**Start Here**

**Unpack**

1. Unpack the black (BK) ink bottle. Hold the ink bottle upright and slowly turn the bottle cap to remove it.

2. Place the top of the ink bottle on the filling port, then slowly stand the bottle upright to insert it, as shown.

3. Open the ink tank cover and the cap for the black ink tank.

4. Do not shake or squeeze the ink bottle. Do not touch the top of the ink bottle after its cap is removed.

5. Wait for the ink to fill the tank. Do not squeeze the bottle.

6. When the ink tank is full, remove the ink bottle and securely close it with the bottle cap.

7. Repeat the previous steps for the other colors.

8. Close the ink tank cover.

9. Connect the power cord to the back of the product and to an electrical outlet.

10. Raise the control panel, then press the start button to turn on the product. The power light flashes.

11. Select your language, country, date, and time.

12. When instructed to see the Start Here sheet, press and hold the help button for 5 seconds.

13. Press the start button to start ink charging.

14. Press the OK button to proceed with initial setup.

15. Follow the on-screen instructions to adjust the print quality of your product.

**Load paper**

See the online User’s Guide for information about loading capacity, available paper types and sizes, and loading envelopes.

1. Make sure the product is not charging ink. Then raise the paper support and tilt it backwards slightly.

2. Slide the edge guides all the way out.
IMPORTANT: Before using this product, make sure you read these instructions and the safety instructions in the online User’s Guide.

Important Safety Instructions: When using telephone equipment, you should always follow basic safety precautions to reduce the risk of fire, electric shock, and personal injury, including the following:

• Do not use the Epson® product near water.
• Always keep this guide handy.
• Avoid using a telephone during an electrical storm. There may be a remote risk of electric shock from lightning.
• Do not use a telephone to report a gas leak in the vicinity of the leak.

Caution: To reduce the risk of fire, use only a No. 26 AWG or larger telecommunication line cord.

1 Unpack

Note: Do not open the ink bottles until you are ready to fill the ink tanks. The ink bottles are vacuum packed to maintain reliability. Remove all protective materials from the product.

Removal the ink bottles:
- Do not open the ink bottles until you are ready to fill the ink tanks.
- Do not unplug or turn off the product, or open the inner cover while the product is charging or you'll waste ink.
- Do not unplug or turn off the product, or open the inner cover while the product is charging or you'll waste ink.
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- Do not unplug or turn off the product, or open the inner cover while the product is charging or you'll waste ink.

2 Fill ink tanks

Warning: Keep the ink bottles out of the reach of children and do not drink the ink.

Caution: This product requires careful handling of ink. If ink spills, wipe it off immediately with a damp towel to avoid permanent stains. If ink gets on your clothes or belongings, it may not come off.

3 Load paper

See the online User’s Guide for information about loading capacity, available paper types and sizes, and loading envelopes.

1 Make sure the product is not charging ink. Then raise the paper support and tilt it backwards slightly.

2 Slide the edge guides all the way out.

4 Wait for the ink to fill the tank. Do not squeeze the bottle.

Note: Do not force the bottles into position; they are keyed for each color.

5 When the ink tank is full, remove the ink bottle and securely close it with the bottle cap.

Note: Do not leave the ink bottle inserted; otherwise the bottle may be damaged or ink may leak. If any ink remains in the bottle, store the bottle upright and top off the ink tank after completing initial setup.

6 Close the black ink tank cap.

7 Repeat the previous steps for the other colors.

Note: Refer to the color-coded sticker on the ink tank unit to identify the color of each tank.

8 Close the ink tank cover.

Note: Do not shake or squeeze the ink bottle. Do not touch the top of the ink bottle after its cap is removed.

9 Connect the power cord to the back of the product and to an electrical outlet.

Caution: After setup, periodically inspect the ink levels to ensure they do not fall below the \x201c;lower lines. Prolonged use when any level is lower than the line could damage the product. See the online User’s Guide for refilling instructions.

10 Raise the control panel, then press the \(\text{\textcopyright}\) power button to turn on the product. The \(\text{\textcopyright}\) power light flashes.

11 Select your language, country, date, and time.

Note: You can change these settings later using the product’s control panel. For more information, see the online User’s Guide.

12 When instructed to see the Start Here sheet, press and hold the \(\text{\textcopyright}\) help button for 5 seconds.

13 Press the \(\text{\textcopyright}\) start button to start ink charging.

Notes: Ink charging takes about 10 minutes. When the \(\text{\textcopyright}\) power light stops flashing, ink charging is complete. Once initial setup of the printer is complete, you can top off the ink tanks with any remaining ink. See the online User’s Guide for instructions.

14 Press the OK button to proceed with initial setup.

15 Follow the on-screen instructions to adjust the print quality of your product.

Note: You need to load paper before you can adjust the print quality. See “Load paper” below for details.

Select Adjust Later if you want to adjust the print quality later. For more information, see the online User’s Guide.
3 Load paper, glossy or printable side up and short edge first, in the middle of the rear paper feed slot.

4 Slide the edge guides against the paper, but not too tightly.

5 Pull out the output tray, then raise the paper stopper.

6 Select the paper settings on the product’s control panel.

2 Press the OK button to set up the fax, or press the # pound button to set it up later.

1 Make sure the product is NOT CONNECTED to your computer.

Windows*: If you see a Found New Hardware screen, click Cancel and disconnect the USB cable.

2 Insert the product CD (Windows only) or download and run your product’s software package. For the latest software, visit: www.epson.com/support/et4700 (U.S.) or www.epson.ca/support/et4700 (Canada).

3 Follow the instructions on the computer screen to run the setup program.

4 When you see the Select Your Connection screen, select one of the following:
   - Wireless connection
     In most cases, the software installer automatically attempts to set up your wireless connection. If setup is unsuccessful, you may need to enter your network name (SSID) and password.
   - Direct USB connection
     Make sure you have a USB cable (not included) ready.
   - Wired network connection
     Make sure you have an Ethernet cable (not included).

Mobile and voice-activated printing

- Print directly from your iOS device. Simply connect your printer and device to the same network and tap the action icon to select the print option.
- Print directly from your Android™ (v4.4 or later) device*
  Simply connect your device to the same network and tap the menu icon to select the print option.
- Print from wherever you are, next to your printer or remotely, with Epson Connect™ and Google Cloud Print™
  Learn more at www.epson.com/connect (U.S.) or www.epson.ca/connect (Canada).
- Use voice-activated assistants to print a variety of creative and everyday items from your Epson product.
  Simply add your product to an Epson Connect account, then link the account to a voice-activated assistant. See www.epson.com/voice (U.S.) or www.epson.ca/voice (Canada) for more information.

* May require the Epson Print Enabler or Mopria Print Service app from Google Play™.

Any problems?

Network setup was unsuccessful
- Make sure you select the right network name (SSID).
- Restart your router (turn it off and then on), then try to connect to it again.
- The printer can only connect to a network that supports 2.4 GHz connections. If your router offers both 2.4 GHz and 5 GHz connections, make sure 2.4 GHz is enabled.
- If you see a firewall alert message, click Unblock or Allow to let setup continue.
- If your network has security enabled, make sure you enter your network password (WEP key or WPA passphrase) correctly. Be sure to enter your password in the correct case.

There are lines or incorrect colors in my printouts.
Run a nozzle check to see if there are any clogged nozzles. Then clean the print head, if necessary. See the online User’s Guide for more information.

The product’s screen is dark.
Make sure your product is turned on and press any button to wake it from sleep mode.

Setup is unable to find my product after connecting it with a USB cable.
Make sure your product is on and securely connected as shown:

Any questions?

User’s Guide
Windows: Click the icon on your desktop or Apps screen to access the online User’s Guide.
Mac: Click the icon in Applications/Epson Software/Guide to access the online User’s Guide.

If you don’t have a User’s Guide icon, go to the Epson website, as described in the next column.

Videos
Visit www.epson.com/support/et4700videos (U.S.) or www.epson.ca/support/et4700videos (Canada) to view support videos.

Technical support
Visit www.epson.com/support/et4700 (U.S.) or www.epson.ca/support/et4700 (Canada) to download drivers, view manuals, get FAQs, or contact Epson.

Call (562) 276-4382 (U.S.) or (905) 709-3839 (Canada), 6 AM to 8 PM Pacific Time, Monday through Friday, and 7 AM to 4 PM, Pacific Time, Saturday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Recycling
Epson offers a recycling program for end of life hardware and ink bottles. Please go to www.epson.com/recycle (U.S.) or www.epson.ca/recycle (Canada) for information on how to return your products for proper disposal.

Need paper and ink?
Ensure brilliant results with Epson specialty papers, engineered specifically for Epson printers. Find specialty papers and Epson General Use inks at www.epson.com (U.S. sales) or www.epson.ca (Canadian sales) and at Epson authorized resellers.

Call 800-GO-EPSON (800-463-7766).

ET-4700 replacement inks

<table>
<thead>
<tr>
<th>Color</th>
<th>Part number</th>
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<tbody>
<tr>
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<td>Cyan</td>
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Install software

1. Make sure the product is NOT CONNECTED to your computer.

Notes: If you are using a Mac or your computer does not have a CD/DVD drive, an Internet connection is required to obtain the product software.

To print from a Chromebook™, go to www.epson.com/support/gcp (U.S.) or www.epson.ca/support/gcp (Canada) for instructions.

Any problems?

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• Make sure you select the right network name (SSID).

• Restart your router (turn it off and then on), then try to connect to it again.

• The printer can only connect to a network that supports 2.4 GHz connections. If your router offers both 2.4 GHz and 5 GHz connections, make sure 2.4 GHz is enabled.

• If you see a firewall alert message, click Unblock or Allow to let setup continue.

• If your network has security enabled, make sure you enter your network password (WEP key or WPA passphrase) correctly. Be sure to enter your password in the correct case.

There are lines or incorrect colors in my printouts.

Run a nozzle check to see if there are any clogged nozzles. Then clean the print head, if necessary. See the online User’s Guide for more information.

The product’s screen is dark.

Make sure your product is turned on, and press any button to wake it from sleep mode.

Setup is unable to find my product after connecting it with a USB cable.

Make sure your product is on and securely connected as shown:

Connect the fax line

1. Connect a phone cord to a telephone wall jack and to the LINE port on your product. See the online User’s Guide for more information.

2. Press the OK button to set up the fax, or press the # pound button to set it up later.

Connect the fax line

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* May require the Epson Print Enabler or Mopria Print Service app from Google Play™.

Network setup was unsuccessful

Notes: Make sure the paper is under the mark inside the edge guides.

4. Pull out the output tray, then raise the paper stopper.

5. Make sure you select the right network name (SSID).

If your network has security enabled, make sure you enter your network password (WEP key or WPA passphrase) correctly. Be sure to enter your password in the correct case.

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Supported papers

Ensure brilliant results with Epson specialty papers, engineered specifically for Epson printers. Find specialty papers and Epson Genuine Ink at www.epson.com (U.S. sales) or www.epson.ca (Canadian sales) and at Epson authorized resellers. Call 800-GO-EPSON (800-463-7766).

Specifications

ET-4700 replacement inks

Color | Part number
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Black | 522
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Yellow | 522

Ink life may vary depending on document type, printer settings, application and paper type.

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