

**Warning Notifications**
Lets you choose whether or not to receive warning notifications from the printer software for various operating conditions.

**Establish bidirectional communication**
Allows the product to communicate with the computer. Do not change the default setting unless you experience issues when using a shared printing pool.

Parent topic: Selecting Printing Preferences - OS X

### Printing Your Document or Photo - OS X

Once you have selected your print settings, you are ready to print.
Click **Print** at the bottom of the print window.

![Print Settings window](image)

**Checking Print Status - OS X**

**Parent topic:** Printing with OS X

**Checking Print Status - OS X**

During printing, you can view the progress of your print job, control printing, and check ink status.

1. Click the printer icon when it appears in the Dock.

   You see the print status window:

![Print status window](image)
2. Select the following options as necessary for your version of OS X:

- To cancel printing, click the print job and click or Delete.
- To pause a print job, click the print job and click or Hold. To resume a print job, click the paused print job and click or Resume.
- To pause printing for all queued print jobs, click Pause or Pause Printer.
- To display other printer information, click Settings or Supply Levels.

Parent topic: Printing Your Document or Photo - OS X

Cancelling Printing Using a Product Button

If you need to cancel printing, press the stop button on your product.

Parent topic: Printing from a Computer
Scanning

You can scan original documents or photos and save them as digital files.

Starting a Scan
Selecting Epson Scan Settings
Scanning with OS X Using Image Capture
Scanning from Smart Devices
Scanning Special Projects

Starting a Scan

After placing your original documents or photos on your product for scanning, start scanning using one of these methods.

Starting a Scan Using the Product Control Panel
Starting a Scan Using the Epson Scan Icon
Starting a Scan from a Scanning Program

Parent topic: Scanning

Starting a Scan Using the Product Control Panel

You can scan an image to your computer using your product's control panel buttons.

Your product automatically selects suitable default scan settings, but you can view or change them as necessary.

1. Make sure you installed the product software and connected the product to your computer or network.

   Note: Restart your computer after installing the product software to enable scanning from the control panel. Also make sure the Event Manager program is not being blocked by your firewall or security software.

2. Press the home button, if necessary.
3. Press the left or right arrow button to select Scan and press the OK button.
The scan options are displayed:

4. Press the left or right arrow button to select a scan option and press the OK button.
   - **Scan to Memory Card** saves your scan file on a memory card and lets you select the file format, quality, and other settings.
   - **Scan to Cloud** saves your scan to a designated cloud account.

   **Note:** To use this feature, you must have registered a cloud account with Epson Connect.

   - **Scan to Computer (JPEG)** saves your scan file directly to your computer.
   - **Scan to Computer (PDF)** saves your scan as a PDF file to your computer.
   - **Scan to Computer (Email)** scans your original and attaches it to a message in your e-mail program. You can select the e-mail program you want to use and resize your image, if necessary, from an option screen on your computer.

   **Note:** This works with MAPI-type email such as Microsoft Outlook, Windows Live Mail, Mac Mail, and Entourage, but not web-based email such as Gmail.

   - **Scan to Computer (WSD)** lets you manage wireless scanning in Windows 8.x, Windows 7, or Windows Vista (English only).

   **Note:** To use this feature, you must first set up WSD (Web Services for Devices) on the computer you want to scan to.
5. To scan to your computer, select how you connected your product to your computer:
   • If your product is connected directly to your computer with a USB cable, select **USB Connection**.
   • If your product is connected to your computer over a network, select the computer name from the list.

6. Press the \( \bigcirc \) start button to start scanning.

**Changing Default Scan Button Settings**

**Parent topic:** Starting a Scan

**Related tasks**

Using Epson Scan to Cloud
Inserting a Memory Card

**Changing Default Scan Button Settings**

You can view or change the default scan settings your product uses when you scan to your computer using the product buttons. You do this using the Event Manager program.

1. Do one of the following to open Event Manager:
   • **Windows 10**: Click \( \bigcirc \), select **All apps**, and select **Event Manager**.
   • **Windows 8.x**: Navigate to the **Apps** screen and select **Event Manager**.
   • **Windows (other versions)**: Click or **Start > All Programs** or **Programs > EPSON Software > Event Manager**.
   • **OS X**: Open the **Applications** folder, click **Epson Software**, and click **Event Manager**.

2. Open the **Scanner** (Windows) or **Select Scanner** (OS X) drop-down list and select your product, if necessary.

3. Click **Make Job Settings**.

4. Open the **Edit Job Settings** drop-down list and select the scan button settings you want to view or change.

5. Change the settings as necessary.

6. Click **OK**.

7. Click **Close** to close the Event Manager window.

**Parent topic:** Starting a Scan Using the Product Control Panel
Starting a Scan Using the Epson Scan Icon

You can start the Epson Scan program to select scan settings, scan, and save the scanned image to a file.

- **Windows 10**: Click 📔 and select **All apps**. Select **EPSON Software**, then select **EPSON Scan**.
- **Windows 8.x**: Navigate to the **Apps** screen and select **EPSON Scan** under **EPSON** or **EPSON Software**.
- **Windows (other versions)**: Click 📔 or **Start**, and select **All Programs** or **Programs**. Select **EPSON** or **EPSON Software** and click **EPSON Scan**.
- **OS X**: Open the **Applications** folder, open the **Epson Software** folder, and double-click the **EPSON Scan** icon.

**Note**: With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

**Note**: In OS X 10.11, if you see a message asking if you want to use TWAIN to scan with your product, select **Yes** to scan using Epson Scan.
You see an Epson Scan window like this:

Parent topic: Starting a Scan
Related tasks
Scanning with OS X Using Image Capture
Related topics
Selecting Epson Scan Settings
Starting a Scan from a Scanning Program

You can start Epson Scan from a scanning program to select scan settings, scan, and open the scanned image in the program.

**Note:** With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

1. Open your scanning program and select its scanning option. (See your scanning program help for instructions.)
2. Select your product.

   **Note:** In certain programs, you may need to select your product as the "source" first. If you see a **Select Source** option, choose it and select your product. With Windows, do not select a **WIA** option for your product; it will not work correctly.
You see an Epson Scan window like this:

![Epson Scan window](image)

**Note:** Epson Scan may start in a different mode when you first access it.

**Parent topic:** Starting a Scan
Related tasks
Scanning with OS X Using Image Capture

Related topics
Selecting Epson Scan Settings

Selecting Epson Scan Settings
After starting Epson Scan, you can select settings in various modes to customize your scan.

Scan Modes
Selecting the Scan Mode
Scanning in Full Auto Mode
Scanning in Home Mode
Scanning in Office Mode
Scanning in Professional Mode
Image Preview Guidelines
Scan Resolution Guidelines
Selecting Scan File Settings

Parent topic: Scanning

Scan Modes
Epson Scan provides a choice of scan modes with different levels of control over your settings.

Full Auto Mode
This mode automatically detects the type of content you are scanning, selects settings for it, and saves your scanned image. You can also select various image adjustment options.

Home Mode
You can select setting groups based on the type of content you are scanning. You can also select various image adjustment options, and preview and size your scanned image.

Office Mode
You can quickly scan text documents and adjust them on a preview screen. You can also select various image adjustment options and preview your scanned image.

Professional Mode
You can manually customize all available settings, and preview and size your scanned image.

Parent topic: Selecting Epson Scan Settings
Related tasks
Selecting the Scan Mode

Selecting the Scan Mode
Select the Epson Scan mode you want to use from the Mode box in the upper right corner of the Epson Scan window:

![Epson Scan Mode Selection](image)

Parent topic: Selecting Epson Scan Settings
Related tasks
Scanning in Full Auto Mode
Scanning in Home Mode
Scanning in Office Mode
Scanning in Professional Mode

Scanning in Full Auto Mode
When you scan in Full Auto Mode, Epson Scan automatically saves your scanned file in JPEG format in your operating system's Pictures or My Pictures folder, or opens it in your scanning program. You can change the scanned file settings and select various image adjustment options before you scan, if necessary.

1. Start Epson Scan and select Full Auto Mode as the Mode setting.
You see this window:
2. To select image adjustment options or change your scanned file settings, click **Customize**, select the settings you want, and click **OK**.

![Customize dialog]

- To choose any of the available image adjustment options, select the checkbox for the option.
- To change the scanned file settings, click **File Save Settings**.

3. Click **Scan**.

Epson Scan scans your original, and saves the file in the selected folder or opens it in your scanning program. If the file was saved directly to your computer, you see the file in the Windows Explorer or OS X Finder, where you can view and print the image, if desired.

Available Image Adjustments - Full Auto Mode

Parent topic: Selecting Epson Scan Settings
Available Image Adjustments - Full Auto Mode

You can select these image adjustment options in Epson Scan Full Auto Mode.

**Dust Removal**
Removes dust marks from your originals automatically.

**Color Restoration**
Restores the colors in faded photos automatically.

**Auto Photo Orientation**
Checks the preview image for faces, the sky, and other features, and then correctly rotates the photo when it is scanned, if necessary. (If your photo is not oriented correctly using this option, deselect this option and scan again.)

Parent topic: Scanning in Full Auto Mode

### Scanning in Home Mode

When you scan in Home Mode, Epson Scan automatically saves your scanned file in JPEG format in your operating system's Pictures or My Pictures folder, or opens it in your scanning program. You can select settings, preview, and change the scanned file settings as necessary.

1. Start Epson Scan and select **Home Mode** as the Mode setting.
You see this window:

2. Select the **Document Type** setting that matches your original, such as **Photograph** or **Text/Line Art**.
3. Select the **Image Type** setting that matches your original.
4. Select the way you plan to use your scanned image as the Destination setting. (The Resolution setting is selected automatically based on the Destination setting you choose.)
   - **Screen/Web**: Select this option for images you will email, view on a computer screen, or post on the web.
   - **Printer**: Select this option for images you will print or documents you will convert to editable text using OCR (Optical Character Recognition) software.
   - **Other**: Select this option if you want to select a custom resolution for your image.

5. If you selected Other in the last step, select the Resolution setting you want to use for your scan.

6. Click the Preview button.
   Epson Scan previews your original and displays the result in a separate Preview window.

7. If desired, select the area in your preview image that you want to scan (scan area).

8. Select any of the image adjustment settings you want to use. Before making adjustments, click the image or scan area in the Preview window.

9. If you want to reduce or enlarge your image as you scan, select the Target Size setting you want to use.

10. Click Scan.
    You see the File Save Settings window.

11. Change any of the necessary file save settings and click OK.
    Epson Scan scans your original, and saves the file in the selected folder or opens it in your scanning program. If the file was saved directly to your computer, you see the file in the Windows Explorer or OS X Finder, where you can view and print the image, if desired.

**Selecting a Scan Area - Home Mode**
**Available Image Adjustments - Home Mode**
**Selecting a Scan Size - Home Mode**

**Parent topic**: Selecting Epson Scan Settings

**Related concepts**
Image Preview Guidelines
Scan Resolution Guidelines

**Related tasks**
Selecting Scan File Settings
Selecting a Scan Area - Home Mode

You can select a specific area in your preview image to include in your scanned image. You can select the entire image area or a portion of it. You can even select multiple scan areas to create multiple scanned images of different areas (Normal Preview mode only).

You can also use the scan area to select specific Image Adjustments settings for a scanned image. Just be sure to click inside the scan area before selecting the settings.
1. Do one of the following to select your scan area in the Preview image:

   - **Thumbnail preview:** Your scan area is selected automatically, but you can change it. Place your cursor in one corner of the desired scan area, then click and drag the cursor to the opposite corner to create a marquee (dotted line) on the preview image.
• **Normal preview**: Click the 🔄 Auto Locate icon to create a marquee (dotted line) on the preview image.

2. Do the following, as necessary, to work with the selected scan area:
   • If the marquee is correct, continue with the next step.
   • To move the marquee, click inside the scan area and drag the marquee where you want it.
• To resize the scan area, place your cursor over the edge or corner of the marquee, then click and drag the edges where you want them. (Hold down the **Shift** key as you resize the marquee to retain the same width/height proportions.)

• **Normal preview**: To create additional marquees (up to 50), click the Copy Marquee icon to copy the existing marquee and paste it on the preview image.

  **Note**: If you draw multiple marquees, make sure you select the **All** button in the Preview window before you scan. Otherwise, only the area inside the currently selected marquee will be scanned.

• To delete a marquee, click the marquee, then click the Delete Marquee icon.

3. Click inside the scan area and make any necessary settings in the Epson Scan window.

**Parent topic:** [Scanning in Home Mode](#)

### Available Image Adjustments - Home Mode

You can select these Image Adjustments options in Epson Scan Home Mode.

![Image Adjustments](image.png)

**Note**: Select the Image Option checkbox if you need to set any of the grayed-out image adjustments. Not all adjustment settings may be available, depending on the Document Type and Image Type setting. Click the **Brightness** button to access additional settings.

**Descreening**

Removes the ripple pattern that might appear in subtly shaded image areas, such as skin tones. This option improves results when scanning magazines or newspapers. (The results of descreening do not appear in the preview image, only in your scanned image.)

**Color Restoration**

Restores the colors in faded photos automatically.
**Backlight Correction**  
Removes shadows from photos that have too much background light.

**Dust Removal**  
Removes dust marks from your originals automatically.

**Text Enhancement**  
Sharpens the appearance of letters in text documents.

**Auto Area Segmentation**  
Makes grayscale images clearer and text recognition more accurate by separating the text from the graphics.

**Brightness**  
Adjusts the overall lightness and darkness of the scanned image.

**Contrast**  
Adjusts the difference between the light and dark areas of the overall scanned image.

**Threshold**  
Adjusts the level at which black areas in text and line art are delineated, improving text recognition in OCR (Optical Character Recognition) programs.

**Parent topic:** Scanning in Home Mode

### Selecting a Scan Size - Home Mode

You can reduce or enlarge the size of your image as you scan. You can also select a specific scan size, such as a common photo size like 4 × 6 inches (102 × 152 mm). This places a scan area of that size on the preview image so you can use it to help crop the image in the correct proportions.

1. Click the **Preview** button to preview your image.

2. In the Epson Scan window, select the size you want your scanned image to be from the **Target Size** list.

   ![Target Size](image)

   **Note:** If you need to rotate the orientation of the target size for your image, click the Orientation icon.
A marquee (dotted line) appears on your preview image proportioned for the size you selected.

3. Do the following, as necessary, to work with the selected scan area:
   - To move the marquee, click inside the scan area and drag the marquee where you want it.
• To resize the scan area, place your cursor over the edge or corner of the marquee, then click and drag the edge where you want it.

**Note:** Manually adjusting the marquee will not change the target size of the scanned file. The marquee only indicates the area of the image that will be scanned.

4. To create a scanned image size that is not available in the Target Size list, click the **Customize** option. 
   You see this window:

   ![Target Size window](image)

   5. Name the custom size, enter the size, click **Save**, and click **OK**. Then adjust the marquee on the preview image.
      The marquee is automatically proportioned for your custom scan size.

**Parent topic:** Scanning in Home Mode
Scanning in Office Mode

When you scan in Office Mode, Epson Scan automatically saves your scanned file in JPEG format in your operating system's Pictures or My Pictures folder, or opens it in your scanning program. You can select settings, preview, and change the scanned file settings as necessary.

1. Start Epson Scan and select **Office Mode** as the Mode setting.

You see this window:
2. Select the **Image Type** setting that matches your original.
3. Select the **Document Source** setting indicating where you placed your original.
4. Select the **Size** and **Orientation** settings that match your original.
5. Select the **Resolution** setting you want to use for your scan.
6. Click the **Preview** button.
   
   Epson Scan previews your original and displays the result in a separate Preview window.
7. If desired, select the area in your preview image that you want to scan (scan area).
8. Select any of the image adjustment settings you want to use. Before making adjustments, click the image or scan area in the Preview window.
9. Click **Scan**.
   
   You see the File Save Settings window.
10. Change any of the necessary file save settings and click **OK**.

Epson Scan scans your original, and saves the file in the selected folder or opens it in your scanning program. If the file was saved directly to your computer, you see the file in the Windows Explorer or OS X Finder, where you can view and print the image, if desired.

**Selecting a Scan Area - Office Mode**

**Available Image Adjustments - Office Mode**

**Parent topic:** Selecting Epson Scan Settings

**Related concepts**

- Image Preview Guidelines
- Scan Resolution Guidelines

**Related tasks**

- Selecting Scan File Settings

**Selecting a Scan Area - Office Mode**

You can select a specific area in your preview image to include in your scanned image. You can select the entire image area or a portion of it. You can even select multiple scan areas to create multiple scanned images of different areas.

You can also use the scan area to select specific Image Adjustments settings for a scanned image. Just be sure to click inside the scan area before selecting the settings.
1. In the Preview window, click the Auto Locate icon to create a marquee (dotted line) on the preview image.

2. Do the following, as necessary, to work with the selected scan area:
   - If the marquee is correct, continue with the next step.
   - To move the marquee, click inside the scan area and drag the marquee where you want it.
To resize the scan area, place your cursor over the edge or corner of the marquee, then click and drag the edges where you want them. (Hold down the **Shift** key as you resize the marquee to retain the same width/height proportions.)

To create additional marquees (up to 50, if available), click the **Copy Marquee** icon to copy the existing marquee and paste it on the preview image.

**Note:** If you draw multiple marquees, make sure you select the **All** button in the Preview window before you scan. Otherwise, only the area inside the currently selected marquee will be scanned.

To delete a marquee, click the marquee, then click the **Delete Marquee** icon.

3. Click inside each scan area and make any necessary settings in the Epson Scan window.

**Parent topic:** Scanning in Office Mode

### Available Image Adjustments - Office Mode

You can select these Image Adjustments options in Epson Scan Office Mode. Not all adjustment settings may be available, depending on other settings you have chosen.

<table>
<thead>
<tr>
<th>Image Adjustments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unsharp Mask</td>
</tr>
<tr>
<td>Descreening</td>
</tr>
<tr>
<td>Image Option</td>
</tr>
<tr>
<td>Text Enhancement</td>
</tr>
<tr>
<td>Auto Area Segmentation</td>
</tr>
<tr>
<td>Color Enhance: Red</td>
</tr>
</tbody>
</table>

**Note:** Select the **Image Option** checkbox if you need to set any of the grayed-out image adjustments beneath the checkbox. Not all adjustment settings may be available, depending on the Image Type setting.

**Unsharp Mask**

Makes the edges of certain image areas clearer. Turn off this option to leave softer edges.
Descreening
Removes the ripple pattern that might appear in subtly shaded image areas, such as skin tones. This option improves results when scanning magazines or newspapers. (The results of descreening do not appear in the preview image, only in your scanned image.)

Text Enhancement
Sharpens the appearance of letters in text documents.

Auto Area Segmentation
Makes grayscale images clearer and text recognition more accurate by separating the text from the graphics.

Color Enhance
Enhances the red, green, or blue shades in the scanned image.

Brightness
Adjusts the overall lightness and darkness of the scanned image.

Contrast
Adjusts the difference between the light and dark areas of the overall scanned image.

Threshold
Adjusts the level at which black areas in text and line art are delineated, improving text recognition in OCR (Optical Character Recognition) programs.

Parent topic: Scanning in Office Mode

Scanning in Professional Mode
When you scan in Professional Mode, Epson Scan automatically saves your scanned file in JPEG format in your operating system's Pictures or My Pictures folder, or opens it in your scanning program. You can select settings, preview, and change the scanned file settings as necessary.

1. Start Epson Scan and select Professional Mode as the Mode setting.
You see this window:
2. Select the **Document Type** setting that matches your original, such as **Reflective** for documents or photos.

3. Select the **Document Source** setting indicating where you placed your original.

4. Select the specific type of original you are scanning as the **Auto Exposure Type** setting: **Document** or **Photo**.

5. Select the details of your original and how you want it scanned as the **Image Type** setting.

6. Select the **Resolution** setting you want to use for your scan.

7. Click the **Preview** button.
   
   Epson Scan previews your original and displays the result in a separate Preview window.

8. If desired, select the area in your preview image that you want to scan (scan area).

9. Select any of the image adjustment settings you want to use. Before making adjustments, click the image or scan area in the Preview window.

10. If you want to reduce or enlarge your image as you scan, select the **Target Size** setting you want to use.

11. Click **Scan**.

   You see the File Save Settings window.

12. Change any of the necessary file save settings and click **OK**.

Epson Scan scans your original, and saves the file in the selected folder or opens it in your scanning program. If the file was saved directly to your computer, you see the file in the Windows Explorer or OS X Finder, where you can view and print the image, if desired.

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**Available Image Types - Professional Mode**

**Selecting a Scan Area - Professional Mode**

**Available Image Adjustments - Professional Mode**

**Selecting a Scan Size - Professional Mode**

**Parent topic:** Selecting Epson Scan Settings

**Related concepts**

Image Preview Guidelines
Scan Resolution Guidelines

**Related tasks**

Selecting Scan File Settings
Available Image Types - Professional Mode

You can select these Image Type options in Epson Scan Professional Mode.

**24-bit Color**
Select this setting for color photos.

**Color Smoothing**
Select this setting for color graphic images, such as charts or graphs.

**8-bit Grayscale**
Select this setting for black-and-white photos.

**Black & White**
Select this setting for black text documents or line art.

Parent topic: Scanning in Professional Mode

Selecting a Scan Area - Professional Mode

You can select a specific area in your preview image to include in your scanned image. You can select the entire image area or a portion of it. You can even select multiple scan areas to create multiple scanned images of different areas (Normal Preview mode only).

You can also use the scan area to select specific image Adjustments settings for a scanned image. Just be sure to click inside the scan area before selecting the settings.

**Note:** In Professional Mode, the default Preview mode is Normal Preview mode. To use Thumbnail Preview mode instead, select the Thumbnail checkbox beneath the Preview button (if available), then click the Preview button to preview your image again.
1. Do one of the following to select your scan area in the Preview image:

   - **Normal preview**: Click the Auto Locate icon to create a marquee (dotted line) on the preview image.
• **Thumbnail preview**: Your scan area is selected automatically, but you can change it. Place your cursor in one corner of the desired scan area, then click and drag the cursor to the opposite corner to create a marquee (dotted line) on the preview image.

2. Do the following, as necessary, to work with the selected scan area:
   • If the marquee is correct, continue with the next step.
   • To move the marquee, click inside the scan area and drag the marquee where you want it.
• To resize the scan area, place your cursor over the edge or corner of the marquee, then click and drag the edges where you want them. (Hold down the Shift key as you resize the marquee to retain the same width/height proportions.)

• **Normal preview**: To create additional marquees (up to 50, if available), click the Copy Marquee icon to copy the existing marquee and paste it on the preview image.

• To delete a marquee, click the marquee, then click the Delete Marquee icon.

  **Note**: If you draw multiple marquees, make sure you select the **All** button in the Preview window before you scan. Otherwise, only the area inside the currently selected marquee will be scanned.

3. Click inside the scan area and make any necessary settings in the Epson Scan window.

**Parent topic:** [Scanning in Professional Mode](#)

### Available Image Adjustments - Professional Mode

You can select these Adjustments options in Epson Scan Professional Mode. Not all adjustment settings may be available, depending on other settings you have chosen.

![Adjustments](image)

Click the image adjustment icon to access additional settings.

Click the + (Windows) or ▶ (OS X) icon next to a setting to change the level of adjustment.

**Unsharp Mask**

Makes the edges of certain image areas clearer. Turn off this option to leave softer edges.
Descreening
Removes the ripple pattern that might appear in subtly shaded image areas, such as skin tones. This option improves results when scanning magazines or newspapers. (The results of descreening do not appear in the preview image, only in your scanned image.)

Color Restoration
Restores the colors in faded photos automatically.

Backlight Correction
Removes shadows from photos that have too much background light.

Dust Removal
Removes dust marks from your originals automatically.

Auto Exposure
Automatically adjusts the image exposure settings when you click the Auto Exposure icon. To automatically adjust image exposure settings continuously, click the Configuration button, click the Color tab, and select Continuous auto exposure. You can adjust the level of auto exposure using a slider.

Histogram Adjustment
Provides a graphical interface for adjusting highlight, shadow, and gamma levels individually. (For advanced users only.) Click the histogram icon to access the settings.

Tone Correction
Provides a graphical interface for adjusting tone levels individually. (For advanced users only.) Click the tone correction icon to access the settings.

Brightness
Adjusts the overall lightness and darkness of the scanned image.

Contrast
Adjusts the difference between the light and dark areas of the overall scanned image.

Saturation
Adjusts the density of colors in the overall image.

Color Balance
Adjusts the balance of colors in the overall image.

Color Palette
Provides a graphical interface for adjusting mid-tone levels, such as skin tones, without affecting the highlight and shadow areas of the image. (For advanced users only.) Click the Color Palette icon to access the settings.
Threshold
Adjusts the level at which black areas in text and line art are delineated, improving text recognition in
OCR (Optical Character Recognition) programs.

Parent topic: Scanning in Professional Mode

Selecting a Scan Size - Professional Mode
You can reduce or enlarge the size of your image as you scan. You can also select a specific scan size,
such as a common photo size like 4 × 6 inches (102 × 152 mm). This places a scan area of that size on
the preview image so you can use it to help crop the image in the correct proportions.

1. Click the Preview button to preview your image.
2. In the Epson Scan window, select the size you want your scanned image to be from the Target Size
   list.

   ![Target Size dropdown menu]

Note: If you need to rotate the orientation of the target size for your image, click the orientation
icon.
A marquee (dotted line) appears on your preview image proportioned for the size you selected.

3. Do the following, as necessary, to work with the selected scan area:
   - To move the marquee, click inside the scan area and drag the marquee where you want it.
• To resize the scan area, place your cursor over the edge or corner of the marquee, then click and drag the edge where you want it.

**Note:** Manually adjusting the marquee will not change the target size of the scanned file. The marquee only indicates the area of the image that will be scanned.

4. To create a scanned image size that is not available in the Target Size list, click the **Customize** option.

   You see this window:

   ![Target Size Window]

   5. Name the custom size, enter the size, click **Save**, and click **OK**. Then adjust the marquee on the preview image.

   The marquee is automatically proportioned for your custom scan size.
6. To use additional sizing tools, click the + (Windows) or ▶ (OS X) icon next to the Target Size setting and select options as desired.

- **Scale**: Reduces or enlarges your image by the percentage you enter.
- **Trimming**: Turns automatic image cropping on or off.
- **Unlock icon**: Unlocks the width/height proportions of the scanned image size so you can adjust it without constraint.

**Parent topic**: Scanning in Professional Mode

**Image Preview Guidelines**

You can preview your scanned image so you can adjust the scan settings using the preview as a guide. There are two types of preview available, depending on the scan mode and selected settings:

**Thumbnail preview**

A thumbnail preview displays your previewed images as thumbnails with the scanned image area and exposure automatically selected. If the **Thumbnail** checkbox is selected, clicking the **Preview** button opens a thumbnail preview.

**Normal preview**

A normal preview displays your previewed images in their entirety so you can select the scanned image area and other settings manually. If the **Thumbnail** checkbox is deselected, clicking the **Preview** button opens a normal preview.

**Parent topic**: Selecting Epson Scan Settings

**Scan Resolution Guidelines**

If you plan to enlarge a scanned image so you can print it at a larger size, you may need to increase the resolution from the default resolution set by Epson Scan. Follow these guidelines to determine the resolution setting you need:

- You will enlarge the image as you scan it.
If you will enlarge the image using Epson Scan's Target Size setting, you do not need to increase the Resolution setting.

• You will scan the image at its original size but enlarge it later in an image-editing program.
  Increase Epson Scan's Resolution setting in your scan. Increase the resolution by the same amount you will increase the image size to retain a high image quality. For example, if the resolution is 300 dpi (dots per inch) and you will double the image size later, change the Resolution setting to 600 dpi.

• You will scan the image at 100% or smaller size.
  Select Epson Scan's Resolution setting based on how you will use the scanned image:
  • Email/view on a computer screen/post on the web: 96 to 150 dpi
  • Print/convert to editable text (OCR): 300 dpi
  • Fax: 200 dpi

Parent topic: Selecting Epson Scan Settings
Selecting Scan File Settings

You can select the location, name, and format of your scan file on the File Save Settings window. You can also select various optional settings that control how Epson Scan behaves when you scan and save files.

The File Save Settings window may appear after you click Scan on the Epson Scan window. You may also be able to access the window by clicking the icon on the Epson Scan window.

1. Do one of the following to select the folder in which you want to save your scanned image:
   • Click the button for one of the displayed folders.
• Click the Other button, click the Browse or Choose button, and select a folder.

2. Type in a file name in the Prefix field. This name is used along with numbers to automatically name your scanned files.

3. Select a different number as the Start Number setting, if you like.

4. Select the file format you want to use in the Image Format Type menu.

5. If your file format provides optional settings, click the Options button to select them.

6. Choose any of the optional settings you want to use by selecting their checkboxes.

7. Click OK.

Available Scanned File Types and Optional Settings

Parent topic: Selecting Epson Scan Settings

Available Scanned File Types and Optional Settings

You can select from a variety of scanned file types and optional settings on the File Save Settings window in Epson Scan.

File Formats

Bitmap (*.bmp)
A standard image file format for most Windows programs.

JPEG (*.jpg)
An image format that lets you highly compress image data. However, the higher the compression, the lower the image quality. (The TIFF format is recommended when you need to modify or retouch your scanned image.)

Multi-TIFF (*.tif)
A TIFF file format when multiple pages are saved to the same file, allowing you to edit the images using a compatible program.

PDF (*.pdf)
A document format that is readable by Windows and OS X systems using Adobe Reader, Acrobat, or other programs. You can save multi-page documents in one PDF file.

PICT (*.pct)
A standard image file format for most OS X programs.

PRINT Image Matching II (*.jpg or *.tif)
File formats that include Epson PRINT Image Matching II data for enhanced quality and a wider color range (does not affect the way the image displays on the screen).
TIFF (*.tif)
A file format created for exchanging data between many programs, such as graphic and DTP software.

Optional Settings

Overwrite any files with the same name
Select to overwrite previous files with the same names.

Show this dialog box before next scan
Select to have the File Save Settings window appear automatically before you scan (in certain Epson Scan modes).

Open image folder after scanning
Select to have Windows Explorer or OS X Finder automatically open to the folder where your scanned image is saved after scanning.

Show Add Page dialog after scanning
If you are scanning a multi-page document using the PDF or Multi-TIFF format, select to display a prompt for scanning additional pages after the first page is scanned.

Parent topic: Selecting Scan File Settings

Scanning with OS X Using Image Capture

With OS X, you can scan with your product using an image-editing application such as Image Capture.

Note: With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

1. Open an image editing application, such as Image Capture.
2. Select your Epson product from the DEVICES or SHARED list in the Finder, if necessary. (You may need to hover over the DEVICES or SHARED list, click Show, and select your product.)
3. If you see the Show Details button, click it.
   If you are scanning an item on the scanner glass, your product begins a preview scan.
4. Select the **Scan Mode** setting indicating where you placed your original (if available). Select any other available scan settings as necessary.

5. Select the folder in which you want to save your scanned file in the **Scan To** pop-up menu.

6. Click **Scan**.
Your scanned file is saved in the folder you selected.

Available Scan Settings - OS X Image Capture

Parent topic: Scanning

Available Scan Settings - OS X Image Capture

You can select these scan settings in your imaging editing application for OS X, if available.

Image Correction
Provides a graphical interface for adjusting brightness, tint, temperature, and saturation.

Unsharp Mask
Makes the edges of certain image areas clearer. Turn off this option to leave softer edges.

Descreening
Removes the ripple pattern that might appear in subtly shaded image areas, such as skin tones. This option improves results when scanning magazines or newspapers. (The results of descreening do not appear in the preview image, only in your scanned image.)

Backlight Correction
Removes shadows from photos that have too much background light.

Dust Removal
Removes dust marks from your originals automatically.

Color Restoration
Restores the colors in faded photos automatically.

Parent topic: Scanning with OS X Using Image Capture

Scanning from Smart Devices

Using the Epson iPrint application, you can use your iOS or Android smartphone or tablet to scan original documents or photos on your networked product and save them as digital files on your device.

Follow the link here for more information on Epson iPrint.

Parent topic: Scanning

Related tasks
Using the Epson iPrint Mobile App

Scanning Special Projects

Your product's scanning software offers various options to help you quickly complete special scan projects.
Scanning to Online Destinations Using Easy Photo Scan

You can scan documents or photos and upload them to Facebook and other online destinations, such as photo-sharing sites, web servers, or network folders using Easy Photo Scan.

You can use Easy Photo Scan to easily scan your originals, edit the scanned images, and upload them to Facebook or other online destinations.

Note: With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

1. Place your original on your product for scanning.
2. Do one of the following to open Easy Photo Scan:
   - **Windows 10:** Click and select All apps. Select Epson Software and click Easy Photo Scan. Select your product and click OK, if necessary.
• **Windows 8.x**: Navigate to the Apps screen and select **Easy Photo Scan**. Select your product and click **OK**, if necessary.

• **Windows (other versions)**: Click or Start, and select All Programs or Programs. Select Epson Software and click **Easy Photo Scan**. Select your product and click **OK**, if necessary.

• **OS X**: Open the Applications folder, click Epson Software, and click **Easy Photo Scan**. Select your product and click **OK**, if necessary.

You see a window like this:

![Easy Photo Scan window](image)

3. Click the Scan icon.
   Your scanning program launches.

4. Click **Scan** in the window that appears to scan your original.
   The scanned image is displayed in the Easy Photo Scan window with an automatically generated name.

**Note**: You may need to click the Close button to display Easy Photo Scan.
5. To edit the name of the file, select the image thumbnail at the bottom of the screen, click the icon, and enter the new filename.

6. To edit the scanned image, click the Edit icon and select one of the displayed options.

   **Note:** See the Easy Photo Scan help for additional information on image editing options.

7. Repeat these steps for each image you want to upload.

8. When you finish scanning, click one of the destination icons to upload the images.

   ![Image Icons]

   **Note:** You may need to click the arrow next to the icons in order to see all of them. The available icons may vary, depending on the software version you are using.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related tasks**

- Uploading Scanned Images to Facebook
- Uploading Scanned Images to Picasa
- Uploading Scanned Images to Evernote
- Uploading Scanned Images to SugarSync
- Uploading Scanned Images to a Web Folder
- Uploading Scanned Images to Email
- Saving Scanned Images to a Folder

**Uploading Scanned Images to Facebook**

You can configure a Facebook account for use with Easy Photo Scan and upload your scanned images to it.

1. Scan your original using Easy Photo Scan.
2. Click the icon.
You see a window like this:

![Transfer Settings window](image)

**Note:** If you have already configured a Facebook account in Easy Photo Scan, you can select the **Setting Name** or **Destination Name** for the account, click **Login** if necessary, and click **Send** to upload your images.

3. Click **Login**.
4. On the Application Authentication screen, log in to your Facebook account.

**Note:** To enable automatic image uploading, select the option for staying logged in.
5. Select an album from the **Album** list.

   **Note:** If you cannot select an album, make sure the Setting Name is set to *(No Selection)*, click **Login** to log in to your Facebook account, and try again. If you want to create a new album, you must create it directly in Facebook.

6. Select the image format for the uploaded files from the **File** or **File Type** list.

7. If there are options for the selected file format, click **Options** or **Option** and select the options you want.

8. If you also want to save the images to a local folder, select the **Copy the image(s) to a local folder** checkbox and select a folder.

9. If you want to save the current settings, click **Edit**, or the **Setting Name** or **Destination Name** field, and select **Save As**. Enter a name for the setting and click **OK**.

10. Click **Send** to upload the images to your Facebook account, or click **Cancel** to cancel the operation.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related references**

- Epson JPEG File Settings

**Related tasks**

- Scanning Using Easy Photo Scan

**Uploading Scanned Images to Picasa**

You can configure a Picasa account for use with Easy Photo Scan and upload your scanned images.

1. Scan your original using Easy Photo Scan.

2. Click the 📑 icon.
You see a window like this:

![Transfer Settings window](image)

**Note:** If you have already configured a Picasa account in Easy Photo Scan, you can select the **Setting Name** or **Destination Name** for the account, click **Login** if necessary, and click **Send** to upload your images.

3. Click **Login**.
4. On the Application Authentication screen, log into your Google account.
5. Click **Accept** to allow Easy Photo Scan to upload images to your account. An authentication code is generated.
6. Copy the authentication code into the **Please enter authentication code** field and click **OK**.
7. Select an album from the Album list.

   **Note:** If you cannot select an album, make sure the Setting Name is set to (No Selection), click the Login button to log into your Picasa account, and try again. If you want to create a new album, you must create it directly in Picasa.

8. Select an Image Size option for the uploaded images.

9. Select the image format for the uploaded files from the File or File Type list.

10. If there are options for the selected file format, click Options or Option and select the options you want.

11. If you also want to save the images to a local folder, select the Copy the image(s) to a local folder checkbox and select a folder.

12. If you want to save the current settings, click Edit, or the Setting Name or Destination Name field, and select Save As. Enter a name for the setting and click OK.

13. Click Send to upload the images to your Picasa account, or click Cancel to cancel the operation.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related references**

Epson JPEG File Settings

**Related tasks**

Scanning Using Easy Photo Scan

**Uploading Scanned Images to Evernote**

You can configure an Evernote account for use with Easy Photo Scan and upload your scanned images to it (Windows only).

**Note:** You must install Evernote before you can use it with Easy Photo Scan.

1. Scan your original using Easy Photo Scan.

2. Click the icon.
You see a window like this:

![Transfer Settings window](image)

**Note:** If you have already configured an Evernote account in Easy Photo Scan, you can select the **Setting Name** or **Destination Name** for the account and click **Send** to upload your images.

3. Select a notebook from the **Notebook** list.

   **Note:** If you want to create a new notebook, you must create it directly in Evernote.

4. Select the image format for the uploaded files from the **File** or **File Type** list.

5. If there are options for the selected file format, click **Options** or **Option** and select the options you want.

6. If you also want to save the images to a local folder, select the **Copy the image(s) to a local folder** checkbox and select a folder.
7. If you want to save the current settings, click Edit, or the Setting Name or Destination Name field, and select Save As. Enter a name for the setting and click OK.

8. Click Send to upload the images to your Evernote account, or click Cancel to cancel the operation.

Parent topic: Scanning to Online Destinations Using Easy Photo Scan

Related references
Epson JPEG File Settings

Related tasks
Scanning Using Easy Photo Scan

Uploading Scanned Images to SugarSync
You can configure a SugarSync account for use with Easy Photo Scan and upload your scanned images.

1. Scan your original using Easy Photo Scan.

2. Click the icon.
You see a window like this:

![Transfer Settings window](image)

**Note:** If you have already configured a SugarSync account in Easy Photo Scan, you can select the **Setting Name** or **Destination Name** for the account and click **Send** to upload your images.

3. Enter the account information in the **E-Mail Address** and **Password** fields.
4. Select a **Place** option for the uploaded images.

**Note:** In SugarSync, the Magic Briefcase is now called "My SugarSync". Uploads to the Magic Briefcase appear in the My SugarSync folder.

5. Enter a folder name in the **Folder** field.
   
   If you enter the name of an existing folder, the images are uploaded to that folder. If the folder does not exist, a new folder with that name is created.
6. If you want to replace existing files with the same name with the uploaded images, click the **Overwrite file(s) with the same name** checkbox.

7. Click **Check Connection** to test whether the SugarSync account information is correct.

8. Select the image format for the uploaded files from the **File** or **File Type** list.

9. If there are options for the selected file format, click **Options** or **Option** and select the options you want.

10. If you also want to save the images to a local folder, select the **Copy the image(s) to a local folder** checkbox and select a folder.

11. If you want to save the current settings, click **Edit**, or the **Setting Name** or **Destination Name** field, and select **Save As**. Enter a name for the setting and click **OK**.

12. Click **Send** to upload the images to your SugarSync account, or click **Cancel** to cancel the operation.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related references**

- Epson JPEG File Settings
- Epson TIFF and Multi-TIFF File Settings

**Related tasks**

- Scanning Using Easy Photo Scan

**Uploading Scanned Images to a Web Folder**

You can upload your scanned images to a Web Folder (WebDAV) using Easy Photo Scan.

1. Scan your original using Easy Photo Scan.

2. Click the icon.
You see a window like this:

![Transfer Settings Window]

**Note:** If you have already configured a Web Folder account in Easy Photo Scan, you can select the **Setting Name** or **Destination Name** for the account and click **Send** to upload your pictures.

3. Enter the Web Folder URL in the **Address** field.
4. Enter the login information in the **User Name** and **Password** fields.
5. If you want to replace existing files with the same name with the uploaded images, click the **Overwrite file(s) with the same name** checkbox.
6. Click **Check Connection** to test whether the account information is correct.
7. Select the image format for the uploaded files from the **File** or **File Type** list.
8. If there are options for the selected file format, click **Options** or **Option** and select the options you want.
9. If you also want to save the images to a local folder, select the **Copy the image(s) to a local folder** checkbox and select a folder.

10. If you want to save the current settings, click **Edit**, or the **Setting Name** or **Destination Name** field, and select **Save As**. Enter a name for the setting and click **OK**.

11. Click **Send** to upload the images to your Web Folder, or click **Cancel** to cancel the operation.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related references**
- Epson JPEG File Settings
- Epson TIFF and Multi-TIFF File Settings

**Related tasks**
- Scanning Using Easy Photo Scan

### Uploading Scanned Images to Email

You can save your scanned images to a local network folder and send them by email using Easy Photo Scan.

**Note:** With Windows, Easy Photo Scan supports Microsoft Outlook 2000/2002/2003/2007/2010 (x86)/2013 (x86) and Windows Mail/Windows Live Mail. If you do not have one of these email applications, Easy Photo Scan saves the images, but the email application does not open.

1. Scan your original using Easy Photo Scan.

2. Click the icon.

You see a window like this:
Note: With OS X, you also enter an email address and email text in the window. If you have already configured email settings in Easy Photo Scan, you can select them using the Destination Name field.

3. Select the image format for the saved files from the File or File Type list.

4. If there are options for the selected file format, click Options or Option and select the options you want.

5. Do one of the following:
   • **Windows**: Click Browse to choose the folder where you want to save the images. Then click OK to save the images to the folder and launch your email program, or click Cancel to cancel the operation.
   • **OS X**: If you also want to save the images to a local folder, select the Copy the image(s) to a local folder checkbox and select a folder. Then click Send, or click Cancel to cancel the operation.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related references**

- Epson JPEG File Settings
- Epson TIFF and Multi-TIFF File Settings

**Related tasks**

- Scanning Using Easy Photo Scan

**Saving Scanned Images to a Folder**

You can save your scanned images to a local network folder using Easy Photo Scan.

1. Scan your original using Easy Photo Scan.

2. Click the icon.
You see a window like this:

3. Select the image format for the saved files from the **File** or **File Type** list.
4. If there are options for the selected file format, click **Options** and select the options you want.
5. Click **Browse** or the **Save in** field to choose the folder where you want to save the images.
6. Click **OK** to save the images to the folder, or click **Cancel** to cancel the operation.

**Parent topic:** Scanning to Online Destinations Using Easy Photo Scan

**Related references**
- Epson JPEG File Settings
- Epson TIFF and Multi-TIFF File Settings

**Related tasks**
- Scanning Using Easy Photo Scan

**Epson JPEG File Settings**

You can select from the following settings in the JPEG settings window in Easy Photo Scan.
Note: The available settings may vary, depending on the operating system you are using.

<table>
<thead>
<tr>
<th>Setting</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Image Quality Options</td>
<td>Specifies the compression level. The file size increases with higher quality.</td>
</tr>
<tr>
<td>Encoding</td>
<td>Specifies the encoding method.</td>
</tr>
<tr>
<td></td>
<td><strong>Standard</strong>: Images are rendered from the top to the bottom when displayed on a web browser.</td>
</tr>
<tr>
<td></td>
<td><strong>Progressive</strong>: Images are rendered in low resolution in a web browser, then replaced with a higher resolution.</td>
</tr>
<tr>
<td>Embed ICC Profile</td>
<td>Allows the ICC profile (information on color reproducibility of scanned image) to be embedded in the image. Programs that use color management software will display the colors of the image using the ICC profile.</td>
</tr>
</tbody>
</table>

Parent topic: Scanning to Online Destinations Using Easy Photo Scan

Epson TIFF and Multi-TIFF File Settings

You can select from the following settings in the TIFF settings window in Easy Photo Scan.
Note: The available settings may vary, depending on the operating system you are using.

<table>
<thead>
<tr>
<th>Setting</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Byte Order</td>
<td>Specifies the operating system where the scanned image will be used.</td>
</tr>
<tr>
<td>Compression</td>
<td>Specifies the compression format and level for Color/Grayscale and B&amp;W images. The file size increases with higher quality.</td>
</tr>
<tr>
<td>Embed ICC Profile</td>
<td>Allows the ICC profile (information on color reproducibility of scanned image) to be embedded in the image. Programs that use color management software will display the colors of the image using the ICC profile.</td>
</tr>
</tbody>
</table>

Parent topic: Scanning to Online Destinations Using Easy Photo Scan

Scanning to a PDF File

Using Epson Scan in Office, Home, or Professional Mode, you can scan a multi-page document and save it in one PDF (Portable Document Format) file on your computer.
1. Place your original on your product for scanning.
2. Start Epson Scan.
3. Select the scan mode you want to use.
4. Select the scan settings for your scan.
5. Preview your image.
6. When you finish selecting all your settings, click Scan.

You see the File Save Settings window.

7. Select PDF as the Type setting.
8. Select any other settings you want to use on the File Save Settings window. Click the **Options** button to access additional settings.

9. Click **OK**.

Epson Scan scans your document and you see this window:

![Add Page Confirmation](image)

10. Choose one of the following options:

   - If you are scanning only one page, click **Save File**.
   - If you need to scan additional pages in a document, click **Add page**. Place additional pages on the product for scanning, click **Scan**, and repeat until you have scanned all the pages. When you are finished, click **Save File**.
   - If you need to delete or reorder the scanned pages, click **Edit page**. Delete or reorder the pages using the icons that appear on the bottom of the editing window. When you are finished, click **OK**.

   **Note:** If you installed an OCR (Optical Character Recognition) program, you may see a screen indicating the program is converting your page to text. Wait until the program re-scans the page and close the program, if necessary.

11. Click **Close** to exit the Epson Scan window, if necessary.

Epson Scan scans your original, and saves the PDF file in the selected folder or opens it in your scanning program. If the file was saved directly to your computer, you see the file in the Windows Explorer or OS X Finder, where you can view and print the document, if desired.
Restoring Photo Colors as You Scan

You can restore the colors in faded photos as you scan them using Epson Scan’s Color Restoration setting. You can select this setting in any of the available scan modes.

**Note:** Color restoration is not available in Office Mode, if Epson Scan offers that mode.

1. Place your original on your product for scanning.
2. Start Epson Scan.
3. Select the scan mode you want to use.
4. Select the scan settings for your scan.
5. Preview your image.
6. Locate or access the image adjustment settings.
7. Select the **Color Restoration** checkbox.

8. When you finish selecting all your settings, click **Scan**.
9. Click **Close** to exit the Epson Scan window, if necessary.

Epson Scan scans your original, and saves the color-restored file in the selected folder or opens it in your scanning program. If the file was saved directly to your computer, you see the file in the Windows Explorer or OS X Finder, where you can view and print the image, if desired.

**Parent topic:** Scanning Special Projects
Related tasks
Selecting the Scan Mode

Related topics
Starting a Scan
Selecting Epson Scan Settings
Using Memory Cards With Your Product

Follow the instructions here to work with a memory card inserted into your product.

Inserting a Memory Card
Printing from a Memory Card
Scanning to a Memory Card
Transferring Photos on a Memory Card

Inserting a Memory Card

Insert only one memory card at a time into a memory card slot on your product.

1. Make sure the memory card and the files on it are compatible with your product before inserting the card.

2. Insert your memory card into the correct slot, making sure the card is oriented correctly.

1. Memory card access light

Note: Do not force the card all the way into the slot. Insert it only until it meets resistance.

The memory card access light flashes and then stays lit.
Caution: Do not remove a memory card or turn off your product while the memory card access light is flashing or you may lose data from the memory card.

Memory Card Types
Memory Card File Specifications
Removing a Memory Card

Parent topic: Using Memory Cards With Your Product

Memory Card Types
You can insert these types of memory cards in your product.

Note: Cards marked with an asterisk (*) require an adapter; consult your adapter documentation for details on using it.

• SDXC
• SDHC
• SD
• miniSDHC*
• miniSD*
• microSDHC*
• microSDXC*
• microSD*

Parent topic: Inserting a Memory Card

Memory Card File Specifications
You can insert memory cards in your product containing files that meet these specifications.

File format JPEG with the Exif version 2.3 standard
Image size 80 × 80 pixels to 10200 × 10200 pixels
Number of files Up to 9990

Parent topic: Inserting a Memory Card
Removing a Memory Card

After you finish working with a memory card, check to make sure it is safe to remove it from your product.

Caution: Do not remove a memory card or turn off your product while the memory card access light is flashing or you may lose data from the memory card.

1. Make sure the memory card access light is not flashing.

2. If your product is connected to your computer using a USB cable, do one of the following:
   - Windows: Open the My Computer, Computer, Windows Explorer, or File Explorer utility. Then right-click the name of your memory card (listed as a removable disk) and select Eject.
   - OS X: Drag the removable disk icon for your memory card from the desktop or computer window into the trash.

3. Pull the memory card straight out of its slot.

Parent topic: Inserting a Memory Card

Printing from a Memory Card

See these sections to print photos from a memory card inserted into your product:
Viewing and Printing Photos

Parent topic: Using Memory Cards With Your Product

Viewing and Printing Photos

See these sections to view and print photos displayed on your product's LCD screen.

Viewing and Printing Individual Photos
Viewing and Printing Individual Photos Using the Slide Show
Cropping Photos Displayed on the LCD Screen
Print Setting Options - Photo Mode
Printing Photo Layouts From a Memory Card

Parent topic: Printing from a Memory Card

Viewing and Printing Individual Photos

You can select individual photos for printing as you view them on the LCD screen.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select Print Photos and press the OK button.
   The first photo on your memory card is displayed:

3. Press the left or right arrow button to scroll through your photos and display one that you want to view or print.
4. Press the + or – button to select one or more copies of the photo (up to 99).
5. To view additional photos and select others for printing, press the left or right arrow button and repeat the selections above.
6. To select settings for the photos, press the down arrow button.
   You see this screen:

![Screen showing menu options]

7. Do one of the following:
   • To change the selected photos and number of copies to print, select Select Photos, press the OK button, and select the necessary settings.
   • To change the display setting for the LCD screen, select Display Options, press the OK button, and select the setting you want.
   • To change the print settings, select Print Settings, press the OK button, and select the necessary settings.
   • To crop or zoom into your photo, select Crop/Zoom, press the OK button, and press the + or – button to adjust the image area or the home button to rotate the crop area.
8. When you are ready to print, press the start button.

   Note: To cancel printing, press the stop button.

Parent topic: Viewing and Printing Photos
Viewing and Printing Individual Photos Using the Slide Show

You can view a slide show of the photos on your memory card and select individual photos for printing.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select More Functions and press the OK button.

3. Press the up or down arrow button to select Slide Show and press the OK button.
The first photo on your memory card is displayed:

4. The LCD screen scrolls through your photos and displays each photo on the memory card. Press the down arrow to pause the slide show. Press the down arrow again to resume the slide show.

5. Press **OK** to select a photo to print.

6. Press the + or – button to select one or more copies of the photo (up to 99).

7. To view additional photos and select others for printing, press the left or right arrow button and repeat the selections above.

   **Note:** Once you select a photo for printing, you cannot restart the slide show. You must manually browse the photos if you wish to select more than one photo for printing.

8. To select print settings for the photos, press the down arrow button.
You see this screen:

![Menu Screen](image)

9. Do one of the following:
   - To change the selected photos and number of copies to print, select **Select Photos**, press the **OK** button, and select the necessary settings.
   - To change the display setting for the LCD screen, select **Display Options**, press the **OK** button, and select the setting you want.
   - To change the print settings, select **Print Settings**, press the **OK** button, and select the necessary settings.
   - To crop or zoom into your photo, select **Crop/Zoom**, press the **OK** button, and press the + or – button to adjust the image area or the **Home** button to rotate the crop area.

10. When you are ready to print, press the **Start** button.

   **Note:** To cancel printing, press the **Stop** button.

**Parent topic:** Viewing and Printing Photos

**Related references**
Print Setting Options - Photo Mode

**Related tasks**
Cropping Photos Displayed on the LCD Screen
Cropping Photos Displayed on the LCD Screen

If you want to crop or rotate photos displayed on the LCD screen, press the down arrow button, select **Crop/Zoom**, and press the **OK** button. Then select the necessary options.

- To crop the photo, press the + button to move the yellow crop area inward or the – button to move the crop area outward.
- To move the crop area, press the arrow buttons.
- To rotate the crop area, press the home button.
- To check the cropped image, press the **OK** button.

**Parent topic:** Viewing and Printing Photos

**Related tasks**

- Viewing and Printing Individual Photos
- Viewing and Printing Individual Photos Using the Slide Show

**Print Setting Options - Photo Mode**

Select these **Print Settings** options when printing photos displayed on the LCD screen.

<table>
<thead>
<tr>
<th>Print settings</th>
<th>Available options</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper Size</td>
<td>Various paper sizes</td>
<td>Indicates the size of paper you have loaded</td>
</tr>
<tr>
<td>Paper Type</td>
<td>Various paper types</td>
<td>Indicates the type of paper you have loaded</td>
</tr>
<tr>
<td>Borderless</td>
<td>Borderless</td>
<td>Expands the image to the edge of the paper (slight cropping may occur)</td>
</tr>
<tr>
<td></td>
<td>With Border</td>
<td>Leaves a small margin around the image</td>
</tr>
<tr>
<td>Quality</td>
<td>Standard</td>
<td>Provides good quality for most prints</td>
</tr>
<tr>
<td></td>
<td>Best</td>
<td>Provides the highest quality for important prints</td>
</tr>
<tr>
<td>Fix Red-Eye</td>
<td>Off-Current</td>
<td>Turns off red-eye correction for the current print job</td>
</tr>
<tr>
<td></td>
<td>On-Current</td>
<td>Turns on red-eye correction for the current print job</td>
</tr>
</tbody>
</table>

**Parent topic:** Viewing and Printing Photos

**Printing Photo Layouts From a Memory Card**

You can print one or more photos from a memory card in special layouts on various sizes of photo paper.

1. Load photo paper in your product.
2. Press the 🏠 home button, if necessary.
3. Press the left or right arrow button to select **More Functions** and press the **OK** button.
4. Press the up or down arrow button to select **Photo Layout Sheet** and press the **OK** button.
   You see this screen:

![Photo Layout Sheet](image1)

5. Press the left or right arrow button to select one of the layout options and press the **OK** button.
   You see this screen:

![Photo Layout Sheet](image2)
6. Press the up or down arrow button to select the **Paper Size** setting that matches the paper you loaded and press the **OK** button.

7. Press the up or down arrow button to select the **Paper Type** setting that matches the paper you loaded and press the **OK** button.

   Depending on the layout you selected, you may see this screen:

8. If you see the screen above, do one of the following:
   - To allow your product to place photos in the layout automatically, select **Automatic layout** and press the **OK** button. Press the + button to select a photo to print. If you need to deselect a photo, press the – button. Press the **OK** button when you are finished.
   - To place photos in the layout manually, select **Place photos manually** and press the **OK** button. Press the arrow buttons displayed to change layout options, pressing the **OK** button to confirm each photo placement.

   **Note:** If the printer does not automatically advance to the next screen when you have finished placing your photos, press the arrow buttons displayed to select **Finished**, and press the **OK** button.

9. If you want to change the print settings for the photo layout sheet, press the up or down arrow button to select **Menu**, and press the **OK** button.

10. Press the + or – button to select one or more copies of each photo layout sheet (up to 99).

11. Press the **OK** button.
12. To print more than one copy of the photo layout sheet, press the + or – button to select the number (up to 99).

13. When you are ready to print, press the start button.

Note: To cancel printing, press the stop button.

Parent topic: Viewing and Printing Photos

Related references

Photo Layout Options

Select the layout you want to use when printing your photos in a layout.

2-up, 4-up, 8-up, or 20-up
Print 2, 4, 8, or 20 photos on one sheet.

Upper ½ or Lower ½
Print one photo in the upper or lower half of the sheet.

Photo ID
Prints 4 ID-sized photos on one sheet.

Picture Package
Prints one photo in multiple sizes on one sheet.

Parent topic: Viewing and Printing Photos

Scanning to a Memory Card
You can scan an image to a memory card inserted into a memory card slot on your product.

1. Insert a memory card into a memory card slot on your product.
2. Place your original document or photo on the product.
3. Press the home button, if necessary.
4. Press the left or right arrow button to select Scan and press the OK button.
5. Select Scan to Memory Card and press the OK button.
You see this screen:

6. Select the memory card scanning settings you want to use.
7. Press the start button to start the scan.

Parent topic: Using Memory Cards With Your Product

Related tasks
Inserting a Memory Card
Placing Originals on the Scanner Glass

Transferring Photos on a Memory Card
You can transfer photos to and from a memory card inserted into a memory card slot on your product.

Setting Up File Sharing for Photo Transfers From Your Computer
Transferring Photos from a Memory Card to Your Computer

Parent topic: Using Memory Cards With Your Product

Setting Up File Sharing for Photo Transfers From Your Computer
Before you transfer photos from a computer to a memory card inserted into a memory card slot on your product, you may need to set up your product’s file sharing settings.
Caution: Remove the memory card before you change this setting or you may lose data from the memory card. Do not remove a memory card or turn off your product while the memory card access light is flashing or you may lose data from the memory card.

1. Press the left or right arrow button to select Setup and press the OK button.
2. Press the up or down arrow button to select File Sharing Setup and press the OK button.
3. Press the up or down arrow button to select your connection type and press the OK button.

Parent topic: Transferring Photos on a Memory Card
Related tasks
Removing a Memory Card

Transferring Photos from a Memory Card to Your Computer

You can transfer photos to and from a memory card inserted into a memory card slot on your product and a computer connected to your product.

Note: Do not transfer photos to and from a memory card while you are printing from the memory card.

1. Make sure your product is connected to a computer.
2. Insert a memory card into a memory card slot on your product.
3. Do one of the following to access your memory card files from your computer:
   - **Windows**: Open the Computer, My Computer, Windows Explorer, or File Explorer utility, then select the removable disk icon.
   - **OS X with a USB connection**: Look for the removable disk icon on your desktop or computer window, then select it.
   - **OS X with a network connection**: Select the hard drive icon on your desktop or computer window, select your product in the SHARED section of the sidebar (you may need to widen the sidebar to see the name), then select the MEMORYCARD icon.
4. Select the folder that contains your photos.
5. Drag the photos you want to transfer to the desired folder on your computer or on your memory card.

Note: Your product's LCD screen does not update to display new photos transferred to the memory card. Wait until the memory card access light stops flashing, then remove and insert the memory card to update the photos displayed.
Parent topic: Transferring Photos on a Memory Card
Related tasks
Inserting a Memory Card
Removing a Memory Card
Printing Personalized Projects

You can print calendars, lined paper, graph paper, or stationery with a photo background.

- Printing Lined Paper and Graph Paper
- Printing Personalized Note Paper
- Printing Calendar Pages

Printing Lined Paper and Graph Paper

You can print wide-rule or narrow-rule notebook paper and graph paper.

1. Load plain paper in either Letter (8.5 × 11 inches [216 × 279 mm]) or A4 (8.3 × 11.7 inches [210 × 297 mm]) size.
2. Press the home button, if necessary.
3. Press the left or right arrow button to select More Functions and press the OK button.
4. Press the up or down arrow button to select **Personal Stationery** and press the **OK** button.

5. Press the up or down arrow button to select **Lined Papers** and press the **OK** button.

6. Press the left or right arrow button, then press the **OK** button to select one of the following settings:
   - **Wide Rule**
   - **Thin Rule**
   - **Graph Paper**
• **Music Paper**

  **Note:** View the images for each option to preview the design layout.

7. Select the paper size you loaded and press the **OK** button.
8. When you see a message asking you to load paper, press the **OK** button.
9. To print more than one sheet, press the + or – button to select the number (up to 99).
10. When you are ready to print, press the ⌘ start button.

  **Note:** To cancel printing, press the ⏎ stop button.

**Parent topic:** Printing Personalized Projects

**Related topics**

Loading Paper

### Printing Personalized Note Paper

You can print lined or unlined note paper with one of your own photos in the background.

1. Load plain paper in either Letter (8.5 × 11 inches [216 × 279 mm]) or A4 (8.3 × 11.7 inches [210 × 297 mm]) size.
2. Insert a memory card into your product's memory card slot.
3. Press the home button, if necessary.
4. Press the left or right arrow button to select **More Functions** and press the **OK** button.
5. Press the up or down arrow button to select **Personal Stationery** and press the **OK** button.

6. Press the up or down arrow button to select **Writing Papers** and press the **OK** button.

7. Press the left or right arrow button, then press the **OK** button to select one of the following settings:
   - **Without Rule**
   - **Horizontal Rule**
   - **Vertical Rule**

   **Note:** View the images for each option to preview the design layout.
8. Select the size of paper you loaded and press the OK button.
9. Select the photo you want to use for your note paper and press the OK button.

**Note:** To rotate the layout for your note paper, press the down arrow.

10. When you see a message asking you to load paper, press the OK button.
11. To print more than one sheet, press the + or – button to select the number (up to 99).
12. When you are ready to print, press the start button.

**Note:** To cancel printing, press the stop button.

**Parent topic:** Printing Personalized Projects

**Related tasks**
Inserting a Memory Card

**Related topics**
Loading Paper

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### Printing Calendar Pages

You can create and print a weekly or monthly calendar page from your product.

1. Load one of these types of paper in either Letter (8.5 × 11 inches [216 × 279 mm]) or A4 (8.3 × 11.7 inches [210 × 297 mm]) size:
   - Plain paper
   - Epson Bright White Paper
   - Epson Presentation Paper Matte
   - Epson Premium Presentation Paper Matte
2. Press the home button, if necessary.
3. Press the left or right arrow button to select **More Functions** and press the **OK** button.

4. Press the up or down arrow button to select **Personal Stationery** and press the **OK** button.
5. Press the up or down arrow button to select **Calendar** and press the **OK** button.

6. Press the left or right arrow button, then press the **OK** button to select one of the following settings:
   - **Weekly**: prints a Sunday to Saturday week-long calendar with hourly divisions.
   - **Monthly**: prints a monthly calendar for a chosen month and year.

   **Note**: View the images for each option to preview the design layout.

7. If you chose **Monthly**, select the year and month, and press the **OK** button.
8. Select the type of paper to print on and press the **OK** button.
9. When you see a message asking you to load paper, press the **OK** button.
10. To print more than one sheet, press the + or – button to select the number (up to 99).
11. When you are ready to print, press the ◇ start button.

   **Note**: To cancel printing, press the ◆ stop button.

**Parent topic**: Printing Personalized Projects  
**Related topics**  
Loading Paper
Replacing Ink Cartridges

When an ink cartridge is expended, you need to replace it.
You may also need to replace a cartridge that is more than six months old, or if your printouts do not look their best, even after cleaning and aligning the print head.

**Note:** Please dispose of your used Epson branded ink cartridges responsibly and in accordance with local requirements. If you would like to return your used ink cartridges to Epson for proper disposal, please go to epson.com/recycle for more information.

Check Cartridge Status
Purchase Epson Ink Cartridges
Removing and Installing Ink Cartridges
Replacing Ink Cartridges Using a Computer Utility
Printing with Black Ink and Expended Color Cartridges
Conserving Low Black Ink with Windows

Check Cartridge Status

Your product and its printing software will let you know when an ink cartridge is low or expended.

Check Cartridge Status on the LCD Screen
Check Cartridge Status with Windows
Check Cartridge Status with OS X

**Parent topic:** Replacing Ink Cartridges

**Checking Cartridge Status on the LCD Screen**

You can check the status of your ink cartridges using your product's LCD screen.

1. Press the  
home button, if necessary.
2. Press the left or right arrow button to select **Setup** and press the **OK** button.
You see this screen:

3. Press the OK button.

You see this screen:

Note: The display is different depending on which ink cartridges are low or expended, if any. Displayed ink levels are approximate.

4. Do one of the following:
   • If you are finished, press the OK button.
• If you want to replace an ink cartridge now, select **Cartridge Replacement** and press the **OK** button. When you finish replacing cartridges, press the ⌁ start button. Once ink charging is complete, press the **OK** button.

**Note:** Depending on the color of the expended cartridge and how you are printing, you may be able to continue printing temporarily.

**Parent topic:** Check Cartridge Status

**Related tasks**

- Removing and Installing Ink Cartridges

**Related topics**

- Printing with Black Ink and Expended Color Cartridges

**Checking Cartridge Status with Windows**

A low ink reminder appears if you try to print when ink is low, and you can check your cartridge status at any time using a utility on your Windows computer.

1. To check your cartridge status, access the Windows Desktop and double-click the product icon in the Windows taskbar.
You see this window:

2. Replace or reinstall any ink cartridge indicated on the screen.

   **Note:** Depending on the color of the expended cartridge and how you are printing, you may be able to continue printing temporarily.

   **Note:** If any of the cartridges installed in the product are broken, incompatible with the product model, or improperly installed, Epson Status Monitor will not display an accurate cartridge status.

3. To disable the low ink reminder, right-click the product icon in the Windows taskbar and select **Monitoring Preferences**.
You see this window:

4. Deselect the **See Low Ink Reminder alerts** checkbox at the bottom of the screen.
5. To disable promotional offers, deselect the **Display Epson Offers** checkbox.

**Parent topic:** Check Cartridge Status

**Related tasks**

Removing and Installing Ink Cartridges
Checking Cartridge Status with OS X

You can check your cartridge status using a utility on your Mac.

1. In the Apple menu or the Dock, select **System Preferences**. Select **Print & Fax**, **Print & Scan**, or **Printers & Scanners**, select your product, and select **Options & Supplies**. Select **Utility** and select **Open Printer Utility**.

2. Select **EPSON Status Monitor**.

You see a window like this:
3. Do the following as necessary:
   - To update the ink cartridge status, click **Update**.
   - Replace or reinstall any ink cartridge indicated on the screen.

   **Note:** Depending on the color of the expended cartridge and how you are printing, you may be able to continue printing temporarily.

   **Note:** If any of the cartridges installed in the product is broken, incompatible with the product model, or improperly installed, Epson Status Monitor will not display an accurate cartridge status.

**Parent topic:** Check Cartridge Status

**Related tasks**
- Removing and Installing Ink Cartridges

**Related topics**
- Printing with Black Ink and Expended Color Cartridges

**Purchase Epson Ink Cartridges**

You can purchase genuine Epson ink and paper at epson.com/ink3 (U.S. sales) or epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

**Note:** This product uses only genuine Epson-brand cartridges. Other brands of ink cartridges and ink supplies are not compatible and, even if described as compatible, may not function properly.

The cartridge included with the printer is designed for printer setup and not for resale. After some ink is used for charging, the rest is available for printing. Yields vary considerably based on images printed, print settings, paper type, frequency of use, and temperature. For print quality, a variable amount of ink remains in the cartridge after the "replace cartridge" indicator comes on.

**Ink Cartridge Part Numbers**

**Parent topic:** Replacing Ink Cartridges

**Ink Cartridge Part Numbers**

Use these part numbers when you order or purchase new ink cartridges, and use the cartridges within six months of installing them.
## Removing and Installing Ink Cartridges

Make sure you have your replacement cartridges handy before you begin. You must install new cartridges immediately after removing the old ones.

**Caution:** Leave your old cartridges in the printer until you are ready to replace them to prevent the print head nozzles from drying out. Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability.

1. Turn on your product.
   - If an ink cartridge is expended, you see a message on the LCD screen. Note which cartridges need to be replaced and press the OK button, then choose Replace now.
   - If you are replacing a cartridge before you see a message on the LCD screen, press the home button if necessary, and select Setup. Select Maintenance, then select Ink Cartridge Replacement and press the OK button.

### Table: Ink Cartridge Part Numbers

<table>
<thead>
<tr>
<th>Ink color</th>
<th>Part number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Standard-capacity</td>
</tr>
<tr>
<td>Black</td>
<td>288</td>
</tr>
<tr>
<td>Cyan</td>
<td>288</td>
</tr>
<tr>
<td>Magenta</td>
<td>288</td>
</tr>
<tr>
<td>Yellow</td>
<td>288</td>
</tr>
</tbody>
</table>
2. Lift up the scanner unit.

**Caution:** Do not move the print head by hand; otherwise, you may damage your product. Do not touch the flat white cable inside the printer.

3. Squeeze the tab on the cartridge and lift the cartridge straight up to remove it.

**Note:** Dispose of used cartridges carefully. Do not take the used cartridge apart or try to refill it.
Warning: If ink gets on your skin, wash it thoroughly with soap and water. If ink gets into your eyes, flush them immediately with water. If ink gets into your mouth, spit it out and see a doctor right away. Keep ink cartridges out of the reach of children.

4. Before opening the new cartridge package, shake it gently four or five times.

Caution: Do not shake the cartridges after opening the packages, or ink may leak.

5. Remove the cartridge from the package.

Caution: Do not touch the green chip on the cartridge. Install the new cartridge immediately after removing the old one; if you do not, the print head may dry out and be unable to print.
6. Remove the yellow tape from the side of the cartridge.

![Image of removing yellow tape](image1)

**Caution:** Do not remove any other labels or seals, or ink will leak.

7. Insert the new cartridge into the holder and push it down until it clicks into place.

![Image of inserting cartridge](image2)
8. Lower the scanner unit and press the start button.

The print head moves to its home position and the printer starts charging the ink. This takes about 90 seconds. When you see a confirmation message on the screen, ink charging is finished.

**Caution:** Never turn off the product while the power light is flashing or you will waste ink.

If you see an error screen telling you an ink cartridge is installed incorrectly, lift up the scanner unit and press the ink cartridge down until it clicks into place. When you're finished, press the **OK** button.

If you remove a low or expended ink cartridge, you cannot re-install and use the cartridge.

**Caution:** If you remove an ink cartridge for later use, protect the ink supply area from dirt and dust and store it in the same environment as the printer. The valve in the ink supply port is designed to contain any excess ink, but do not touch the ink supply port or surrounding area. Always store ink cartridges with the label facing up; do not store cartridges upside-down.

**Parent topic:** Replacing Ink Cartridges

**Related concepts**

Purchase Epson Ink Cartridges
Replacing Ink Cartridges Using a Computer Utility

You can use the Ink Cartridge Replacement utility to view on-screen instructions for replacing an ink cartridge. This method allows you to replace a cartridge before it is low or expended (if it is too old, for example).

1. Do one of the following:
   - **Windows**: Access the Windows Desktop, right-click the product icon in the Windows taskbar, and select **Printer Settings**. Then click the **Maintenance** tab.
   - **OS X**: In the Apple menu or the Dock, select **System Preferences**. Select **Print & Fax**, **Print & Scan**, or **Printers & Scanners**, select your product, and select **Options & Supplies**. Select **Utility** and select **Open Printer Utility**.

   You see a window like this:

![Printing Preferences window](image)

2. Click the **Ink Cartridge Replacement** icon and follow the on-screen instructions to replace your ink cartridges as necessary.
Printing with Black Ink and Expended Color Cartridges

When a color ink cartridge is expended, you can temporarily continue printing from your computer using black ink. Replace the expended color cartridge as soon as possible for future printing.

Note: You cannot print with expended color ink cartridges using your product's control panel.

Printing with Expended Color Cartridges - Windows

If you see a message during printing telling you that you can temporarily print in black ink with an expended color cartridge, you can cancel your print job and select settings to print on plain paper or on an envelope.

Note: To use this feature, Epson Status Monitor must be enabled.

1. Click Stop or Cancel Print to cancel your print job.
2. Load plain paper or an envelope in your product.
3. Access the print settings in your print application.
4. Click the Main tab.
5. Select Plain Paper/Bright White Paper or Envelope as the paper type setting.
6. Select the Black/Grayscale checkbox.
7. Click OK.
8. Print your document.
   Epson Status Monitor 3 displays a print message.
9. Click Print in Black to print your document.

Parent topic: Replacing Ink Cartridges

Printing with Expended Color Cartridges - OS X

Parent topic: Replacing Ink Cartridges

Related concepts
Purchase Epson Ink Cartridges

Printing with Black Ink and Expended Color Cartridges
Printing with Expended Color Cartridges - OS X

If printing stops, you can cancel your print job and select settings to temporarily print with only black ink on plain paper or on an envelope.

1. Click the printer icon in the Dock.
2. If you see a message telling you that you can temporarily print with only black ink, click the Delete or button to cancel your print job. If you see an error message, click OK.
3. In the Apple menu or the Dock, select System Preferences.
4. Select Print & Fax, Print & Scan, or Printers & Scanners, select your product, and select Options & Supplies.
5. Select Driver or Options.

You see a screen like this:
6. Select **On** as the **Permit temporary black printing** setting.
7. Click **OK**.
8. Close the utility window.
9. Load plain paper or an envelope in your product.
10. Access the print settings in your print application.
11. Select **Print Settings** from the pop-up menu.
12. Select **Plain Paper/Bright White Paper** or **Envelope** as the paper type setting.
13. Select the **Grayscale** option.
14. Click **Print** to print your document.

**Parent topic:** Printing with Black Ink and Expended Color Cartridges

**Related tasks**
- Selecting Basic Print Settings - OS X
- Cancelling Printing Using a Product Button

**Related topics**
- Loading Paper

### Conserving Low Black Ink with Windows

The following window appears when black ink runs low and there is more color ink.
**Note:** The window appears only when you have selected **Plain Paper/Bright White Paper** as the paper type setting, and depends on other selected print settings. To use this feature, Epson Status Monitor must be enabled.

- Click **Yes** to use a mixture of color inks to create black, or **No** to continue using the remaining black ink for the document you are printing.
- Click **Disable this feature** to continue using the remaining black ink.

**Note:** If you disable this feature, it remains disabled until you install a new black ink cartridge.

**Parent topic:** Replacing Ink Cartridges
Adjusting Print Quality

If your print quality declines, you may need to run a utility to clean or align the print head. If running these utilities does not solve the problem, you may need to replace the ink cartridges.

- Print Head Maintenance
- Print Head Alignment
- Cleaning the Paper Path

Related topics
- Replacing Ink Cartridges

Print Head Maintenance

If your printouts become too light, or you see dark or light bands across them, you may need to clean the print head nozzles. Cleaning uses ink, so clean the nozzles only if print quality declines.

You can check for clogged nozzles before you clean them so you don’t clean them unnecessarily.

Note: You cannot clean the print head if an ink cartridge is expended, and may not be able to clean it when a cartridge is low. You must replace the cartridge first.

- Print Head Nozzle Check
- Print Head Cleaning

Parent topic: Adjusting Print Quality

Related topics
- Replacing Ink Cartridges

Print Head Nozzle Check

You can print a nozzle check pattern to check for clogged nozzles.

- Checking the Nozzles Using the Product Control Panel
- Checking the Nozzles Using a Computer Utility

Parent topic: Print Head Maintenance

Checking the Nozzles Using the Product Control Panel

You can check the print head nozzles using the control panel on your product.
1. Load a few sheets of plain paper in the product.
2. Press the home button, if necessary.
3. Press the left or right arrow button to select Setup and press the OK button.
4. Press the up or down arrow button to select Maintenance and press the OK button.
   You see this screen:
   
   ![Maintenance Screen]

   5. Press the OK button.
   6. Press the start button.
      After the nozzle pattern prints, you see this screen:
      
      ![Information Screen]

      Clean print head to correct missing dots.
      Finish Nozzle Check
      Head Cleaning
      OK
7. Check the printed pattern to see if there are gaps in the lines.

   **Print head is clean**

   ![Print head is clean]

   **Print head needs cleaning**

   ![Print head needs cleaning]

8. Do one of the following:
   - If there are no gaps, select **Finish Nozzle Check** and press the OK button.
   - If there are gaps or the pattern is faint, select **Head Cleaning** and press the OK button to continue.

9. Follow the instructions on the screen to clean the print head, check the nozzles, and repeat the process as necessary.

If you don’t see any improvement after cleaning the print head up to 4 times, turn off the product and wait at least 6 hours. Then try cleaning the print head again. If quality still does not improve, one of the ink cartridges may be old or damaged and needs to be replaced.

**Parent topic:** Print Head Nozzle Check

**Related concepts**

Print Head Cleaning
Related topics
Loading Paper

Checking the Nozzles Using a Computer Utility
You can check the print head nozzles using a utility on your Windows or Mac computer.

1. Load a few sheets of plain paper in the product.
2. Do one of the following:
   • **Windows**: Access the Windows Desktop and right-click the product icon in the Windows taskbar.
   • **OS X**: In the Apple menu or the Dock, select *System Preferences*. Select *Print & Fax*, *Print & Scan*, or *Printers & Scanners*, select your product, and select *Options & Supplies*. Select *Utility* and select *Open Printer Utility*.
3. Select **Nozzle Check**.
   You see a window like this:
4. Click **Print**.
5. Check the printed pattern to see if there are gaps in the lines.
   
   **Print head is clean**

   ![Print head is clean]

   **Print head needs cleaning**

   ![Print head needs cleaning]

6. If there are no gaps, click **Finish**.
   
   If there are gaps or the pattern is faint, clean the print head.

**Parent topic:** Print Head Nozzle Check

**Related concepts**

Print Head Cleaning

**Related topics**

Loading Paper

**Print Head Cleaning**

If print quality has declined and the nozzle check pattern indicates clogged nozzles, you can clean the print head.
**Note:** You cannot clean the print head if an ink cartridge is expended, and may not be able to clean it when a cartridge is low. You must replace the cartridge first.

Cleaning the Print Head Using the Product Control Panel  
Cleaning the Print Head Using a Computer Utility  
Parent topic: Print Head Maintenance

**Cleaning the Print Head Using the Product Control Panel**

You can clean the print head using the control panel on your product.

1. Load a few sheets of plain paper in the product.
2. Press the home button, if necessary.
3. Press the left or right arrow button to select **Setup** and press the **OK** button.
4. Press the up or down arrow button to select **Maintenance** and press the **OK** button.
   You see this screen:

   ![Maintenance menu](image)

5. Press the up or down arrow button to select **Head Cleaning** and press the **OK** button.
You see this screen:

![Image of Head Cleaning screen]

6. Press the \( \bigcirc \) start button to begin the cleaning cycle.

   **Caution:** Never turn off the product during a cleaning cycle or you may damage it.

   The \( \bigcirc \) power light flashes throughout the cleaning cycle and stays on green when the cleaning cycle is finished. You see this screen:

![Image of Information screen]

7. Select **Nozzle Check** and press the **OK** button to run a nozzle check to confirm that the print head is clean.
If you don’t see any improvement after cleaning the print head up to 4 times, turn off the product and wait at least 6 hours. Then try cleaning the print head again. If quality still does not improve, one of the ink cartridges may be old or damaged and needs to be replaced.

**Parent topic:** Print Head Cleaning

**Related concepts**
Print Head Nozzle Check

**Related topics**
Loading Paper
Replacing Ink Cartridges

### Cleaning the Print Head Using a Computer Utility

You can clean the print head using a utility on your Windows or Mac computer.

1. Load a few sheets of plain paper in the product.
2. Do one of the following:
   - **Windows:** Access the Windows Desktop and right-click the product icon in the Windows taskbar.
   - **OS X:** In the Apple menu or the Dock, select **System Preferences.** Select **Print & Fax, Print & Scan,** or **Printers & Scanners,** select your product, and select **Options & Supplies.** Select **Utility** and select **Open Printer Utility.**
3. Select **Head Cleaning.**
You see a window like this:

4. Click **Start** to begin the cleaning cycle.
   The power light flashes throughout the cleaning cycle and stays on when the cleaning cycle is finished.

   **Caution:** Never turn off the product during a cleaning cycle or you may damage it.

5. When the cleaning cycle is finished, you can check to see if the nozzles are clean; click **Print Nozzle Check Pattern** and click **Print**.
6. Check the printed pattern to see if there are gaps in the lines.

**Print head is clean**

![Print head is clean pattern]

**Print head needs cleaning**

![Print head needs cleaning pattern]

- If there are no gaps, click **Finish**.
- If there are gaps or the pattern is faint, click **Clean** to clean the print head again.

If you don’t see any improvement after cleaning the print head up to 4 times, turn off the product and wait at least 6 hours. Then try cleaning the print head again. If quality still does not improve, one of the ink cartridges may be old or damaged and needs to be replaced.

**Parent topic:** Print Head Cleaning

**Related concepts**

- Print Head Nozzle Check

**Related topics**

- Loading Paper
- Replacing Ink Cartridges
Print Head Alignment

If your printouts become grainy or blurry, you notice misalignment of vertical lines, or you see dark or light horizontal bands, you may need to align the print head.

Note: Banding may also occur if your print head nozzles need cleaning.

Aligning the Print Head Using the Product Control Panel
Aligning the Print Head Using a Computer Utility
Parent topic: Adjusting Print Quality
Related concepts
Print Head Cleaning

Aligning the Print Head Using the Product Control Panel

You can align the print head using the control panel on your product.

1. Load a few sheets of plain paper in the product.
2. Press the home button, if necessary.
3. Press the left or right arrow button to select Setup and press the OK button.
4. Press the up or down arrow button to select Maintenance and press the OK button.

You see this screen:
5. Press the up or down arrow button to select **Head Alignment** and press the **OK** button. You see this screen:

![Head Alignment screen](image)

6. Press the start button to print an alignment sheet.

**Note**: Do not cancel printing while you are printing a head alignment pattern.

You see this screen:

![Head Alignment screen](image)

7. Check the printed pattern and press the up or down arrow button to choose the number representing the best printed pattern for each set. Press the **OK** button after each selection.
Aligning the Print Head Using a Computer Utility

You can align the print head using a utility on your Windows or Mac computer.

1. Load a few sheets of plain paper in the product.
2. Do one of the following:
   - **Windows**: Access the Windows Desktop and right-click the product icon in the Windows taskbar.
   - **OS X**: In the Apple menu or the Dock, select System Preferences. Select Print & Fax, Print & Scan, or Printers & Scanners, select your product, and select Options & Supplies. Select Utility and select Open Printer Utility.
3. Select Print Head Alignment.
4. Click Next, then click Print to print an alignment sheet.

   **Note**: Do not cancel printing while you are printing a head alignment pattern.
You see a window like this:

5. Check the printed pattern and follow the instructions on the screen to choose the number of the best printed pattern for each set.
   • After choosing a pattern number, click Next.
   • If no patterns are aligned in one or more of the sets, choose the closest one in each set and click Realignment. Then print another alignment sheet and check it.

   **Note:** Click Skip (where available) if you want to skip a particular alignment sheet.

6. When you are done, click Finish.

**Parent topic:** Print Head Alignment

**Related topics**

Loading Paper
Cleaning the Paper Path

If you see ink on the back of a printout, you can clean the paper path to remove any excess ink.

1. Load a few sheets of plain paper in the product.
2. Press the home button, if necessary.
3. Press the left or right arrow button to select Setup and press the OK button.
4. Press the up or down arrow button to select Maintenance and press the OK button.
   You see this screen:

5. Press the up or down arrow to select Paper Guide Cleaning and press the OK button.
6. Check the back of the ejected paper to see if it is clean.
7. Repeat as necessary until the paper comes out clean.

Parent topic: Adjusting Print Quality
Related topics
Loading Paper
Cleaning and Transporting Your Product

See these sections if you need to clean or transport your product.

Cleaning Your Product
Transporting Your Product

Cleaning Your Product

To keep your product working at its best, you should clean it several times a year.
Close the output tray and paper support when you are not using the product to protect it from dust.

Caution: Do not use a hard brush, alcohol, or paint thinner to clean the product or you may damage it.
Do not use oil or other lubricants inside the product or let water get inside it.

1. Turn off the product.
2. Unplug the power cable.
3. Disconnect any connected cables.
4. Remove all the paper.
5. Clean the scanner glass with a soft, lint-free cloth (microfiber is recommended), moistened with a little glass cleaner.

Caution: Do not spray glass cleaner directly on the glass and do not press the glass surface with any force.

6. Clean the outer case and control panel with a soft, dry cloth. Do not use liquid or chemical cleansers.

Parent topic: Cleaning and Transporting Your Product

Transporting Your Product

If you need to store your product or transport it a long distance, prepare it for transportation as described here.

Caution: During transportation and storage, follow these guidelines:
• Avoid tilting the product, placing it vertically, or turning it upside down; otherwise ink may leak.
• Leave the ink cartridges installed. Removing the cartridges can dry out the print head and may prevent the product from printing.

• Do not carry the product by its control panel; this may damage the product.

**Note:** Before storing your product for a long period, replace low, expended, or expired ink to help prevent the print head from drying out. Store your product in a cool, dry place.

1. Turn off the product.
2. Wait for the power light to go out, then unplug the power cable.
3. Disconnect any connected cables.
4. Remove all the paper from the product.
5. Close the output tray and paper support.
6. Remove any memory card inserted in the product.
7. Lift up the scanner unit and check to see if the print head is in the far right position (the home position). If not, turn on the product, wait for the print head to move, then turn the product off again.
8. Secure the ink cartridge holder to the case with tape.

**Caution:** Do not place tape on the white flat cable inside the product; otherwise, you may damage your product.

9. Lower the scanner unit.
10. Lower the control panel by squeezing the release bar and gently pushing the panel down.

![Lowering the control panel](image)

**Caution:** Do not lower the control panel without first squeezing the release bar or you may damage your product.

11. Place the product in its original packing materials, if possible, or use equivalent materials with cushioning around the product.

Keep the product level during transportation. Be sure to remove the tape from the ink cartridge holder before turning on your product. If print quality has declined when you print again, clean and align the print head.

**Parent topic:** Cleaning and Transporting Your Product
Solving Problems

Check these sections for solutions to problems you may have using your product.

Checking for Software Updates
Product Status Messages
Running a Product Check
Resetting Control Panel Defaults
Solving Setup Problems
Solving Network Problems
Solving Copying Problems
Solving Paper Problems
Solving Problems Printing from a Computer
Solving Page Layout and Content Problems
Solving Print Quality Problems
Solving Scanning Problems
Solving Scanned Image Quality Problems
Solving Memory Card Problems
Uninstall Your Product Software
Where to Get Help

Checking for Software Updates

Periodically, it's a good idea to check Epson's support website for free updates to your product software. Visit the driver download site at (U.S. downloads or Canadian downloads).

- **Windows**: Your printer software automatically checks for updates. You can also manually update the software by selecting **Software Update** here:
  - Accessing the Windows Desktop and right-clicking the product icon in the Windows taskbar
  - On the **Maintenance** tab in the printer settings window

You can also update the software by selecting **EPSON Software Updater** in the **EPSON** or **EPSON Software** program group, accessible by the **Start** button, or on the **Start** or **Apps** screens, depending on your version of Windows.

- **OS X**: You can manually update the software by opening the **Applications > Epson Software** folder and selecting **EPSON Software Updater**.
**Product Status Messages**

You can often diagnose problems with your product by checking the messages on its LCD screen.

<table>
<thead>
<tr>
<th>LCD screen message/code</th>
<th>Condition/solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper out. Load paper.</td>
<td>No paper is loaded. Load paper in the product</td>
</tr>
<tr>
<td>Paper feed error or jam.</td>
<td>Paper is jammed in the product. Remove the jammed paper, then press the ◇ start button to clear the error.</td>
</tr>
<tr>
<td>Combination of IP address and subnet mask is invalid.</td>
<td>There is a problem with the network connection to your product.</td>
</tr>
<tr>
<td>The printer's ink pad is at the end of its service life.</td>
<td>The ink pad is at the end of its service life. Turn off the product and contact Epson for support.</td>
</tr>
<tr>
<td>The printer's ink pad is nearing the end of its service life.</td>
<td>The ink pad is near the end of its service life. Contact Epson for support. (To continue printing, press the ◇ start button.)</td>
</tr>
<tr>
<td>Communication error. Connect computer.</td>
<td>Make sure the computer is connected to your product and your software is installed correctly.</td>
</tr>
<tr>
<td>Paper Configuration is disabled. Some features may not be available.</td>
<td>The Paper Configuration setting must be turned on to use AirPrint.</td>
</tr>
<tr>
<td>You need to replace the following ink cartridge(s).</td>
<td>Replace the ink cartridge indicated on the LCD screen.</td>
</tr>
<tr>
<td>Operation canceled. Error while saving.</td>
<td>Make sure the memory card is inserted correctly and meets the specifications for your product.</td>
</tr>
<tr>
<td>Recovery mode</td>
<td>An error has occurred during firmware updating. Connect your product using a USB cable and try updating the firmware again. If you still receive this error message, contact Epson for support.</td>
</tr>
<tr>
<td>LCD screen message/code</td>
<td>Condition/solution</td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Printer error. Turn power off and on again.</td>
<td>A fatal error has occurred. Turn the product off and then back on again. If the error continues, check for a paper jam. If there is no paper jam, contact Epson for support.</td>
</tr>
</tbody>
</table>

**Note:** The ink pads in the printer collect, distribute, and contain the ink that is not used on printed pages. During the life of your product it may reach a condition where either satisfactory print quality cannot be maintained or the ink pads have reached the end of their usable life. The Epson Status Monitor, your LCD screen, or lights on the control panel will advise you when these parts need replacing. If this happens during the standard warranty of the product, the exchange of the product or replacement of the pads is covered under the standard warranty. If the product is out of warranty, the pads can be replaced by any Epson authorized service provider. The waste ink pads are not a user-replaceable part.

**Parent topic:** Solving Problems

**Related concepts**

Check Cartridge Status

**Related references**

Paper Jam Problems

Where to Get Help

**Related topics**

Loading Paper

Replacing Ink Cartridges

**Running a Product Check**

Running a product check helps you determine if your product is operating properly.

1. Disconnect any interface cables connected to your product.
2. Load plain paper in the product.
3. Press the home button, if necessary.
4. Press the left or right arrow button to select **Setup** and press the **OK** button.
5. Press the up or down arrow button to select **Maintenance** and press the **OK** button.
You see this screen:

6. Press the **OK** button.
7. Press the start button.

After the nozzle pattern prints, you see this screen:

8. Do the following, depending on the results of the product check:
   - If the page prints and the nozzle check pattern is complete, the product is operating properly. Any operation problem you may have could be caused by your computer, cable, software, or selected
settings. Check the other solutions in this book or try uninstalling and reinstalling your printer software.

- If the page prints but the nozzle check pattern has gaps, clean or align the print head.
- If the page does not print, the product may have a problem. Check the other solutions in this manual. If they do not work, contact Epson.

Parent topic: Solving Problems
Related concepts
Uninstall Your Product Software
Print Head Cleaning
Print Head Alignment
Related references
Where to Get Help
Related topics
Loading Paper

Resetting Control Panel Defaults
If you have a problem with settings on the product control panel, you can reset them to their factory defaults. You can choose which settings to reset or reset them all.

1. Press the home button, if necessary.
2. Press the left or right arrow button to select Setup and press the OK button.

You see this screen:
3. Press the up or down arrow button to select **Restore Default Settings** and press the **OK** button. You see this screen:

![Restore Default Settings Screen]

4. Press the up or down arrow button to select one of these options and press the **OK** button:
   - **Network Settings**: Resets all network settings.
   - **All except Network Settings**: Resets all control panel settings, except for network settings.
   - **All Settings**: Resets all control panel settings.
   You see a confirmation screen.

5. Press the **OK** button to reset the selected settings.

**Parent topic:** Solving Problems

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**Solving Setup Problems**

Check these sections if you have problems while setting up your product.

- Noise After Ink Installation
- Software Installation Problems
- Control Panel Setup Problems
- USB Connection Problems

**Parent topic:** Solving Problems
Noise After Ink Installation

If you hear noises from your product after installing ink, check the following:

• The first time you install ink cartridges, the product must charge its print head. Wait until charging finishes before you turn off the product, or it may charge improperly and use excess ink the next time you turn it on. Your product is finished charging the print head when the power light stops flashing.

• If the product’s print head stops moving or making noise, and the charging process has not finished after approximately 5 minutes, turn off your product. Turn it back on and check to see if charging is still in progress. If it is still in progress, contact Epson for help.

Parent topic: Solving Setup Problems
Related topics
Replacing Ink Cartridges

Software Installation Problems

If you have problems while installing your product software, try these solutions:

• Make sure your product is turned on and any necessary cables are securely connected at both ends. If you still have problems installing software, disconnect the cable and carefully follow the instructions on the Start Here sheet. Also make sure your system meets the requirements for your operating system.

• Close any other programs, including screen savers and virus protection software, and install your product software again.

• In Windows, make sure your product is selected as the default printer and the correct port is shown in the printer properties.

• If you see any error message or your software does not install correctly in Windows, you may not have software installation privileges. Contact your System Administrator.

Parent topic: Solving Setup Problems
Related references
Windows System Requirements
OS X System Requirements

Control Panel Setup Problems

If you have problems setting up the control panel, try these solutions:

• To view LCD screen text in a different language, select a different language setting for the panel.

• To adjust the position of the control panel, carefully raise or lower it using the release bar.
USB Connection Problems
If you used a USB cable to connect to a computer that has multiple peripherals, make sure the computer is grounded. Otherwise, you may feel a slight electric shock when touching your product.

Solving Network Problems
Check these solutions if you have problems setting up or using your product on a network.

Note: Breakdown or repair of this product may cause loss of network data and settings. Epson is not responsible for backing up or recovering data and settings during or after the warranty period. We recommend that you make your own backup or print out your network data and settings.

Product Cannot Connect to a Wireless Router or Access Point
Network Software Cannot Find Product on a Network
Product Does Not Appear in OS X Printer Window
Cannot Print Over a Network
Cannot Scan Over a Network

Product Cannot Connect to a Wireless Router or Access Point
If your product has trouble finding or connecting to a wireless router or access point, try these solutions:

• Make sure to place your product within contact range of your 2.4 GHz router or access point. Avoid placing your product near a microwave oven, 2.4 GHz cordless phone, or large metal object, such as a filing cabinet.

Note: If you are using a 5 GHz wireless router, set the router to operate in dual band (2.4 GHz and 5 GHz) mode. If your router uses a single network name (SSID) for both the 2.4 GHz and 5 GHz band, give each band its own network name (SSID) instead, such as Home Network 2.4 GHz and Home Network 5 GHz. See your router documentation or contact your internet service provider for instructions.
• Verify that your router or access point is operating correctly by connecting to it from your computer or another device.

• You may need to disable the firewall and any anti-virus software on your wireless router or access point.

• Check to see if access restrictions, such as MAC address filtering, are set on the router or access point. If access restrictions are set, add your product's MAC address to your router's address list. To obtain your product's MAC address, print a network status sheet. Then follow the instructions in your router or access point documentation to add the address to the list.

• If your router or access point does not broadcast its network name (SSID), follow the instructions that came with your product to enter your wireless network name manually.

• If your router or access point has security enabled, determine the kind of security it is using and any required password or passphrase for connection. Then make sure to enter the exact WEP key or WPA passphrase correctly.

• Check if your computer is restricting the available wireless channels. If so, verify that your wireless access point is using one of the usable channels and change to a usable channel, if necessary.

• If you are using a Wi-Fi Direct connection that suddenly disconnects, the Wi-Fi direct password on your device may have been changed. If necessary, delete the existing DIRECT-xxxxxxxx connection settings from your device and enter a new password. See your device documentation for instructions.

• If you connected your product to a Windows computer using Wi-Fi Direct and it automatically selected Access Point Mode, you may have trouble accessing a low-priority Internet connection. Check the network connection or adapter settings in the Windows Control Panel and set the Internet metric setting to 100 for your version of the Internet Protocol.

Parent topic: Solving Network Problems

Related topics

Wi-Fi Networking

Network Software Cannot Find Product on a Network

If EpsonNet Setup cannot find your product on a network, try these solutions:

• Make sure your product is turned on and connected to your network. Verify connection using your product control panel.

• Check if your network name (SSID) contains non-ASCII characters. Your product cannot display non-ASCII characters.

• Make sure your product is not connected to a guest network.
• If necessary, reinstall your product software and try running EpsonNet Setup again:
  1. Reset your product’s network settings to their factory defaults.
  2. Windows only: uninstall your product software.
  3. Initialize your router following the instructions in your router documentation.

  **Note:** If you are reading these instructions online, you will lose your Internet connection when you initialize your router, so note the next step before initializing it.

  4. Download your product software from the Epson website using the instructions on the *Start Here* sheet.

• If you have replaced your router, reinstall your product software to connect to the new router.

  **Note:** If you are using a 5 GHz wireless router, set the router to operate in dual band (2.4 GHz and 5 GHz) mode. If your router uses a single network name (SSID) for both the 2.4 GHz and 5 GHz band, give each band its own network name (SSID) instead, such as Home Network 2.4 GHz and Home Network 5 GHz. See your router documentation or contact your internet service provider for instructions.

Parent topic: Solving Network Problems
Related concepts
Uninstall Your Product Software
Related tasks
Connecting to a New Wi-Fi Router
Related topics
Wi-Fi Networking

Product Does Not Appear in OS X Printer Window
If your product does not appear in the OS X printer window, try these solutions:

• Turn your product off, wait 30 seconds, then turn it back on again.

• If you are connecting the product wirelessly via EpsonNet Setup and a WiFi symbol is not displayed on the product's LCD screen, make sure your product software was installed correctly. If necessary, reinstall your software.

• Make sure you installed your product software correctly for your network. See the *Start Here* sheet for instructions.
• If your Mac includes both wired and wireless network services, make sure the network to which you connected your product is at the top of the Set Service Order list. Check your Mac documentation for instructions.

Note: If you are using a 5 GHz wireless router, set the router to operate in dual band (2.4 GHz and 5 GHz) mode. If your router uses a single network name (SSID) for both the 2.4 GHz and 5 GHz band, give each band its own network name (SSID) instead, such as Home Network 2.4 GHz and Home Network 5 GHz. See your router documentation or contact your internet service provider for instructions.

Parent topic: Solving Network Problems
Related topics
Wi-Fi Networking

Cannot Print Over a Network

If you cannot print over a network, try these solutions:

• Make sure that your product is turned on.
• Make sure you install your product's network software as described in your product documentation.
• Print a network status sheet and verify that the network settings are correct. If the network status is Disconnected, check any cable connections and turn your product off and then on again.
• If you are using TCP/IP, make sure the product's IP address is set correctly for your network. If your network does not assign IP addresses using DHCP, set the IP address manually.
• Make sure your computer and product are both using the same wireless network.
• If network printing is slow, print a network status sheet and check the signal strength. If it is poor, place your product closer to your router or access point. Avoid placing your product near a microwave oven, 2.4 GHz cordless phone, or large metal object, such as a filing cabinet.

Note: If you are using a 5 GHz wireless router, set the router to operate in dual band (2.4 GHz and 5 GHz) mode. If your router uses a single network name (SSID) for both the 2.4 GHz and 5 GHz band, give each band its own network name (SSID) instead, such as Home Network 2.4 GHz and Home Network 5 GHz. See your router documentation or contact your internet service provider for instructions.

• Check to see if your wireless router or access point has an enabled Privacy Separator function that is preventing printing from a device over the network. See your router or access point documentation for instructions on disabling the Privacy Separator function.
• If you are connecting the product wirelessly via EpsonNet Setup and the Wi-Fi connection icon is not lit or does not appear on the product's LCD screen, make sure your product software was installed correctly. If necessary, reinstall your software.

Parent topic: Solving Network Problems

Related topics
Wi-Fi Networking

Cannot Scan Over a Network

If you cannot start Epson Scan for scanning over a network, try these solutions:

• If you cannot scan from your product control panel, make sure you restarted your computer after installing the product software. Make sure the Event Manager program is not being blocked by your firewall or security software.

Note: If you are using a 5 GHz wireless router, set the router to operate in dual band (2.4 GHz and 5 GHz) mode. If your router uses a single network name (SSID) for both the 2.4 GHz and 5 GHz band, give each band its own network name (SSID) instead, such as Home Network 2.4 GHz and Home Network 5 GHz. See your router documentation or contact your internet service provider for instructions.

• If you are scanning a large original at a high resolution, a network communication error may occur. Try scanning again at a lower resolution.

• If network communication was interrupted while starting Epson Scan, exit Epson Scan, wait a few seconds, and restart it. If Epson Scan cannot restart, turn off your product, turn it back on, and try restarting Epson Scan again.

• Check the connection setting and test the connection using Epson Scan Settings:

  Windows 10: Click select All apps, and select EPSON Scan Settings. Make sure the Connection setting is set to Network, then click the Test button.

  Windows 8.x: Navigate to the Apps screen and select EPSON Scan Settings. Make sure the Connection setting is set to Network, then click the Test button.

  Windows (other versions): Click or Start > All Programs or Programs > EPSON > EPSON Scan > EPSON Scan Settings. Make sure the Connection setting is set to Network, then click the Test button.

  OS X: Open the Applications folder, click Epson Software, and click EPSON Scan Settings. Make sure the Connection setting is set to Network, then click the Test button.
- Make sure the option selected as the **Timeout Setting** in the Epson Scan Settings program is long enough to complete scanning over a network.
- You may need to disable the firewall and any anti-virus software on your wireless router or access point.

**Note:** With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

**Parent topic:** Solving Network Problems

**Related topics**
- Wi-Fi Networking
- Starting a Scan

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**Solving Copying Problems**

Check these solutions if you have problems copying with your product.

**Product Makes Noise, But Nothing Copies**

**Product Makes Noise When It Sits for a While**

**Parent topic:** Solving Problems

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**Product Makes Noise, But Nothing Copies**

If your product makes a noise, but nothing copies, try these solutions:

- Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary.
- If the nozzle check page does not print, but the product's power is on, make sure your product software is installed correctly.
- Make sure your product is level (not tilted).

**Parent topic:** Solving Copying Problems

**Related concepts**
- Print Head Nozzle Check
- Print Head Cleaning
Product Makes Noise When It Sits for a While

Your product is performing routine maintenance. This is normal.

Parent topic: Solving Copying Problems

Solving Paper Problems

Check these sections if you have problems using paper with your product.

Paper Feeding Problems
Paper Jam Problems
Paper Ejection Problems

Parent topic: Solving Problems

Paper Feeding Problems

If you have problems feeding paper, try these solutions:

• If paper does not feed for printing, remove it. Then reload it in the sheet feeder against the right side and beneath the tab. Slide the edge guide against the edge of the paper, making sure that the paper stack is not above the arrow mark on the edge guide.
• If multiple pages feed at once, remove the paper, fan the edges to separate the sheets, and reload it.
• If paper jams when you load only one or two sheets, try loading more sheets at a time. Do not load more than the recommended number of sheets.
• If paper jams when you print on both sides of the paper, try loading fewer sheets.
• For best results, follow these guidelines:
  • Use new, smooth, high-quality paper that is not curled, creased, old, too thin, or too thick.
  • Load paper in the sheet feeder printable side up.
  • Follow any special loading instructions that came with the paper.

Parent topic: Solving Paper Problems

Related references
Paper Loading Capacity
Paper Jam Problems

Related topics
Loading Paper
Paper Jam Problems

If you have problems with paper jams, try these solutions:
1. Cancel the print job from your computer, if necessary.
2. Gently pull out any jammed paper from the output tray and sheet feeder.
3. Press the start button to resume printing. If the product messages still show an error, continue with the next step.
4. Press the power button to turn the product off.
5. Lift up the scanner unit, and remove the jammed paper and any torn pieces.

6. Lower the scanner unit and press the power button to turn the product back on.
7. Carefully follow all paper loading instructions when you load new paper.

Parent topic: Solving Paper Problems
Related tasks
Cancelling Printing Using a Product Button
Paper Ejection Problems

If you have problems with paper ejecting properly, try these solutions:

- If paper does not eject fully, you may have set the wrong paper size. Cancel printing to eject the paper. Select the correct paper size when you reprint.
- If paper is wrinkled when it ejects, it may be damp or too thin. Load new paper and be sure to select the correct paper type setting when you reprint.

Parent topic: Solving Paper Problems

Related references
- Paper Jam Problems
- Paper or Media Type Settings - Control Panel
- Paper or Media Type Settings - Product Software

Related tasks
- Cancelling Printing Using a Product Button

Solving Problems Printing from a Computer

Check these sections if you have problems while printing from your computer.

**Note:** When printing using AirPrint, the available print settings are different from those covered in this manual. See the Apple website for details.

- Nothing Prints
- Product Icon Does Not Appear in Windows Taskbar
- Error After Cartridge Replacement
- Printing is Slow

Parent topic: Solving Problems
Nothing Prints

If you have sent a print job and nothing prints, try these solutions:

• Make sure your product is turned on.
• Make sure any interface cables are connected securely at both ends.
• If you connected your product to a USB hub, make sure it is a first-tier hub. If it still does not print, connect your product directly to your computer instead of the hub.
• Run a product check to see if a test page prints. If the test page prints, check to see if your product software is installed correctly.
• If you are printing a large image, the computer may not have enough memory. Print the image at a lower resolution or a smaller file size.
• In Windows, click **Print Queue** on the Maintenance tab in the printer settings window and check for the following:
  • Check for any stalled or paused print jobs. Cancel or unpause any jobs as necessary.
  • Open the Printer menu and make sure the product is not offline.
  • Open the Printer menu and set the product as the default printer, if necessary.
• In OS X, select **System Preferences** from the Apple menu or Dock, select **Print & Scan** or **Printers & Scanners**, then double-click your printer icon. Check to see if any jobs are paused. Cancel or resume any jobs as necessary.

Parent topic: **Solving Problems Printing from a Computer**

Related tasks

- [Running a Product Check](#)
- [Cancelling Printing Using a Product Button](#)

Product Icon Does Not Appear in Windows Taskbar

If you do not see your product icon in the Windows taskbar, first try restarting your computer. If that does not work, try this solution:

1. Do one of the following:
   • **Windows 10**: Right-click and select **Control Panel > Hardware and Sound > Devices and Printers**.
   • **Windows 8.x**: Navigate to the **Apps** screen and select **Control Panel > Hardware and Sound > Devices and Printers**.
- **Windows 7**: Click 🌎 and select **Devices and Printers**.

- **Windows Vista**: Click 🌎, select **Control Panel**, and click **Printer** under **Hardware and Sound**.

- **Windows XP**: Click **Start** and select **Printers and Faxes**. (Or open the **Control Panel**, select **Printers and Other Hardware**, if necessary, and select **Printers and Faxes**.)

2. Right-click your product name, select **Printing Preferences**, and select your product name again if necessary.

3. Click the **Maintenance** tab.

4. Click the **Extended Settings** button.

5. Select **Enable EPSON Status Monitor 3**, then click **OK**.

6. Click the **Monitoring Preferences** button.

7. Click the checkbox for the option that adds the shortcut icon to the taskbar.

8. Click **OK** to close the open program windows.

**Parent topic**: Solving Problems Printing from a Computer

### Error After Cartridge Replacement

If you see an error light or error message after you replace an ink cartridge, follow these steps:

1. Make sure the print head is in the ink cartridge replacement position. (The ink cartridge holder should be beneath the cutout in the product case.)

   **Note**: If the print head is not in the ink cartridge replacement position, follow the instructions on replacing an ink cartridge in this manual to move it.

2. Remove and reinsert the replaced ink cartridge, making sure to push it all the way into its slot.

3. Complete the ink cartridge installation steps.

**Parent topic**: Solving Problems Printing from a Computer

**Related topics**

Replacing Ink Cartridges
Printing is Slow

If printing becomes slow, try these solutions:

• Make sure your system meets the requirements for your operating system. If you are printing a high-resolution image, you may need more than the minimum requirements. If necessary, increase your system's memory.

• If you are using Windows 7, close the Devices and Printers window before you print.

• If you are using OS X, make sure you download and install the Epson printer driver.

• Clear space on your hard drive or run a defragmentation utility to free up existing space.

• Close any programs you are not using when you print.

• If your product is connected to a USB hub, connect it directly to your computer instead.

• If printing becomes slower after printing continuously for a long time, the product may have automatically slowed down to protect the print mechanism from overheating or becoming damaged. Let the product rest with the power on for 30 minutes, then try printing again.

For the fastest printing, select the following settings in your product software:

• Make sure the paper type setting matches the type of paper you loaded.

• Turn on any high speed settings in your product software.

• Select a lower print quality setting.

• **Windows**: Click the Maintenance or Utility tab, select Extended Settings or Speed and Progress, and select the following settings:
  
  • Always Spool RAW Datatype
  
  • Page Rendering Mode
  
  • Print as Bitmap

Parent topic: Solving Problems Printing from a Computer

Related references
Windows System Requirements
OS X System Requirements
Paper or Media Type Settings - Product Software

Related tasks
Selecting Basic Print Settings - Windows
Selecting Basic Print Settings - OS X
Solving Page Layout and Content Problems

Check these sections if you have problems with the layout or content of your printed pages.

**Note:** When printing using AirPrint, the available print settings are different from those covered in this manual. See the Apple website for details.

Inverted Image
Too Many Copies Print
Blank Pages Print
Incorrect Margins on Printout
Border Appears on Borderless Prints
Incorrect Characters Print
Incorrect Image Size or Position
Slanted Printout

Parent topic: Solving Problems

Inverted Image

If your printed image is inverted unexpectedly, try these solutions:

- Turn off any mirror or inversion settings in your printing application.
- Turn off the **Mirror Image**, **Flip horizontally**, or **Reverse page orientation** settings in your printer software. (This option has different names, depending on your operating system version.)

**Note:** Leave these options turned on when you print on Epson Iron-on Cool Peel Transfer paper, if available for your product.

Parent topic: Solving Page Layout and Content Problems

Related tasks
Selecting Additional Layout and Print Options - Windows
Selecting Basic Print Settings - OS X

Too Many Copies Print

Make sure that the **Copies** setting in your printing program or printer software is not set for multiple copies.

Parent topic: Solving Page Layout and Content Problems
Related tasks
Selecting Basic Print Settings - Windows
Selecting Basic Print Settings - OS X

Blank Pages Print

If blank pages print unexpectedly, try these solutions:

• Make sure you selected the correct paper size settings in your printing program and printer software.
• If a blank page exists in a document you are printing and you want to skip printing it, select the Skip Blank Page setting in your printer software.
• Run a print head nozzle check to see if any of the nozzles are clogged. Then clean the print head, if necessary.
• Make sure your product is selected as the printer in your printing program.

Parent topic: Solving Page Layout and Content Problems

Related concepts
Print Head Nozzle Check
Print Head Cleaning

Related tasks
Selecting Basic Print Settings - Windows
Selecting Basic Print Settings - OS X
Selecting Page Setup Settings - OS X

Incorrect Margins on Printout

If your printed page has incorrect margins, try these solutions:

• Make sure you selected the correct paper size settings in your printing program and printer software.
• Make sure you selected the correct margins for your paper size in your printing program.
• Make sure your paper is positioned correctly for feeding into the printer.

You can use the preview option in your printer software to check your margins before you print.

Parent topic: Solving Page Layout and Content Problems

Related tasks
Selecting Basic Print Settings - Windows
Selecting Basic Print Settings - OS X
Border Appears on Borderless Prints

If you see a border on borderless prints, try these solutions:

- Make sure you are printing on a compatible borderless paper type and size.

  **Note**: For custom paper sizes, make sure you select a supported borderless page width.

- **Windows**: Make sure you selected the **Borderless** setting in your printer software.
- **OS X**: Make sure you selected the **Borderless** checkbox or a paper size with a **Borderless** option in your printer software.
- Adjust the **Expansion** setting to adjust the amount of image expansion on the edges of borderless prints.
- Make sure the image size and the paper size are set correctly; if the image is small, the enlargement may not be enough to cover the paper.

**Parent topic**: Solving Page Layout and Content Problems

**Related references**
- Borderless Paper Type Compatibility

**Related tasks**
- Selecting Basic Print Settings - Windows
- Selecting Basic Print Settings - OS X
- Selecting Page Setup Settings - OS X
- Selecting Print Layout Options - OS X

Incorrect Characters Print

If incorrect characters appear in your prints, try these solutions before reprinting:

- Make sure any cables are securely connected at both ends.
- In Windows, delete all jobs from the Windows Spooler. Click **Print Queue** on the Maintenance tab in the printer settings window, and cancel any stalled print jobs.
- If your product is connected to a USB hub, connect it directly to your computer instead.
- If incorrect characters still appear in your prints, try connecting your product using a different cable.
Incorrect Image Size or Position

If your printed image is the wrong size or in the wrong position, try these solutions:

- Make sure you selected the correct paper size and layout settings in your printing program and printer software.
- Make sure your paper is positioned correctly for feeding into the printer.

You can use the preview option in your printer software to check your margins before you print.

Slanted Printout

If your printouts are slanted, try these solutions:

- Slide the edge guide against the edge of the paper.
- Select a higher print quality setting in your printer software.
- Turn off any high speed settings in your product software.
- Align the print head.
- Make sure the product is not printing while tilted or at an angle.
Solving Print Quality Problems

Check these sections if your printouts have problems with print quality, but your image looks fine on your computer screen.

Note: When printing using AirPrint, the available print settings are different from those covered in this manual. See the Apple website for details.

White or Dark Lines in Printout
Blurry or Smearied Printout
Faint Printout or Printout Has Gaps
Grainy Printout
Incorrect Colors

Parent topic: Solving Problems
Related topics
Solving Scanned Image Quality Problems

White or Dark Lines in Printout

If you notice white or dark lines in your prints (also called banding), try these solutions before you reprint:

- Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary.
- Make sure the paper type setting matches the type of paper you loaded.
- Make sure you loaded the printable side of the paper correctly for your product.
- Turn off any high speed settings in your product software.
- Align the print head.
- You may need to replace the ink cartridges.

Parent topic: Solving Print Quality Problems
Related concepts
Print Head Nozzle Check
Print Head Cleaning
Print Head Alignment

Related references
Paper or Media Type Settings - Control Panel
Blurry or Smeared Printout

If your printouts are blurry or smeared, try these solutions:

• Make sure your paper is not damp, curled, old, or loaded incorrectly in your product.
• Use a support sheet with special paper, or load special paper one sheet at a time.
• Make sure your paper meets the specifications for your product.
• Use Epson papers to ensure proper saturation and absorption of genuine Epson inks.
• Make sure the paper type setting in your product software matches the type of paper you loaded.
• Make sure you loaded the printable side of the paper correctly for your product.
• Remove each sheet from the output tray as it is printed.
• Avoid handling printouts on glossy paper right after printing to allow the ink to set.
• Turn off any high speed settings in your product software.
• If you print on both sides of a sheet of paper, smudges may appear on the reverse side of heavily saturated or dark images. If one side of a sheet will contain a lighter image or text, print that side first.
• Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary.
• Align the print head.
• Clean the paper path.

Note: Your product will not operate properly while tilted at an angle. Place it on a flat, stable surface that extends beyond the base of the product in all directions.
Faint Printout or Printout Has Gaps

If your printouts are faint or have gaps, try these solutions:

- Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary.
- The ink cartridges may be old or low on ink, and you may need to replace them.
- Make sure the paper type setting matches the type of paper you loaded.
- Make sure your paper is not damp, curled, old, or loaded incorrectly in your product.
- Align the print head.
- Clean the paper path.

Parent topic: Solving Print Quality Problems

Related concepts
- Print Head Nozzle Check
- Print Head Cleaning
- Print Head Alignment

Related tasks
- Selecting Basic Print Settings - Windows
- Selecting Basic Print Settings - OS X
- Cleaning the Paper Path
Grainy Printout

If your printouts are grainy, try these solutions:

• Make sure you loaded the printable side of the paper correctly for your product.
• Select a higher print quality setting and turn off any high speed settings in your product software.
• Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary.
• Align the print head.
• You may need to increase the image resolution or print a smaller size; see your software documentation.

**Note:** Images from the Internet may be low resolution and not result in a high quality printout.

• If you enlarged the image in an image-editing program, you need to increase the resolution setting to retain a high image quality. Increase the resolution by the same amount you increased the image size. For example, if the resolution is 300 dpi (dots per inch) and you will double the image size later, change the resolution setting to 600 dpi.

**Note:** Higher resolution settings result in larger file sizes, which take longer to process and print. Consider the limitations of your computer system when selecting a resolution, and select the lowest possible resolution that produces acceptable quality to keep file sizes manageable.
Incorrect Colors

If your printouts have incorrect colors, try these solutions:

- Make sure the paper type setting matches the paper you loaded.
- Make sure the Black/Grayscale or Grayscale setting is not selected in your printer software.
- Run a nozzle check to see if any of the print head nozzles are clogged. Then clean the print head, if necessary.
- The ink cartridges may be old or low on ink, and you may need to replace them.
- After you print, the colors in your printout need time to set as the ink dries. During this time, the colors may look different than you expect. To speed up drying time, do not stack your printouts on top of each other.
- Your printed colors can never exactly match your on-screen colors. However, you can use a color management system to get as close as possible. Try using the color management options in your printer software.
- For best results, use genuine Epson ink and paper.

Parent topic: Solving Print Quality Problems

Related concepts
- Print Head Nozzle Check
- Print Head Cleaning

Related references
- Available Epson Papers

Related tasks
- Selecting Additional Layout and Print Options - Windows
- Managing Color - OS X

Related topics
- Replacing Ink Cartridges

Solving Scanning Problems

Check these solutions if you have problems scanning with your product.
Scanning Software Does Not Operate Correctly
Cannot Start Epson Scan
Parent topic: Solving Problems

Scanning Software Does Not Operate Correctly
If your scanning software does not operate correctly, try these solutions:

• Make sure your computer has adequate memory and meets the system requirements for your operating system.
• Make sure your computer is not running in a power-saving mode, such as sleep or standby. If so, wake your system and restart your scanning software.
• If you upgraded your operating system but did not reinstall your scanning software, try reinstalling it.

Note: With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

Parent topic: Solving Scanning Problems
Related references
Windows System Requirements
OS X System Requirements

Cannot Start Epson Scan
If you cannot start Epson Scan, try these solutions:

• Make sure your product is turned on and any interface cables are securely connected at both ends.
• Make sure Epson Scan is selected in your scanning program.
• Make sure your computer is not running in a power-saving mode, such as sleep or standby. If so, wake your system and restart Epson Scan.
• Check the connection setting and test the connection using Epson Scan Settings:

  Windows 10: Click and select All apps. Select EPSON, then select EPSON Scan Settings. Make sure the correct Connection setting is selected, then click the Test button.
Windows 8.x: Navigate to the Apps screen and select EPSON Scan Settings. Make sure the correct Connection setting is selected, then click the Test button.

Windows (other versions): Click or Start > All Programs or Programs > EPSON > EPSON Scan > EPSON Scan Settings. Make sure the correct Connection setting is selected, then click the Test button.

OS X: Open the Applications folder, click Epson Software, and click EPSON Scan Settings. Make sure the correct Connection setting is selected, then click the Test button.

• Make sure you do not have multiple versions of Epson Scan installed. If you do, uninstall both versions and install one version.

• If you upgraded your operating system but did not reinstall Epson Scan, try reinstalling it.

Note: With OS X, in addition to scanning with Image Capture, you can download and install Epson Scan scanning software. Epson Scan provides additional image adjustment and photo correction features for enhancing scanned images, and provides an interface for TWAIN-compliant OCR scanning software. To download Epson Scan, visit Epson's driver download site (U.S. downloads or Canadian downloads).

Parent topic: Solving Scanning Problems

Related tasks
Scanning with OS X Using Image Capture

Related topics
Starting a Scan

Solving Scanned Image Quality Problems

Check these sections if a scanned image on your computer screen has a quality problem.

Image Consists of a Few Dots Only
Line of Dots Appears in All Scanned Images
Straight Lines in an Image Appear Crooked
Image is Distorted or Blurry
Image Colors are Patchy at the Edges
Image is Too Dark
Back of Original Image Appears in Scanned Image
Ripple Patterns Appear in an Image
Image is Scanned Upside-Down
Image Consists of a Few Dots Only

If your scanned image consists only of a few dots, try these solutions:

- Make sure you placed your original for scanning facing the correct way.
- If you are scanning using the Epson Scan Black & White setting, adjust the Threshold setting and scan again.

Line of Dots Appears in All Scanned Images

If a line of dots appears in all your scanned images, clean the scanner glass with a soft, dry, lint-free cloth or use a small amount of glass cleaner on the cloth, if necessary. Paper towels are not recommended.

Caution: Do not spray glass cleaner directly on the scanner glass.

Straight Lines in an Image Appear Crooked

If straight lines in an original appear crooked in a scanned image, make sure to place your original straight when you scan it.
Image is Distorted or Blurry
If a scanned image appears distorted or blurry, try these solutions:
• Make sure your original is not wrinkled or warped. This may prevent the original from laying flat on the scanner glass.
• Do not move your original or your product during scanning.
• Your product will not operate properly while tilted at an angle. Place your product on a flat, stable surface that extends beyond its base in all directions.
• Adjust these Epson Scan settings (if available) and try scanning again:
  • Select the Unsharp Mask setting.
  • Adjust the Auto Exposure setting.
  • Increase the Resolution setting.

Related topics
Selecting Epson Scan Settings

Image Colors are Patchy at the Edges
If you are scanning a thick or warped original, cover its edges with paper to block external light as you scan it.

Related topics
Selecting Epson Scan Settings

Image is Too Dark
If your scanned image is too dark, try these solutions:
• Adjust these Epson Scan settings (if available) and try scanning again:
  • Auto Exposure
  • Brightness
  • Histogram Adjustment
• Check the brightness and contrast settings of your computer monitor.
Back of Original Image Appears in Scanned Image
If an image from the back of a thin original appears in your scanned image, place a piece of black paper on the back of the original and scan it again.

Ripple Patterns Appear in an Image
You may see a ripple pattern (called a moiré) in scanned images of printed documents. This is caused by interference from differing pitches in the scanner's screen and your original's halftone screen. To reduce this effect, adjust these Epson Scan settings (if available) and try scanning again:

- Select the **Descreening** setting.
- Select a lower **Resolution** setting.

Image is Scanned Upside-Down
Your product scans using the **Auto Photo Orientation** setting. This setting checks the preview image for faces, the sky, and other features, and then correctly rotates the photo when it is scanned, if necessary. If your photo is not oriented correctly using this option, deselect the **Auto Photo Orientation** setting and scan again.

**Note:** **Auto Photo Orientation** will not work when you scan newspapers, magazines, documents, illustrations, or line art, or images smaller than 2 inches (5.1 cm) on any side.
Scanned Image Colors Do Not Match Original Colors

Printed colors can never exactly match the colors on your computer monitor because printers and monitors use different color systems: monitors use RGB (red, green, and blue) and printers typically use CMYK (cyan, magenta, yellow, and black).

Check the color matching and color management capabilities of your computer, display adapter, and the software you are using to see if they are affecting the palette of colors you see on your screen.

To adjust the colors in your scanned image, adjust these Epson Scan settings (if available) and try scanning again:

- Change the Image Type setting and experiment with different combinations of the next settings.
- Adjust the Tone Correction setting.
- Adjust the Auto Exposure setting.

Parent topic: Solving Scanned Image Quality Problems

Related topics
Selecting Epson Scan Settings

Scan Area is Not Adjustable in Thumbnail Preview

If you cannot adjust the scan area while viewing a Thumbnail preview in Epson Scan, try these solutions:

- Create a scan area by drawing a marquee on your preview image and adjusting it as necessary.
- Switch to Normal preview mode, if available, and preview your image again.

Parent topic: Solving Scanned Image Quality Problems

Related tasks
Selecting a Scan Area - Home Mode
Selecting a Scan Area - Office Mode
Selecting a Scan Area - Professional Mode

Scanned Image Edges are Cropped

If the edges of a scanned image are cropped, make sure your original is placed correctly for scanning. If necessary, move your original away from the edges of the scanner glass slightly.

Parent topic: Solving Scanned Image Quality Problems

Related tasks
Placing Originals on the Scanner Glass
Solving Memory Card Problems

Check these solutions if you have problems using memory cards with your product.

Memory Card Does Not Fit Into a Slot
Cannot View or Print Photos from a Memory Card
Cannot Transfer Photos To or From a Memory Card

Parent topic: Solving Problems

Memory Card Does Not Fit Into a Slot

If a memory card does not fit properly in a slot, do not force it in. You may need to use an adapter with your memory card.

Parent topic: Solving Memory Card Problems

Related references
Memory Card Types

Related tasks
Inserting a Memory Card

Cannot View or Print Photos from a Memory Card

If you cannot view or print photos from a memory card inserted in your product, try these solutions:

• Make sure you have inserted only one memory card at a time.
• Make sure your memory card is compatible with the product.
• Make sure the files on your memory card are in the correct format.
• If you have too many photos on your memory card, you may not see all the photos you expect or may be prompted to select a group of photos by date. Reduce the number of photos on your card or select one group of photos at a time. Check the memory card specifications for the maximum number of photos.

Parent topic: Solving Memory Card Problems

Related references
Memory Card Types
Memory Card File Specifications
Memory Card Specifications
Cannot Transfer Photos To or From a Memory Card

If you have problems transferring photos to or from a memory card inserted in your product, try these solutions:

• Make sure you have inserted only one memory card at a time.
• Make sure your memory card is compatible with the product.
• Make sure your product is securely connected to your computer.
• If you are transferring photos to the memory card, check the memory card's write-protect tab to make sure it is set to allow writing to the card. Also make sure the card has enough memory available.
• Make sure that the file sharing setting for your product is set correctly.

Parent topic: Solving Memory Card Problems

Related references
Memory Card Types
Memory Card File Specifications
Memory Card Specifications

Related tasks
Inserting a Memory Card
Setting Up File Sharing for Photo Transfers From Your Computer
Transferring Photos from a Memory Card to Your Computer

Uninstall Your Product Software

If you have a problem that requires you to uninstall and re-install your software, follow the instructions for your operating system.

Uninstalling Product Software - Windows
Uninstalling Product Software - OS X

Parent topic: Solving Problems
Uninstalling Product Software - Windows

You can uninstall and then re-install your product software to solve certain problems.

1. Turn off the product.
2. Disconnect any interface cables.
3. Do one of the following:
   • **Windows 10:** Right click and select Control Panel > Programs > Programs and Features. Select the uninstall option for your Epson product, then select Uninstall/Change.

   **Note:** If you see a User Account Control window, click Yes or Continue.

   Select your product again, if necessary, then select OK, and click Yes to confirm the uninstallation.

   • **Windows 8.x:** Navigate to the Apps screen and select Control Panel > Programs > Programs and Features. Select the uninstall option for your Epson product, then select Uninstall/Change.

   **Note:** If you see a User Account Control window, click Yes or Continue.

   Select your product again, if necessary, then select OK, and click Yes to confirm the uninstallation.

   • **Windows (other versions):** Click or Start, and select All Programs or Programs. Select EPSON, select your product, then click EPSON Printer Software Uninstall.

   **Note:** If you see a User Account Control window, click Yes or Continue.

   In the next window, select your product and click OK. Then follow any on-screen instructions.

4. Do one of the following to uninstall Epson Event Manager, then follow any on-screen instructions:
   • **Windows 10:** Select Epson Event Manager and click Uninstall.

   • **Windows 8.x:** Select Epson Event Manager and click Uninstall.

   • **Windows 7/Windows Vista:** Open the Windows Control Panel utility. Select Programs and Features. (In Classic view, select Programs and click Uninstall a program.) Select Epson Event Manager and click Uninstall/Change.

   • **Windows XP:** Open the Windows Control Panel utility. Double-click Add or Remove Programs. Select Epson Event Manager and click Change/Remove.
5. Do one of the following to uninstall Epson Scan, then follow any on-screen instructions:
   - **Windows 10**: Select **EPSON Scan** and click **Uninstall**.
   - **Windows 8.x/Windows 7/Windows Vista**: Select **EPSON Scan** and click **Uninstall/Change**.
   - **Windows XP**: Select **EPSON Scan** and click **Change/Remove**.

6. Restart your computer, then see the **Start Here** sheet to re-install your software.

   **Note**: If you find that re-installing your product software does not solve a problem, contact Epson.

**Parent topic:** Uninstall Your Product Software

### Uninstalling Product Software - OS X

In most cases, you do not need to uninstall your product software before re-installing it. However, you can download the Uninstaller utility from the Epson support website to uninstall your product software as described here.

**Note**: If you find that re-installing your product software does not solve a problem, contact Epson.

1. To download the Uninstaller utility, visit the Epson download site (U.S. downloads or Canadian downloads).
2. Follow the instructions on the screen to install the Uninstaller utility.
3. Quit all applications currently running on your Mac.
4. Double-click the **Uninstaller** icon.
5. Select the checkbox for each software program you want to uninstall.
6. Click **Uninstall**.
7. Follow the on-screen instructions to uninstall the software.
8. Reinstall your product software.

**Note**: If you uninstall the printer driver and your product name remains in the **Print & Fax**, **Print & Scan**, or **Printers & Scanners** window, select your product name and click the – (remove) icon to remove it.

**Parent topic:** Uninstall Your Product Software
Where to Get Help

If you need to contact Epson for technical support services, use the following support options.

Internet Support
Visit Epson’s support website at epson.com/support (U.S.) or epson.ca/support (Canada) for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

Speak to a Support Representative
Before you call Epson for support, please have the following information ready:
• Product name
• Product serial number (located on a label on the product)
• Proof of purchase (such as a store receipt) and date of purchase
• Computer configuration
• Description of the problem

Then call:
• U.S.: (562) 276-4382, 6 AM to 8 PM, Pacific Time, Monday through Friday, and 7 AM to 4 PM, Pacific Time, Saturday
• Canada: (905) 709-3839, 6 AM to 8 PM, Pacific Time, Monday through Friday, and 7 AM to 4 PM, Pacific Time, Saturday

Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Purchase Supplies and Accessories
You can purchase genuine Epson ink and paper at epson.com/ink3 (U.S. sales) or epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Parent topic: Solving Problems
Technical Specifications

These sections list the technical specifications for your product.

Note: Epson offers a recycling program for end of life Epson products. Please go to this site for information on how to return your Epson products for proper disposal.

Windows System Requirements
OS X System Requirements
Printing Specifications
Scanning Specifications
Paper Specifications
Printable Area Specifications
Ink Cartridge Specifications
Memory Card Specifications
Dimension Specifications
Electrical Specifications
Environmental Specifications
Interface Specifications
Network Interface Specifications
Safety and Approvals Specifications

Windows System Requirements

To use your product and its software, your computer should use one of these Microsoft operating systems:

- Windows 10
- Windows 8.x
- Windows 7
- Windows Vista
- Windows XP Professional x64 Edition
- Windows XP SP3
OS X System Requirements
To use your product and its software, your Mac should use one of these operating systems:

- OS X 10.11.x
- OS X 10.10.x
- OS X 10.9.x
- OS X 10.8.x
- OS X 10.7.x
- OS X 10.6.8

Note: Visit Epson's support website at epson.com/support (U.S.) or epson.ca/support (Canada) for the latest in compatibility and drivers for your product.

Printing Specifications
- **Paper path**: Sheet feeder, top entry
- **Sheet feeder capacity**: Approximately 100 sheets at 17 lb (64 g/m²) to 24 lb (90 g/m²); load legal-size or user-defined paper sizes one sheet at a time

Scanning Specifications
- **Scanner type**: Flatbed, color
- **Photoelectric device**: CIS
- **Document size**: Maximum: 8.5 × 11.7 inches (216 × 297 mm)
  Scanner glass: US letter or A4
Scanning resolution

1200 dpi (main scan)
2400 dpi (sub scan)

Image data

Color:
16 bits per pixel per color internal (48 bits per pixel)
8 bits per pixel per color external (24 bits per pixel)

Grayscale:
16 bits per pixel internal
8 bits per pixel external

Black and white:
16 bits per pixel internal
1 bit per pixel external

Light source

LED

Paper Specifications

Note: Since the quality of any particular brand or type of paper may be changed by the manufacturer at any time, Epson cannot guarantee the quality of any non-Epson brand or type of paper. Always test a sample of paper stock before purchasing large quantities or printing large jobs.
### Single-sheets

<table>
<thead>
<tr>
<th>Size</th>
<th>Dimensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A4</td>
<td>8.3 × 11.7 inches [210 × 297 mm]</td>
</tr>
<tr>
<td>A6</td>
<td>4.1 × 5.8 inches [105 × 148 mm]</td>
</tr>
<tr>
<td>Letter</td>
<td>8.5 × 11 inches [216 × 279 mm]</td>
</tr>
<tr>
<td>Legal</td>
<td>8.5 × 14 inches [216 × 356 mm]</td>
</tr>
<tr>
<td>4 × 6 inches</td>
<td>102 × 152 mm</td>
</tr>
<tr>
<td>5 × 7 inches</td>
<td>127 × 178 mm</td>
</tr>
<tr>
<td>8 × 10 inches</td>
<td>203 × 254 mm</td>
</tr>
<tr>
<td>3.5 × 5 inches</td>
<td>89 × 127 mm</td>
</tr>
<tr>
<td>16:9 wide</td>
<td>4 × 7.1 inches [102 × 181 mm]</td>
</tr>
<tr>
<td>Half Letter</td>
<td>5.5 × 8.5 inches [140 × 216 mm]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paper types</th>
<th>Plain paper and paper distributed by Epson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weight</td>
<td>17 lb (64 g/m²) to 24 lb (90 g/m²)</td>
</tr>
</tbody>
</table>

### Envelopes

<table>
<thead>
<tr>
<th>Size</th>
<th>Dimensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. 10</td>
<td>4.1 × 9.5 inches [105 × 241 mm]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paper types</th>
<th>Plain bond paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weight</td>
<td>20 lb (75 g/m²) to 24 lb (90 g/m²)</td>
</tr>
</tbody>
</table>

### Printable Area Specifications

**Note:** Print quality may decline in the border area.
Single sheets

1. Top and sides: 0.12 inch (3 mm) minimum
2. Reduced print quality area/top: 1.57 inch (40 mm) minimum
3. Reduced print quality area/bottom: 1.26 inch (32 mm) minimum

Borderless

1. Reduced print quality area/top: 1.69 inch (43 mm) minimum
2. Reduced print quality area/bottom: 1.38 inch (35 mm) minimum
Envelopes

1. Left/right: 0.12 inch (3 mm) minimum
2. Top/bottom: 0.20 inch (5 mm) minimum
3. Reduced print quality area/right: 0.71 inch (18 mm) minimum
4. Reduced print quality area/left: 1.57 inch (40 mm) minimum

Parent topic: Technical Specifications

Ink Cartridge Specifications

**Note:** This product uses only genuine Epson-brand cartridges. Other brands of ink cartridges and ink supplies are not compatible and, even if described as compatible, may not function properly.

The cartridges included with the printer are designed for printer setup and not for resale. After some ink is used for charging, the rest is available for printing. Yields vary considerably based on images printed, print settings, paper type, frequency of use, and temperature. For print quality, a variable amount of ink remains in the cartridge after the “replace cartridge” indicator comes on.

**Color**
- Cyan, Magenta, Yellow, Black

**Cartridge life**
- Opened package: 6 months
- Unopened package: do not use if the date on the package has expired
Temperature

Storage: –4 to 104 °F (–20 to 40 °C)
1 month at 104 °F (40 °C)
Ink freezes at 3.2 °F (–16 °C)
Ink thaws and is usable after 3 hours at 77 °F (25 °C)

Note: For best printing results, use up a cartridge within 6 months of opening the package.

Parent topic: Technical Specifications
Related references
Ink Cartridge Part Numbers

Memory Card Specifications

Note: Cards marked with an asterisk (*) require an adapter; consult your adapter documentation for details on using it.

Compatible types/maximum capacities

<table>
<thead>
<tr>
<th>Type</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>SD</td>
<td>2GB</td>
</tr>
<tr>
<td>SDHC</td>
<td>32GB</td>
</tr>
<tr>
<td>SDXC</td>
<td>64GB</td>
</tr>
<tr>
<td>miniSD</td>
<td>2GB*</td>
</tr>
<tr>
<td>miniSDHC</td>
<td>32GB*</td>
</tr>
<tr>
<td>microSD</td>
<td>2GB*</td>
</tr>
<tr>
<td>microSDHC</td>
<td>32GB*</td>
</tr>
<tr>
<td>microSDXC</td>
<td>64GB*</td>
</tr>
</tbody>
</table>

Voltage requirements

3.3 V type, dual voltage 3.3 V/5 V type with supply voltage of 3.3 V; 5 V memory cards are not supported
Maximum current: 200 mA

Parent topic: Technical Specifications
Dimension Specifications

<table>
<thead>
<tr>
<th>Specification</th>
<th>Stored</th>
<th>Printing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Height</td>
<td>5.7 inches (145 mm)</td>
<td>11 inches (279 mm)</td>
</tr>
<tr>
<td>Width</td>
<td>15.4 inches (390 mm)</td>
<td>15.4 inches (390 mm)</td>
</tr>
<tr>
<td>Depth</td>
<td>11.8 inches (300 mm)</td>
<td>20.8 inches (528 mm)</td>
</tr>
<tr>
<td>Weight (without ink cartridges and power cord)</td>
<td>9.5 lb (4.3 kg)</td>
<td></td>
</tr>
</tbody>
</table>

Parent topic: Technical Specifications

Electrical Specifications

Note: Check the label on the product for its voltage.

<table>
<thead>
<tr>
<th>Specification</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Power supply rating</td>
<td>100 to 240 V (UPS)</td>
</tr>
<tr>
<td>Rated frequency range</td>
<td>50/60 Hz</td>
</tr>
<tr>
<td>Rated current</td>
<td>0.5 to 0.3 A</td>
</tr>
<tr>
<td>Power consumption</td>
<td>Standalone copying: Approximately 12 W (ISO/IEC24712)</td>
</tr>
<tr>
<td></td>
<td>Ready mode: Approximately 4.6 W</td>
</tr>
<tr>
<td></td>
<td>Sleep mode: Approximately 1.6 W</td>
</tr>
<tr>
<td></td>
<td>Power off mode: Approximately 0.3 W</td>
</tr>
</tbody>
</table>

Parent topic: Technical Specifications
Environmental Specifications

Temperature
- Operating: 50 to 95 °F (10 to 35 °C)
- Storage: –4 to 104 °F (–20 to 40 °C)
- 1 month at 104 °F (40 °C)

Humidity
- Operating: 20 to 80% RH
- (without condensation) Storage: 5 to 85% RH

Parent topic: Technical Specifications

Interface Specifications

Interface type
- Hi-Speed USB

Parent topic: Technical Specifications

Network Interface Specifications

Wireless LAN standard
- IEEE 802.11 b/g/n

Wireless security
- WPA-PSK (AES); WPA2 compliant with support for WPA/WPA2 Personal
- WEP (64/128 bit)

Security protocol
- SSL/TLS: HTTPS Server/Client, IPPS

Frequency range
- 2.4 GHz

Coordination modes
- Infrastructure mode
- Ad hoc mode; not supported for IEEE 802.11n
- Wi-Fi Direct mode; not supported for IEEE 802.11b; Simple AP mode compatible with Wi-Fi connection (infrastructure)

Parent topic: Technical Specifications
### Safety and Approvals Specifications

<table>
<thead>
<tr>
<th>Country</th>
<th>Safety:</th>
</tr>
</thead>
<tbody>
<tr>
<td>United States</td>
<td>UL60950-1</td>
</tr>
<tr>
<td></td>
<td>EMC: FCC part 15 Subpart B class B</td>
</tr>
<tr>
<td>Canada</td>
<td>Safety: CAN/CSA C22.2 No. 60950-1</td>
</tr>
<tr>
<td></td>
<td>EMC: CAN/CSA-CEI/IEC CISPR 22 Class B</td>
</tr>
</tbody>
</table>

This equipment contains the following wireless module:

- Manufacturer: Askey Computer Corporation.
- Type: WLU6320-D69 (RoHS)

This product conforms to Part 15 of FCC Rules and RSS-210 of the IC Rules. Epson cannot accept responsibility for any failure to satisfy the protection requirements resulting from a non-recommended modification of the product. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation of the device.

To prevent radio interference to the licensed service, this device is intended to be operated indoors and away from windows to provide maximum shielding. Equipment (or its transmit antenna) that is installed outdoors is subject to licensing.

**Parent topic:** Technical Specifications
Notices

Check these sections for important notices about your product.

**Note:** Epson offers a recycling program for end of life Epson products. Please go to [this site](#) for information on how to return your Epson products for proper disposal.

General Product Safety Instructions
Ink Cartridge Safety Instructions
LCD Screen Safety Instructions
Wireless Connection Safety Instructions
FCC Compliance Statement
Trademarks
Copyright Notice

**General Product Safety Instructions**

- Be sure to follow all warnings and instructions marked on the product.
- Use only the type of power source indicated on the product's label.
- Use only the power cord that comes with the product. Use of another cord may cause fires or shock. Do not use the cord with any other equipment.
- Place the product near a wall outlet where the plug can be easily unplugged.
- Avoid plugging the product into an outlet on the same circuit as a photo copier or air control system that regularly switches on and off, or on an outlet controlled by a wall switch or timer.
- Do not let the power cord become damaged or frayed. Place it to avoid abrasions, cuts, fraying, crimping, and kinking. Do not place objects on top of it and do not allow it to be stepped on or run over. Be careful to keep the cord straight at each end.
- If you use an extension cord with the product, make sure the total ampere rating of the devices plugged into the extension cord does not exceed the cord's ampere rating. Also, make sure the total ampere rating of all devices plugged into the wall outlet does not exceed the wall outlet's ampere rating.
- Always turn off the product using the power button, and wait until the power light stops flashing before unplugging the product or cutting off power to the electrical outlet.
- If you will not be using the product for a long period, unplug the power cord from the electrical outlet.
• Place the product on a flat, stable surface that extends beyond its base in all directions. It will not operate properly if it is tilted or at an angle.
• Make sure the back of the product is at least 4 inches (10 cm) away from the wall.
• Allow space behind the product for the cables, and space above the product so that you can fully raise the document cover.
• Leave enough space in front of the product for the paper to be fully ejected.
• Avoid locations that are subject to rapid changes in heat or humidity, shocks or vibrations, or dust.
• Do not place or store the product outdoors.
• Do not place the product near excessive heat sources or in direct sunlight.
• Leave enough room around the product for sufficient ventilation. Do not block or cover openings in the case or insert objects through the slots.
• Keep the product away from potential sources of electromagnetic interference, such as loudspeakers or the base units of cordless telephones.
• When connecting the product to a computer or other device with a cable, ensure the correct orientation of the connectors. Each connector has only one correct orientation. Inserting a connector in the wrong orientation may damage both devices connected by the cable.
• Do not touch the flat white cable inside the product.
• Do not move the print head by hand; this may damage the product.
• Do not spill liquid on the product or use the product with wet hands.
• Do not use aerosol products that contain flammable gases inside or around the product. Doing so may cause fire.
• Do not press too hard on the document table when placing originals.
• Do not open the scanner section while the product is copying, printing, scanning, or performing any other functions.
• Be careful not to trap your fingers when closing the document cover or scanner.
• Except as specifically explained in your documentation, do not attempt to service the product yourself.
• Unplug the product and refer servicing to qualified service personnel under the following conditions: if the power cord or plug is damaged; if liquid has entered the product; if the product has been dropped or the case damaged; if the product does not operate normally or exhibits a distinct change in performance. Adjust only those controls that are covered by the operating instructions.
• Leave the ink cartridges installed. Removing the cartridges can dehydrate the print head and may prevent the product from printing.
Before transporting the product, make sure that the print head is in the home (far right) position and the ink cartridges are in place.

When storing or transporting the product, do not tilt it, stand it on its side, or turn it upside down; otherwise ink may leak.

Parent topic: Notices

Ink Cartridge Safety Instructions

- Keep ink cartridges out of the reach of children and do not drink the ink.
- Be careful when you handle used ink cartridges; there may be ink remaining around the ink supply port. If ink gets on your skin, wash it off with soap and water. If it gets in your eyes, flush them immediately with water.
- Do not put your hand inside the product or touch any cartridges during printing.
- Install a new ink cartridge immediately after removing an expended one. Leaving cartridges uninstalled can dry out the print head and may prevent the product from printing.
- Do not remove or tear the label on the cartridge; this can cause leakage.
- Do not remove the transparent seal from the bottom of the cartridge. This may cause the cartridge to become unusable.
- Do not break the hooks on the side of the cartridge when removing it from the packaging.
- Do not touch the green IC chip on the side of the cartridge. This may prevent normal operation.
- Do not shake cartridges after opening their packages; this can cause them to leak.
- If you remove an ink cartridge for later use, protect the ink supply area from dirt and dust and store it in the same environment as the product. Note that there is a valve in the ink supply port, making covers or plugs unnecessary, but care is needed to prevent the ink from staining items that the cartridge touches. Do not touch the ink cartridge ink supply port or surrounding area.
- Use an ink cartridge before the date printed on its package.
- Do not dismantle an ink cartridge. This could damage the print head.
- Store ink cartridges in a cool, dark place.
- After bringing an ink cartridge inside from a cold storage site, allow it to warm up at room temperature for at least three hours before using it.
- Store ink cartridges with their labels facing upward. Do not store cartridges upside down.

Parent topic: Notices
LCD Screen Safety Instructions

- Use only a dry, soft cloth to clean the LCD screen. Do not use liquid or chemical cleansers.
- If the LCD screen is damaged, contact Epson. If the liquid crystal solution gets on your hands, wash them thoroughly with soap and water. If the liquid crystal solution gets into your eyes, flush them immediately with water. If discomfort or vision problems remain after a thorough flushing, see a doctor immediately.
- Do not press too hard on the LCD screen.
- Do not use a pointy or sharp object, such as a pen or your fingernail, to operate the LCD screen.

Parent topic: Notices

Wireless Connection Safety Instructions

Radio waves from this product may adversely affect the operation of medical equipment or automatically controlled devices, such as pacemakers, automatic doors or fire alarms. When using this product near such devices or inside a medical facility, follow the directions from authorized staff members at the facility, and follow all posted warnings and directions on the device to avoid causing an accident.

Parent topic: Notices

FCC Compliance Statement

For United States Users

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio or television reception. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause interference to radio and television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.
WARNING
The connection of a non-shielded equipment interface cable to this equipment will invalidate the FCC Certification or Declaration of this device and may cause interference levels which exceed the limits established by the FCC for this equipment. It is the responsibility of the user to obtain and use a shielded equipment interface cable with this device. If this equipment has more than one interface connector, do not leave cables connected to unused interfaces. Changes or modifications not expressly approved by the manufacturer could void the user’s authority to operate the equipment.

For Canadian Users
CAN ICES-3(B)/NMB-3(B)

Parent topic: Notices

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4/16
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