Artisan® 810 Series

Quick Guide

Basic Copying, Printing, Scanning, and Faxing
Maintenance
Solving Problems
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Using the Control Panel

The control panel is adjustable. To raise it, lift it as shown below. To lower it, press the Unlock button.

**Caution:**
To avoid damaging the Artisan 810 Series, make sure you press the Unlock button to lower the control panel. Don’t try to push it down.

Using the Touch Panel

The touch panel makes it easy to use all the creative features of your Artisan 810 Series.

**Caution:**
Press the touch panel gently with the tip of your finger; don’t press too hard or use sharp objects.
The touch panel displays only the buttons that are available for the project you are working on.

- Press ◀ or ▶ to view more photos or access more options.
- Press Home to return to the Home screen.
- Press ≡ Menu to make special settings. The touch panel retains the settings from the last time it was used. If you want to start over, simply press Clear Settings to clear settings for the mode you're using (Copy, Fax, etc.).
- To save energy, the touch panel goes dark after several minutes of inactivity. Touch the screen to wake it up.
- The blue status light at the bottom of the panel flashes when the Artisan 810 Series is printing or performing routine maintenance.

**Note:**
If the blue status light flashes rapidly, check the Artisan 810 Series for error messages.

You may see the following icons on the screen:

<table>
<thead>
<tr>
<th>Icon</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Network" /></td>
<td>The Artisan 810 Series is connected to a wired network</td>
</tr>
<tr>
<td><img src="image" alt="Network" /></td>
<td>The Artisan 810 Series is connected to a wireless network</td>
</tr>
<tr>
<td><img src="image" alt="ADF" /></td>
<td>A document is loaded in the automatic document feeder</td>
</tr>
<tr>
<td><img src="image" alt="Crop" /></td>
<td>The current photo is cropped</td>
</tr>
<tr>
<td><img src="image" alt="Red-Eye" /></td>
<td>The Fix Red-Eye setting is on for the current photo or all photos</td>
</tr>
<tr>
<td><img src="image" alt="View" /></td>
<td>Reminds you whether View Auto Correct is on or off (see page 26)</td>
</tr>
</tbody>
</table>
Charging USB Devices

You can charge your cell phone, MP3 player, or other portable device by connecting it to the Artisan 810 Series. All you need is a user-supplied USB cable that’s designed to work with your device (one may have come with it).

Caution:
Make sure your portable device complies with USB 2.0 standards. Devices that draw more than 500 mA may damage your Epson product. Epson cannot guarantee the compatibility of your device. Contact the manufacturer of your device for more information.

1. Turn on your Artisan 810 Series.

2. Connect your portable device to the USB port on the front of your Artisan 810 Series.

3. Leave your Artisan 810 Series on while charging (it will continue to charge even after going into sleep mode).

Note:
You cannot use the USB port to transfer images from your portable device to your computer. If you want to transfer images, use the memory card slots instead (see the online Epson Information Center for instructions).
Loading Paper

Your Artisan 810 Series has two paper trays. The main tray is for letter-size, legal-size, A4, or 8 × 10-inch paper. You can load up to 120 sheets of letter-size or A4 plain paper in the main tray. When extended, the tray can hold up to 50 legal-size sheets.

The photo tray is for 4 × 6 or 5 × 7-inch photo paper. You can load up to 20 sheets.

1. Pull out the paper cassette. Then slide back the photo tray and lift it up.

2. Squeeze the edge guides and slide them out. Then insert paper with the glossy or printable side face-down.

**Note:**
Load letterhead or pre-printed paper face-down, with the top edge at the back of the paper cassette. To load legal-size paper, squeeze the lever and extend the tray.
3. Slide the left edge guide against the paper.

4. Adjust the front edge guide to your paper size.

5. Lower the photo tray.
6. To load paper in the photo tray, squeeze the edge guides and slide them out. Then insert photo paper with the glossy or printable side face-down.

7. Slide the left edge guide against the paper. Then adjust the front edge guide to your paper size.

Note:
Make sure the paper fits under the edge guide.

8. Keep the cassette flat as you insert it.
9. Extend the output tray and flip up the stopper.

For details on paper and instructions on loading envelopes and legal-size sheets, see the online Epson Information Center.

Using Special Papers

Epson offers a wide array of high quality papers, making it easy to maximize the impact of your photos, presentations, and creative projects.

You can purchase genuine Epson ink and paper at Epson Supplies Central™ at www.epson.com/ink3 (U.S. sales) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

<table>
<thead>
<tr>
<th>Paper name</th>
<th>Size</th>
<th>Part number</th>
<th>Sheet count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>Borderless 4 × 6 inches</td>
<td>S042181</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td>Borderless 5 × 7 inches</td>
<td>S041945</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Borderless 8 × 10 inches</td>
<td>S041946</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches)</td>
<td>S042182</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S042175</td>
<td>50</td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Luster</td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041405</td>
<td>50</td>
</tr>
<tr>
<td>Paper name</td>
<td>Size</td>
<td>Part number</td>
<td>Sheet count</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>-----------------------------</td>
<td>-------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>Borderless 4 × 6 inches</td>
<td>S041808</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041727</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Borderless 5 × 7 inches</td>
<td>S041464</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Borderless 8 × 10 inches</td>
<td>S041465</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches)</td>
<td>S042183</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041667</td>
<td>50</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td>Borderless 4 × 6 inches</td>
<td>S041982</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041331</td>
<td>20</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>Borderless 4 × 6 inches</td>
<td>S041809</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S042038</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041141</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S041649</td>
<td>50</td>
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<tr>
<td></td>
<td></td>
<td>S041271</td>
<td>100</td>
</tr>
<tr>
<td>Epson Ultra Premium Presentation Paper Matte</td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041341</td>
<td>50</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte</td>
<td>Borderless 8 × 10 inches</td>
<td>S041467</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041257</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S042180</td>
<td>100</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte Double-sided</td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041568</td>
<td>50</td>
</tr>
<tr>
<td>Epson Presentation Paper Matte</td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041062</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Legal (8.5 × 14 inches)</td>
<td>S041067</td>
<td>100</td>
</tr>
<tr>
<td>Epson Bright White Paper</td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041586</td>
<td>500</td>
</tr>
<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
<td>A4 (8.3 × 11.7 inches)</td>
<td>S041106</td>
<td>10</td>
</tr>
<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td>Letter (8.5 × 11 inches)</td>
<td>S041153</td>
<td>10</td>
</tr>
</tbody>
</table>
Placing Originals for Copying, Scanning, or Faxing

Before you copy, scan, or fax, place your documents or photos on the scanner glass (see below) or in the Automatic Document Feeder (see page 13).

Using the Scanner Glass

You can place one or two photos or a document up to letter-size (or A4) on the scanner glass to make color or black and white copies.

1. Open the document cover and place your original face-down on the scanner glass, with the top against the back left corner.
   
   If you're scanning 3 × 5- or 4 × 6-inch photos, you can place up to two at a time on the scanner glass. Place them at least 1/4 inch (5 mm) apart.

   ![Scanner Glass Diagram]

   **Note:**
   
   If the edges of your document or photo are cut off, move the document or photo 1/4 inch (5 mm) away from the corner of the scanner glass.

2. Close the cover gently so you don't move the original(s).
Using the Automatic Document Feeder

You can place up to 30 letter-size (or A4) sheets or 10 legal-size sheets in the Automatic Document Feeder.

1. Open the Automatic Document Feeder paper support, and then move the edge guide outward.

2. Fan the originals, then tap them on a flat surface to even the edges.

3. Insert the originals face-up, top edge first. The ADF icon appears on the screen.

4. Slide the edge guide against the originals, but not too tightly.
Copying a Document or Photo

Once you've placed your originals on the scanner or in the Automatic Document Feeder (see pages 12 and 13), you can make color or black-and-white copies.

Copying a Document


2. Press the Home button, if necessary, and select Copy. You see this screen.

3. Press + or - to select the number of copies you want. Or press the number 1 to display the numeric keyboard, then select the number and press OK.

4. Select Color or B&W (black and white) copies.

5. Adjust the density (make the copies lighter or darker) if necessary.

6. To change copy settings, press Menu and select Paper and Copy Settings. The Layout setting should be With Border and the Paper Size should be Letter.

   - To print on both sides of the page, turn on 2-Sided Printing.
   - To adjust the copy size, select Reduce/Enlarge, then choose Actual (to print at actual size), Custom (to select a percentage), Auto Fit Page (to automatically size the image to fit your paper), or one of the specific sizes listed.
   - For the Paper Type setting, select Plain Paper. (If you loaded a type of paper not listed in step 1, see the table on page 17.)
■ For the Document Type setting, choose Text for plain documents or Text & Image if your document contains photos or graphics.

■ To change the copy quality, select Quality, then choose Draft, Standard Quality, or Best.

Note:
To clear previously used copy settings, press Clear Settings. For more information about copy settings, see your online Epson Information Center.

7. After you finish selecting your settings, press OK.


Restoring, Cropping, or Copying Photos

You can copy one or two photos onto 4 × 6-inch, 5 × 7-inch, 8 × 10-inch, or letter-size photo paper for instant photo reprints. You can also restore colors in faded photos, print with or without borders, convert photos to black and white, and crop your photos.

1. Place one or two photos on the scanner glass. Place them at least 1/4 inch (5 mm) apart.

2. Load 4 × 6-inch or 5 × 7-inch paper in the photo tray or 8 × 10-inch or letter-size Epson photo paper in the main tray. Load it printable side face-down.

3. Press the Home button, if necessary, and select Copy. You see this screen.

4. Press ◄ Menu, then select Copy/Restore Photos.

5. To turn on Color Restoration to restore colors in faded photos as you copy, select On. If your photos are not faded, select Off.
6. When you see this screen, press OK to prescan your photos.

7. When you see a message asking you to select the number of copies, press OK.

8. To print more than 1 copy, press + or – to select the number (up to 99).

9. To crop the photo and enlarge the resulting image area to fit onto your paper, press Display/Crop.
   - To resize the image area, press + or –.
   - To move the image area, use the arrow buttons.
   - To check the zoomed image, press OK.

When you finish cropping your photo, press OK.

10. If you placed two photos on the scanner glass, press l or r to view the second one, select the number of copies, and crop it if desired.

11. Press OK again to continue.

12. To change any of the settings displayed on the screen, press Menu and select Paper and Copy Settings.

   **Note:**
   To clear previously used copy settings, press Clear Settings.

   - To change the paper size, select Paper Size and choose the size of paper you loaded. (Paper Size options depend on the Paper Type setting you choose.)
To change the paper type, select **Paper Type** and choose the setting for the paper you loaded:

<table>
<thead>
<tr>
<th>For this paper type</th>
<th>Choose this setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>Prem. Glossy</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td></td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Luster</td>
<td></td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>Ultra Glossy</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>Glossy</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte</td>
<td>Matte</td>
</tr>
<tr>
<td>Epson Ultra Premium Presentation Paper Matte</td>
<td></td>
</tr>
</tbody>
</table>

To change the print layout, select **Borderless**, then choose **On** to expand the image all the way to the edge of the paper (slight cropping may occur) or **Off** to leave a small margin around the image.

To adjust the amount of image expansion when printing borderless photos, select **Expansion** and choose **Standard**, **Medium**, or **Minimum**, then press **OK** if necessary. (Your printed photos may have white borders if you use the **Minimum** setting.)

If you want to create a black-and-white copy of a color photo, select **Filter** and choose **B&W**.

13. After you finish selecting your settings, press **OK**.

14. When you’re ready to copy, press ⊕ **Start**. To cancel copying, press ⊕ **Cancel**.

**Note:**
When you scan with your computer, you can use additional options to transform faded, dusty, or badly exposed photos into ones with true-to-life color and sharpness. See the online *Epson Information Center* for details.
Faxing a Document or Photo

Your Artisan 810 Series lets you send faxes by entering fax numbers or selecting entries from a speed dial list. Using the Automatic Document Feeder, you can fax up to 30 pages at a time.

For more information on faxing and fax settings, including using the Epson FAX Utility (Windows only), see the online Epson Information Center.

Connecting to a Phone Line

1. Connect the phone cable from the wall jack to the LINE port on the back of the Artisan 810 Series.

   ![Diagram of line connection](image)

   **Note:**
   If you’re connecting the Artisan 810 Series to a DSL phone line, you must plug a DSL filter into the wall jack or you won’t be able to use the fax or telephone equipment as described below. Contact your DSL provider for the necessary filter.

2. To use a telephone or answering machine, you need a second phone cable. Connect one end of the cable to the telephone or answering machine, and connect the other end to the EXT. port on the back of the Artisan 810 Series.
When you receive a call, if the other party is a fax and you pick up the phone or the answering machine answers, the Artisan 810 Series automatically begins receiving the transmission. If the other party is a caller, the phone can be used as normal or a message can be left on the answering machine.

Note:
Your phone or answering machine must be connected to the EXT. port (not to a wall jack) for the Artisan 810 Series to detect incoming fax calls properly. It's a good idea to set the Artisan 810 Series to pick up calls after your answering machine; to adjust the number of rings after which the Artisan 810 Series answers, press the Home button and select Setup, Fax Setting, Communication, and then Rings to Answer.

Setting Up a Fax Header

You should create a fax header before sending faxes so that recipients can identify their origin.

Note:
If you leave the Artisan 810 Series unplugged for a long period of time, the date and time settings may not be retained. See the online Epson Information Center for instructions on setting the date and time.

Entering Your Sender Name

1. Press the Home button, if necessary, and select Setup.
2. Press ↓ or ↑ and select Fax Setting.
3. Press ↓ or ↑ and select Header.
4. Select Fax Header. You see the fax keypad.
5. Use the keypad to enter the header information (see page 20). You can enter up to 40 characters or digits for your name and other contact information.
6. Press OK to return to the Header menu.
Enter your Phone Number

1. Select Your Phone Number from the Header menu.

2. Use the keypad to enter your phone number, up to 20 digits (see below). You don’t need to use dashes. Use the # button to type the + symbol for an international number.

3. Press OK to return to the Header menu.

Using the Keypad to Enter Numbers and Characters

- To enter a fax number, use the numeric keypad.
- To enter text, press a keypad number repeatedly to switch between uppercase, lowercase, or numbers.
- Press 1 Symb. to enter these characters: ! # % & ’( ) * + , - . / ; ; = ? @ ~
- To move the cursor, add a pause or space, or delete a character:

<table>
<thead>
<tr>
<th>Button</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>◀ or ▶</td>
<td>Moves the cursor left or right.</td>
</tr>
<tr>
<td>BS</td>
<td>Deletes a character (backspace).</td>
</tr>
<tr>
<td></td>
<td>Inserts a pause symbol (–).</td>
</tr>
<tr>
<td></td>
<td>Inserts a space.</td>
</tr>
</tbody>
</table>
Sending a Fax

You can send a fax by entering a fax number as described below. To set up a speed dial list or to use the Epson FAX Utility (Windows only), see the online Epson Information Center.

1. Place your original(s) for faxing (see page 12).
2. Press the Home button, if necessary, and select Fax.
3. Press ☐ 2 ☐ 3, then use the numeric keypad to enter the fax number (up to 64 digits). Then press OK.

   **Note:**
   To redial the last fax number you used, press Redial.

4. Select Color or B&W.

   **Note:**
   If the recipient's fax machine prints only in black and white, your fax is automatically sent in black and white even if you select Color.

5. Press OK, if desired, to see a summary of your fax transmission settings.

6. Press ☐ Start to begin scanning and faxing your document. (To cancel, press ☐ Cancel.)

   If you are scanning with the Automatic Document Feeder (see page 13), your document is automatically scanned and faxed.

   If you placed your document on the scanner glass, you see this screen after the first page is scanned. If you need to fax additional pages, place your original on the scanner glass. Press Yes, then press OK to continue. If you don’t need to fax another page, press No.

   **Note:**
   If the fax number is busy, you see a redialing message and the Artisan 810 Series redials after one minute. To redial immediately, press Redial.
Receiving Faxes

Before receiving faxes, make sure you load plain paper and select the Paper Size setting that matches the size of paper you’ve loaded (press the Home button and select Setup, Fax Setting, and Scan & Print Setup). If the incoming fax pages are larger than the paper size you loaded, the fax size is reduced to fit or printed on multiple pages, depending on the Auto Reduction setting you select.

If you run out of paper during printing, you see the error message Paper out. Load more paper and press the Start button to continue.

To receive faxes automatically, make sure you see a green light next to the Auto Answer button on the screen. The light stays on when Auto Answer mode is enabled. To change the answer mode, press the Auto Answer button.

Note:
To change the number of rings after which the Artisan 810 Series answers, press the Home button, select Setup, select Fax Setting, select Communication, and select Rings to Answer.

Manually Receive a Fax

To receive a fax manually, press the Auto Answer button to turn off this feature (and the light). Then follow these steps:

1. When your telephone rings, lift the phone off the hook. You see this screen.
2. Select Receive and press the Start button.
3. After all the pages are received, you see this screen again. Replace the phone on the hook.
Printing From Your Camera’s Memory Card

The Artisan 810 Series lets you print photos from your digital camera’s memory card, or from an external storage device such as a USB flash drive.

Note:
You can print directly from your camera if it supports PictBridge™ printing. See the online Epson Information Center for instructions.

Inserting Your Camera’s Memory Card

1. Insert the card into the correct slot, as shown. Insert just one card at a time.

   **Upper slot:** SD™, SDHC™
   miniSD™*, miniSDHC*
   microSD*, microSDHC*
   Memory Stick™
   Memory Stick Duo™*
   Memory Stick Micro™ (M2)*
   Memory Stick PRO™
   Memory Stick PRO Duo™*
   Memory Stick PRO-HG Duo*
   MultiMediaCard™
   MMCplus™, MMCmobile™*, MMCmicro™*
   MagicGate™ Memory Stick
   MagicGate Memory Stick Duo™*
   xD-Picture Card™
   xD-Picture Card Types H, M, and M+

   **Lower slot:** CompactFlash®
   Microdrive™

   * Adapter required
Make sure the image files on your card meet these requirements:

<table>
<thead>
<tr>
<th>File format</th>
<th>JPEG with the Exif version 2.21 standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Image size</td>
<td>80 × 80 pixels to 9200 × 9200 pixels</td>
</tr>
<tr>
<td>Number of files</td>
<td>Up to 9990 (If there are more than 999 photos on the card, you can select a group of photos to display.)</td>
</tr>
</tbody>
</table>

2. After you insert the card, the memory card access light flashes, then stays on.

   **Caution:**
   Do not remove the card or turn off the Artisan 810 Series while the light is flashing, or you may lose data on the card.

3. See page 26 to select and print your photos.

**Removing Your Card**

After you finish printing your photos, follow these steps to remove the card:

1. Make sure the memory card access light is not flashing.

2. If the Artisan 810 Series is connected to your computer with a USB cable, do one of the following before removing the memory card or turning off the printer:

   - **Windows:** Click the or icon on the taskbar and select **Safely remove USB Mass Storage Device.**
   - **Macintosh:** Drag the removable disk icon from your desktop into the trash.

3. Pull the card straight out of its slot.
Inserting a USB Drive

You can print from an external storage device connected to the Artisan 810 Series, such as a USB flash drive, external hard drive, or CD burner.

Note:
Epson cannot guarantee the compatibility of your drive. You may not be able to print photos from the storage device if they were saved to the device using a product other than the Artisan 810 Series.

1. Remove any inserted memory card from the Artisan 810 Series.

2. Insert your USB flash drive or the USB cable for your external drive into the USB port on the front of your Artisan 810 Series.

3. Insert storage media (such as a CD) into your drive, if necessary.

4. If there are folders on your storage media, select the folder you want and press OK.

5. See the next section to select and print your photos.

Note:
Before removing your USB drive, make sure its access light is not flashing. Also see step 2 in “Removing Your Card” on page 24.

You cannot use the USB port to transfer images from your external storage device to your computer. If you want to transfer images, use the memory card slots instead (see the online Epson Information Center for instructions).
Selecting and Printing Photos

1. Load Epson photo paper. See page 27 for a list.

2. Press the Home button, if necessary, and select Print Photos.

3. Select View and Print Photos and press OK.

4. Press ◀ or ▶ to move through your photos and display one you want to print.

   **Tip:**
   If View Auto Correct: Off appears on the screen, press the View Auto Correct button to preview how your printouts will look with Fix Photo turned on (see page 27).

5. To print more than one copy, press + or – to select the number of copies you want of that photo.

6. To crop the photo, press the Display/Crop button and see page 16 for instructions.

   **Note:**
   In cropping mode, you can press ⌘ Menu to rotate the image.

7. Press ◀ or ▶ to view other photos, select the number of copies, and crop, if desired.

8. When you're done selecting photos, press OK. You see the Print Preview screen.


   **Note:**
   Paper Size options depend on the Paper Type setting you choose. To clear previously used photo print settings, press Clear Settings.
10. Select **Paper Type**, then choose the correct setting for the type of paper you loaded:

<table>
<thead>
<tr>
<th>For this paper type</th>
<th>Choose this setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>Prem. Glossy</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td></td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>Ultra Glossy</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>Glossy</td>
</tr>
<tr>
<td>Plain paper</td>
<td>Plain Paper</td>
</tr>
<tr>
<td>Epson Bright White Paper</td>
<td></td>
</tr>
<tr>
<td>Epson Presentation Paper Matte</td>
<td></td>
</tr>
<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
<td></td>
</tr>
<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td></td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte</td>
<td>Matte</td>
</tr>
<tr>
<td>Epson Ultra Premium Presentation Paper Matte</td>
<td></td>
</tr>
</tbody>
</table>

11. When you’re done selecting settings, press **OK**.

12. If desired, press **Menu** and select **Photo Adjustments** to turn on red-eye reduction or other photo-enhancing features. When you’re done selecting settings, press **OK**.

   **Note:**
   For the best quality printing, leave **Fix Photo** turned on. This automatically adjusts brightness, contrast, and saturation to best effect.

   Fix Photo uses a sophisticated face recognition technology to optimize photos that include faces. For this to work, both eyes and the nose must be visible in the subject’s face (without sunglasses). If your photo includes a face with an intentional color cast, such as a bronze statue, you may want to turn off this setting to retain the special color effects.

13. When you’re ready to print, press **Start**. To cancel printing, press **Cancel**.

   **Note:**
   To switch the display screen from displaying one photo at a time to 9 photos at a time, press the **Display/Crop** button 3 times when viewing your photos.

   See the online *Epson Information Center* to learn about other ways you can lay out photos when printing from a memory card.
Printing Special Projects

You can use your Artisan 810 Series to make coloring book pages for your kids, ruled paper and graph paper for homework projects, and even note paper personalized with your favorite photos.

Printing Coloring Book Pages

Your Artisan 810 Series can turn any photo or drawing into a coloring book page.


2. Press the Home button, if necessary.

3. Press \(<\) or \(>\) and select Coloring Book.

4. Do one of the following:
   - Select Photo or Drawing on the Scanner and place your photo or drawing face-down on the scanner glass, in the back left corner. Press OK.
   - Select Photo on Memory Card, make sure your memory card is inserted, and press OK. Press \(<\) or \(>\) to select the photo you want to use, then press OK.

5. Select the paper size and type:
6. If necessary, press \( \equiv \) Menu and select Print Settings to adjust the Density (how dark your coloring book page will print) or Line Detection (to change the amount of detail in the picture). Press OK.

**Note:**
To clear previously used settings, press Clear Settings.

7. When you’re ready to print, press \( \bigcirc \) Start. To cancel printing, press \( \Theta \) Cancel.

---

**Printing Lined Paper and Graph Paper**

You can have the Artisan 810 Series print lined paper or graph paper whenever you need it.

1. Load letter- or A4-size plain paper.
2. Press the Home button, if necessary.
3. Press \(<\) or \(>\) and select Print Ruled Papers. You see this screen:

![Print Ruled Papers Screen]

4. Press \(<\) or \(>\) and select Wide Rule, Thin Rule, or Grph Paper. Select an option that matches your paper size.
5. When you see a message asking you to load paper, press OK.
6. To print more than 1 sheet, press \(+\) or \(-\) to select the number (up to 99).
7. When you’re ready to print, press \( \bigcirc \) Start. To cancel printing, press \( \Theta \) Cancel.
Printing Personalized Note Paper

You can print lined or unlined note paper, personalized with a photo in the background.

1. Load letter- or A4-size plain paper.
2. Insert a memory card (see page 23) or USB drive (see page 25).
3. Press the Home button, if necessary, then press ◀ or ▶ and select Print Ruled Papers.
4. Press ◀ or ▶ and select one of the Note Pad settings (with or without lines) for the size paper you loaded in the printer.

5. Press OK. You see a preview of how your stationery will look with a photo in the background.

6. Press ◀ or ▶ to move through your photos and display the one you want to use for your stationery. To rotate the layout, press Rotate.
7. Press OK. When you see a message asking you to load paper, press OK.
8. To print more than 1 sheet, press + or − to select the number (up to 99).
Printing From Your Computer

This section describes the basic steps for printing a photo or document stored on your Windows® or Macintosh® computer. For instructions on two-sided printing, see page 38. For additional printing instructions and to learn about CD printing, see the online Epson Information Center.

Before you start, make sure you’ve installed your printer software and connected the Artisan 810 Series to your computer or network as described on the Start Here sheet or Network Installation Guide.

Tip:
It’s a good idea to check for updates to your Artisan 810 Series software. See page 49 for instructions.

You can also create personalized photo greeting cards, calendars, and more using the ArcSoft® Print Creations™ software included with your Artisan 810 Series. To get started, double-click the Print Creations icon on your desktop (Windows) or in your Applications folder (Macintosh).

Printing in Windows

1. Open a photo or document in an application.
2. Open the File menu and select Print. You see a window like this one:
3. Select your Epson Artisan 810 Series, then click the Preferences or Properties button.

   **Note:**
   If you see a Setup, Printer, or Options button, click it. Then click Preferences or Properties on the next screen.

4. On the Main tab, select the basic print settings. Make sure you choose the correct paper Type setting for the paper you are using (see page 37).

   ![Print Settings Interface]

   **Note:**
   For quick access to the most common settings, click the Shortcuts tab and select one of the presets. You can create your own presets by clicking the Save Settings button on the Advanced tab. For details, see your online Epson Information Center.

5. To improve the color, contrast, and sharpness of photos, select Fix Photo.

6. To reduce or remove red-eye effects in photos, select Fix Red-Eye.

7. If you want to reduce or enlarge your printout, or print double-sided (see page 38), click the Page Layout tab and select settings as necessary.

8. For more printing options, click the Advanced tab.

   **Note:**
   For more information about print settings, click Help or see your online Epson Information Center.

9. Click OK to save your settings.
10. Click OK or Print to start printing. This window appears and shows the progress of your print job.

![Print window](image)

---

**Printing With a Macintosh**

See the section below for your Mac OS® operating system.

**Mac OS X 10.5**

1. Open a photo or document in an application.
2. Open the File menu and select Print.
3. Select your Epson Artisan 810 Series as the Printer setting.

![Print window](image)

4. Click ▼ to expand the Print window, if necessary.
5. Select the basic page setup options. For borderless photos, choose a Paper Size setting with a Borderless option.

**Note:**
If the setting you want isn’t shown (for example, Scale), check for it in your application before printing. Or check for it in the settings for your application at the bottom of this window. (If you’re printing from Preview, you see the settings shown below.)

6. Choose Print Settings from the pop-up menu, then select the following print settings:

7. Choose any other printing options you may need from the pop-up menu. See the online Epson Information Center for details.

**Note:**
To reduce or remove red-eye effects in photos, choose Extension Settings from the pop-up menu and select Fix Red-Eye.
8. Click Print.

9. To monitor your print job, click the icon in the dock. Select your print job, then select an option to cancel, pause, or resume printing, if necessary.

**Mac OS X 10.3 and 10.4**

1. Open a photo or document in an application.

2. Select **Page Setup** from the File menu. Select the following settings:

   - **Select Artisan 810 Series**
   - **Select your Paper Size**
   - **Select your document or image orientation**

   For borderless photos, choose a **Borderless** option in the Paper Size list for your paper size.

3. Click **OK** to close the Page Setup window.
4. Select Print from the File menu. You see a window like this one:

5. Choose Print Settings from the pop-up menu, and select the following print settings, as necessary:

6. Click the Advanced button to change additional settings.

   Note:
   For more information on advanced settings click ?.

7. Choose any other printing options you may need from the pop-up menu. See the online Epson Information Center for details.

8. Click Print.

36 Printing From Your Computer
9. To monitor your print job, click the icon in the dock (or click the Print Center icon and double-click your Artisan 810 Series on the next screen).

### Selecting the Correct Paper Type

Select the correct **Type** (see page 32) or **Media Type** (see page 34 or 36) setting in your printer software. This tells the Artisan 810 Series what kind of paper you're using, so the ink coverage can be adjusted accordingly.

<table>
<thead>
<tr>
<th>For this paper/media</th>
<th>Select this setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plain paper</td>
<td>Plain Paper/Bright White Paper</td>
</tr>
<tr>
<td>Epson Bright White Paper</td>
<td></td>
</tr>
<tr>
<td>Epson Photo Quality Self-adhesive Sheets</td>
<td></td>
</tr>
<tr>
<td>Epson Iron-on Cool Peel Transfer paper</td>
<td></td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Glossy</td>
<td>Ultra Premium Photo Paper Glossy</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Glossy</td>
<td>Premium Photo Paper Glossy</td>
</tr>
<tr>
<td>Epson Photo Paper Glossy</td>
<td>Photo Paper Glossy</td>
</tr>
<tr>
<td>Epson Presentation Paper Matte</td>
<td>Presentation Paper Matte</td>
</tr>
<tr>
<td>Epson Premium Photo Paper Semi-gloss</td>
<td>Premium Photo Paper Semi-gloss</td>
</tr>
<tr>
<td>Epson Ultra Premium Photo Paper Luster</td>
<td>Ultra Premium Photo Paper Luster</td>
</tr>
<tr>
<td>Epson Premium Presentation Paper Matte Double-sided</td>
<td></td>
</tr>
<tr>
<td>Epson Ultra Premium Presentation Paper Matte Matte</td>
<td></td>
</tr>
<tr>
<td>Envelopes</td>
<td>Envelope</td>
</tr>
</tbody>
</table>

Selecting the Correct Paper Type  37
Two-sided Printing

The auto duplexer lets you print on both sides of the page automatically. You can use the auto duplexer with letter- or A4-size plain paper or Epson Bright White Paper.

**Windows**

Follow the Windows printing instructions beginning on page 31, but complete the additional steps below before you start printing.

1. Click the **Page Layout** tab in the printer software.

![Select Auto](image.png)

2. Select **Auto** as the 2-sided printing setting.

3. If you're printing on plain paper and you notice that ink smears or bleeds through the page, click **Adjust Print Density** to reduce the print density and increase the ink drying time.
Mac OS X

Follow the Macintosh printing instructions beginning on page 33 (Mac OS X 10.5) or page 35 (Mac OS X 10.3 and 10.4), but complete the additional steps below before you start printing.

1. Select **2-sided Printing Settings** from the pop-up menu.

![Pop-up menu](image)

2. Select **2-sided Printing**.

   **Note:**
   If you see a message indicating that the auto duplexer is not installed, open EPSON Printer Utility3 (in the Applications folder on your hard drive), select your Artisan 810 Series, click OK, click the **Printer and Option Information** button, and click OK again. Then close and reopen the print window.

3. If you're printing on plain paper and you notice that ink smears or bleeds through the page, you may need to reduce the print density and increase the ink drying time.
Scanning a Document or Photo

You can use the included Epson Scan software to scan original documents and photos and save them as digital files on your computer. See “Basic Scanning” below.

You can also scan from your Artisan 810 Series control panel and send the images to a memory card or to your network- or USB-connected computer. Then turn your scanned documents into editable/searchable text using the included NewSoft® Presto! PageManager® OCR software. For more information on these topics, see the online Epson Information Center.

Basic Scanning

You can scan from any TWAIN-compliant application using Epson Scan. Or you can start Epson Scan directly from your computer and save your image to a file.

Note:
For detailed scanning instructions, see the online Epson Information Center.

1. Open the document cover and place your original face-down on the scanner glass, in the back left corner, as shown on page 12.
2. Close the cover gently so you don’t move the original.
3. Do one of the following to start Epson Scan:
   - **Windows:**
     Double-click the EPSON Scan icon on your desktop.
   - **Macintosh:**
     Double-click EPSON Scan in the Applications folder.
   - If you are scanning from an application, start your application. Then open the File menu, choose Import or Acquire, and select your Artisan 810 Series (if necessary).
4. Epson Scan opens in Office Mode the first time you use it. You can change the scan mode using the Mode selector in the upper right corner.

- **Office Mode** scans text documents quickly and lets you use the Automatic Document Feeder.
- **Home Mode** is good for scanning photos and graphics and provides several preset options.
- **Professional Mode** provides a full array of tools.

5. Click **Scan** and select the name, location, and format (such as PDF) for your scanned document.

6. Click **OK**. The image is scanned and you see its icon in Windows Explorer or Macintosh Finder.

**Note:**
You cannot use Home mode to scan with the Automatic Document Feeder.
Scanning Multiple Pages

You can scan a multiple-page document and save it on your computer in PDF or another format. With the Automatic Document Feeder, you can scan up to 30 letter-size pages at a time.

1. Place your document in the Automatic Document Feeder (see page 13).
2. Do one of the following to start Epson Scan:
   - **Windows**: Double-click the EPSON Scan icon on your desktop.
   - **Macintosh**: Double-click EPSON Scan in the Applications folder.
3. Select **Office Mode** in the upper right.
4. Select the **Image Type**.
5. Select **Auto Detect** or **ADF** (Automatic Document Feeder) as the **Document Source** setting.
6. Select the **Size** of the originals and their **Orientation** on the scanner.
7. Select the scanning **Resolution** based on how you will use the scanned image:
   - E-mail, view on a computer screen, or post on the web: 96 to 150 dpi
   - Print or convert to editable text (OCR): 300 dpi
   - Fax: 200 dpi
8. Click the **Preview** button to scan and eject the first page. Place the page back on top of the other pages and reload them in the feeder.
9. If desired, draw a marquee (or box) around the area you want to scan in the Preview window. Adjust the image quality, if necessary.
10. Click **Scan** and select the name, location, and format (such as PDF) for your scanned document. Then click **OK**. The document is scanned and you see its icon(s) in Windows Explorer or Macintosh Finder.

**Note:**
Depending on the file format you select, Epson Scan may create one file containing all of the pages in your document or create one file for each page of your document. For more information, see the online Epson Information Center.

42 Scanning a Document or Photo
Maintaining Your All-in-One

Follow the steps here to check and clean the print head, and replace ink cartridges. To align the print head, if necessary, see the online *Epson Information Center*.

### Checking the Print Head Nozzles

If your printouts are faint or have gaps in them, the print head nozzles may be clogged. Follow these steps to check the print head nozzles:

1. Load letter- or A4-size plain paper in the main paper tray.
2. Press the Home button, if necessary, and select Setup.
3. Select Maintenance, then select Nozzle Check.
4. Press Start.
5. Check the nozzle check pattern that prints to see if there are gaps in the lines:

   ![Nozzle Check Pattern](image)

   - Nozzles are clean
   - Nozzles need cleaning

6. If there are no gaps, the print head is clean. Select Finish Nozzle Check.
   
   If there are gaps or the pattern is faint, select Head Cleaning. Then press Start to clean the print head.
Cleaning the Print Head

If print quality has declined and the nozzle check indicates clogged nozzles, you can clean the print head. Print head cleaning uses ink, so clean it only if necessary.

**Note:**
You cannot clean the print head if an ink cartridge is expended, and may not be able to clean it when a cartridge is low. You must replace the cartridge first (see page 47).

1. Load letter- or A4-size plain paper in the main paper tray.
2. Press the Home button, if necessary, and select Setup.
3. Select Maintenance, then select Head Cleaning.
4. Press Start.
   Cleaning takes about 2 minutes. When it's finished, you see a message on the display screen.
   **Caution:**
   Never turn off the printer during a cleaning cycle or you may damage it.
5. Select Nozzle Check. Then press Start to run a nozzle check and confirm that the print head is clean.
6. Select Finish Nozzle Check when you're done.

**Note:**
If you don’t see any improvement after cleaning the print head four times, leave your Artisan 810 Series turned on and wait at least six hours to let any dried ink soften. Then try printing again. If you do not use your Artisan 810 Series often, it is a good idea to print a few pages at least once a month to maintain good print quality.
Checking the Ink Cartridge Status

Your Artisan 810 Series will let you know when an ink cartridge is low or expended by displaying a message on its display screen or your computer. You cannot print or copy when an ink cartridge is expended even if the other cartridges are not expended (but you can still scan, fax, and view photos). Replace any expended cartridges before printing or copying.

To check ink cartridge status from the display screen anytime, follow these steps:

1. Press the Home button, if necessary, and select Setup.
2. Select Ink Levels. You see a screen like this:
   A cartridge marked with ▲ is getting low on ink.
   See page 47 to replace the cartridge, if necessary.
3. Press OK to exit.

A window may also appear on your computer screen when you try to print when ink is low. This window can optionally display ink offers and other updates from Epson.

**Note:**
To disable checking for ink offers or updates from Epson, see the instructions in your online Epson Information Center.
Purchasing Epson Ink Cartridges

You can purchase genuine Epson ink and paper at Epson Supplies Central℠ at www.epson.com/ink3 (U.S. sales) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Use the following list when you order or purchase new ink cartridges (you can mix Standard- and High-capacity cartridges):

<table>
<thead>
<tr>
<th>Ink color</th>
<th>Standard-capacity</th>
<th>High-capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black</td>
<td>—</td>
<td>98</td>
</tr>
<tr>
<td>Cyan</td>
<td>99</td>
<td>98</td>
</tr>
<tr>
<td>Magenta</td>
<td>99</td>
<td>98</td>
</tr>
<tr>
<td>Yellow</td>
<td>99</td>
<td>98</td>
</tr>
<tr>
<td>Light Magenta</td>
<td>99</td>
<td>98</td>
</tr>
<tr>
<td>Light Cyan</td>
<td>99</td>
<td>98</td>
</tr>
</tbody>
</table>

**Note:**
We recommend that you use genuine Epson cartridges and do not refill them. The use of other products may affect your print quality and could result in printer damage.

Yields vary considerably based on images printed, print settings, paper type, frequency of use, and temperature. For print quality, a small amount of ink remains in the cartridge after the “replace cartridge” indicator comes on. Your all-in-one ships with full cartridges and part of the ink from the first cartridges is used for priming the all-in-one. Replacement cartridges will print more pages.

For best printing results, use up a cartridge within six months of opening the package.

Store ink cartridges in a cool, dark place. If cartridges were exposed to cold temperatures, allow them to warm up to room temperature for at least 3 hours before using them.
Replacing Ink Cartridges

Make sure you have a new ink cartridge before you begin. You must install new cartridges immediately after removing the old ones.

**Caution:**
Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability. Leave the expended cartridge(s) installed until you have obtained a replacement, or the ink remaining in the print head nozzles may dry out. If you remove a low or expended cartridge, you cannot reinstall and use it.

1. Turn on the Artisan 810 Series.
   
   If a cartridge is low or expended, you see a message on the display screen. Note which cartridges need to be replaced and press **OK**. (You cannot print until you have replaced any expended ink cartridges.)
   
   If you’re replacing a cartridge before it’s expended, follow the steps below.

2. Open the scanner.
   
   **Caution:**
   Make sure the Automatic Document Feeder is closed when you open the scanner.

3. Squeeze the tab on the cartridge and lift it straight up. Dispose of it carefully. Do not take the used cartridge apart or try to refill it.
   
   **Warning:**
   If ink gets on your hands, wash them thoroughly with soap and water. If ink gets into your eyes, flush them immediately with water. Keep ink cartridges out of the reach of children.
4. Remove the cartridge from the package. Do not touch the green chip on the side.

5. Remove the yellow tape from the bottom of the cartridge.
   **Caution:**
   Do not remove any other labels or seals, or ink will leak.

6. Insert the new cartridge into the holder and push it down until it clicks into place.

7. Close the scanner.
   **Note:**
   If you see a warning message that the cartridge you just replaced is not installed, open the scanner and press down the cartridge securely.
Solving Problems

Check the messages on the display screen to diagnose the cause of most problems. Press the Home button, if necessary, and select Problem Solver. Press ◀ or ▶ to see all the help topics.

You can also check the basic troubleshooting suggestions starting on page 50 or see the online Epson Information Center for more detailed help.

Checking for Software Updates

Periodically, it’s a good idea to check Epson’s support website for free updates to your Artisan 810 Series software. Open your online Epson Information Center and select Download the Latest Software or visit Epson’s support website at epson.com/support (U.S.) or epson.ca/support (Canada).

With Windows, you can select Driver Update on the Maintenance tab in the printer settings window. You can also click Start or , select Programs or All Programs, select EPSON, select Artisan 810 Series, and click Driver Update.
Problems and Solutions

Check the solutions below if you’re having trouble using your Artisan 810 Series. You can often solve problems by checking the messages on the display screen.

Note:
If the screen is dark, press the touch panel to wake the printer from sleep mode.

Printing and Copying Problems

■ Make sure your paper is loaded printable side down (usually the whiter, brighter, or glossy side). Don't load paper above the edge guides.

■ Make sure the type of paper you loaded matches the paper size and paper type settings on the control panel when copying (see page 14), when receiving faxes (see page 22), or when printing with your printer software (see page 37).

■ Legal-size documents can be scanned, faxed, or copied using the Automatic Document Feeder. If your copies are cropped, make sure you’ve loaded legal-size paper in the paper cassette (see page 7).

■ When scanning, position your original in the back left corner of the scanner glass. If the edges are cropped, move it away from the corner slightly.

Document Feeding Problems

If documents don't feed correctly in the Automatic Document Feeder, make sure the corners of the paper are not bent, folded, or curled up. Do not load more than 30 letter-size or 10 legal-size sheets at a time. If documents have jammed:

1. Open the ADF cover and pull any paper out to the left.
   
   Caution:
   Do not try to remove the paper without opening the ADF cover first.

2. Lift open the ADF and check for any jammed paper underneath.
**Paper Feeding Problems**

If paper jams when printing, check the following:

1. Open the scanner and remove paper as shown, including any torn pieces.
   
   **Caution:**
   To prevent damage, avoid handling parts inside the printer.

2. Pull back on the tabs to remove the cover inside the Artisan 810 Series. Then remove the paper as shown, including any torn pieces.

3. Reattach the cover and close the scanner.

4. You may also need to check other locations for jammed paper, such as the auto duplexer, the paper cassette, and underneath the printer. See the online Epson Information Center for more information.
Faxing Problems

- Make sure the recipient's fax machine is turned on and working.
- Make sure the LINE port on the Artisan 810 Series is connected to a telephone wall jack. Verify that the telephone wall jack works by connecting a phone to it.
- If the line has static, press the Home button and select Setup. Select Fax Setting, then select Communication. Turn off the V.34 and ECM (Error Correction Mode) settings.
- If the Artisan 810 Series is connected to a DSL phone line, you must have a DSL filter connected to the phone jack. Contact your DSL provider for the necessary filter.
- If fax calls are disconnected when you hang up, make sure your phone or answering machine is connected to the EXT. port.
- If an answering machine is connected, set the number of rings to answer for receiving faxes to be greater than the number of rings for the answering machine.

Print Quality Problems

- For the best print quality, use Epson papers (see page 10) and genuine Epson ink cartridges (see page 47).
- If you notice light or dark bands across your printouts or they are too faint, run a nozzle check (see page 43) to see if the print head needs cleaning.
- If you notice jagged vertical lines, you may need to align the print head. See the online Epson Information Center for instructions.
- The ink cartridges may be low on ink. Check your cartridge status (see page 45) and replace cartridges, if necessary (see page 47).
- If you're copying, place the document flat against the scanner glass.
- Clean the scanner glass with a soft, dry, lint-free cloth (paper towels are not recommended), or use a small amount of glass cleaner on a soft cloth, if necessary. Do not spray glass cleaner directly on the glass.
Where to Get Help

Epson Technical Support

Internet Support
Visit Epson’s support website at epson.com/support and select your product for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

Speak to a Support Representative
Before you call Epson for support, please have the following information ready:
■ Product name (Artisan 810 Series)
■ Product serial number (on the back of the Artisan 810 Series and under the scanner unit)
■ Proof of purchase (such as a store receipt) and date of purchase
■ Computer configuration and description of the problem

Then call:
■ U.S.: (562) 276-4382, 6 AM – 6 PM, Pacific Time, Monday through Friday
■ Canada: (905) 709-3839, 6 AM – 6 PM, Pacific Time, Monday through Friday

Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Purchase Supplies and Accessories
You can purchase genuine Epson ink, paper, and accessories at Epson Supplies Central at www.epson.com/ink3 (U.S. sales) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Other Software Technical Support
ArcSoft Print Creations
www.arcsoft.com/support

NewSoft Presto! PageManager
Phone: (408) 503-1212
www.newsoftinc.com
contactus@newsoftinc.com
Important Safety Instructions

Before using your all-in-one, read and follow these safety instructions:

■ Be sure to follow all warnings and instructions marked on the product.
■ Use only the type of power source indicated on the product label.
■ Use only the power cord that comes with the product. Use of another cord may cause fires or shock. Do not use the cord with any other equipment.
■ Place the product near a wall outlet where the plug can be easily unplugged.
■ If you won’t be using the product for a long period, unplug the power cord from the electrical outlet.
■ Always turn off the product using the On button, and wait until the On light stops flashing before unplugging the printer or cutting off power to the electrical outlet.
■ Avoid plugging the product into an outlet on the same circuit as a photocopier or air conditioning system that regularly switches on and off, or on an outlet controlled by a wall switch or timer.
■ Do not let the power cord become damaged or frayed.
■ If you use an extension cord with the product, make sure the total ampere rating of the devices plugged into the extension cord does not exceed the cord’s ampere rating. Also, make sure the total ampere rating of all devices plugged into the wall outlet does not exceed the wall outlet’s ampere rating.
■ Place the product on a flat, stable surface that extends beyond its base in all directions. It will not operate properly if it is tilted or at an angle.
■ When storing or transporting the product, do not tilt it, stand it on its side, or turn it upside down; otherwise ink may leak from the cartridges.
■ Avoid placing the product in locations that are subject to rapid changes in heat or humidity, shocks or vibrations, or dust.
■ Leave enough room around the product for sufficient ventilation. Make sure the product is at least 4 inches (10 cm) away from the wall.
■ Do not place the product near a radiator or heating vent or in direct sunlight.
■ Do not block or cover openings in the product case or insert objects through the slots.
Do not use aerosol products that contain flammable gases inside or around the printer. Doing so may cause fire.

Do not press too hard on the document table when placing the originals.

Do not open the scanner section while the product is in use.

Do not touch the flat white cable inside the product.

Do not spill liquid on the product.

Adjust only those controls that are covered by the operating instructions. Except as specifically explained in your documentation, do not attempt to service the product yourself.

Unplug the product and refer servicing to qualified service personnel under the following conditions: if the power cord or plug is damaged; if liquid has entered the product; if the product has been dropped or the case damaged; if the product does not operate normally or exhibits a distinct change in performance.

**WARNING:** The cords included with this product contain chemicals, including lead, known to the State of California to cause birth defects or other reproductive harm. Wash hands after handling. *(This notice is provided in accordance with Proposition 65 in Cal. Health & Safety Code § 25249.5 and following.)*

**LCD Screen Safety**

- Use only a dry, soft cloth to clean the LCD screen. Do not use liquid or chemical cleansers.

- If the LCD screen is damaged, contact Epson. If the liquid crystal solution gets on your hands, wash them thoroughly with soap and water. If the liquid crystal solution gets into your eyes, flush them immediately with water. If discomfort or vision problems remain after a thorough flushing, see a doctor immediately.

**Ink Cartridge Safety Instructions**

- Keep ink cartridges out of the reach of children and do not drink the ink.

- Be careful when you handle used ink cartridges; there may be ink remaining around the ink supply port. If ink gets on your skin, wash it off with soap and water. If it gets in your eyes, flush them immediately with water. If you still have discomfort or vision problems, see a doctor immediately.

- Do not put your hand inside the product or touch any cartridges during printing.

- Install a new ink cartridge immediately after removing an expended one. Leaving cartridges uninstalled can dry out the print head and may prevent the product from printing.
If you remove an ink cartridge for later use, protect the ink supply area from dirt and dust and store it in the same environment as the product. Note that there is a valve in the ink supply port, making covers or plugs unnecessary, but care is needed to prevent the ink from staining items that the cartridge touches. Do not touch the ink cartridge ink supply port or surrounding area. Do not store the cartridge upside down.

**Telephone Equipment Safety Instructions**

When using telephone equipment, you should always follow basic safety precautions to reduce the risk of fire, electric shock, and personal injury, including the following:

- Do not use the Epson product near water.
- Avoid using a telephone during an electrical storm. There may be a remote risk of electric shock from lightning.
- Do not use a telephone to report a gas leak in the vicinity of the leak.

**Caution:**
To reduce the risk of fire, use only a No. 26 AWG or larger telecommunication line cord.

**Epson America, Inc., Limited Warranty**

**What Is Covered:** Epson America, Inc. ("Epson") warrants to the original retail purchaser that the Epson printer covered by this limited warranty statement, if purchased and operated only in the United States or Canada, will be free from defects in workmanship and materials for the warranty period, as measured from the date of original purchase. The “warranty period” means two years, if you registered your printer purchase with Epson within 60 days of purchase, and one year otherwise. For residents of California or Quebec, failure to submit the product registration form does not diminish your warranty rights. For warranty service, you must provide proof of the date of original purchase.

**What Epson Will Do To Correct Problems:** Should your Epson printer prove defective during the warranty period, please call the Epson Connection at (562) 276-4382 (U.S.) or (905) 709-3839 (Canada) for warranty repair instructions and return authorization. An Epson service technician will provide telephone diagnostic service to determine whether the printer requires service. If service is needed, Epson will, at its option, exchange or repair the printer without charge for parts or labor. If Epson authorizes an exchange for the defective unit, Epson will ship a replacement printer to you, freight prepaid, so long as you use an address in Canada or the U.S. (excluding Puerto Rico and U.S. Possessions). Shipments to other locations will be made freight collect. You are responsible for securely packaging the defective unit and returning it to Epson within five (5) working days of receipt of the replacement. Epson requires a debit or a credit card number to secure the cost of the replacement printer in the event that you fail to return the defective one. If
Epson authorizes repair instead of exchange, Epson will direct you to send your printer to Epson or its authorized service center, where the printer will be repaired and sent back to you. You are responsible for packing the printer and for all costs to and from the Epson authorized service center. When warranty service involves the exchange of the printer or a part, the item replaced becomes Epson property. The replacement printer or part may be new or refurbished to the Epson standard of quality, and, at Epson’s option, may be another model of like kind and quality. Exchange products and parts assume the remaining warranty period of your original product covered by this limited warranty.

**What This Warranty Does Not Cover:** This warranty covers only normal use in the United States and Canada. Using this product for continuous production or similar high duty purposes is not considered normal use; damage, maintenance or service from such use will not be covered under this warranty. This warranty is not transferable. This warranty does not cover any color change or fading of prints or reimbursement of materials or services required for reprinting. This warranty does not cover damage to the Epson product caused by parts or supplies not manufactured, distributed or certified by Epson. This warranty does not cover ribbons, ink cartridges or third party parts, components, or peripheral devices added to the Epson product after its shipment from Epson, e.g., dealer or user-added boards or components. Epson is not responsible for warranty service should the Epson label or logo or the rating label or serial number be removed or should the product fail to be properly maintained or fail to function properly as a result of misuse, abuse, improper installation, neglect, improper shipping, damage caused by disasters such as fire, flood, and lightning, improper electrical current, software problems, interaction with non-Epson products, or service other than by an Epson Authorized Servicer. If a claimed defect cannot be identified or reproduced, you will be held responsible for the costs incurred.

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In Canada, warranties include both warranties and conditions.
Some jurisdictions do not allow limitations on how long an implied warranty lasts, and some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations and exclusions may not apply to you. This warranty gives you specific legal rights and you may have other rights which vary from jurisdiction to jurisdiction.

To find the Epson Authorized Reseller nearest you, visit our website at: http://www.epson.com.

To find the Epson Customer Care Center nearest you, visit http://www.epson.com/support.

You can also write to:
Epson America, Inc., P.O. Box 93012, Long Beach, CA 90809-3012

Declaration of Conformity

According to 47CFR, Part 2 and 15 for: Class B Personal Computers and Peripherals; and/or CPU Boards and Power Supplies used with Class B Personal Computers:

We: Epson America, Inc.
Located at: MS 3-13
3840 Kilroy Airport Way
Long Beach, CA 90806
Telephone: (562) 290-5254

Declare under sole responsibility that the product identified herein, complies with 47CFR Part 2 and 15 of the FCC rules as a Class B digital device. Each product marketed is identical to the representative unit tested and found to be compliant with the standards. Records maintained continue to reflect the equipment being produced can be expected to be within the variation accepted, due to quantity production and testing on a statistical basis as required by 47CFR §2.909. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Trade Name: Epson
Type of Product: Multifunction printer
Model: C381A
FCC Compliance Statement

For United States Users

This equipment complies with Part 68 of the FCC rules and the requirements adopted by the ACTA. On the back side is a label that contains, among other information, the FCC registration number and the ringer equivalence number (REN) for this equipment. You must, upon request, provide this information to your local telephone company. The information associated with the services the equipment is to be connected are REN: 0.1B. Jack type: RJ-11C.

The REN is useful to determine the quantity of devices that you may connect to your telephone line and still have all of those devices ring when your telephone number is called. In most, but not all areas, the sum of the RENs of all devices connected to one line should not exceed five (5.0). To be certain of the number of devices that you may connect to your line, you may want to contact your local telephone company to determine the maximum REN for your calling area. For products approved after July 23, 2001, the REN for this product is part of the product identifier that has the format US: BKMFA01BC381A. The digits represented by 01 are the REN without a decimal point (e.g., 01 is a REN of 0.1). For earlier products, the REN is separately shown on the label.

This equipment may not be used on coin service provided by the telephone company. Connection to party lines is subject to state tariffs.

Should this equipment cause harm to the telephone network, the telephone company may discontinue your service temporarily. If possible they will notify you in advance that temporary discontinuance of service may be required. But if advanced notice isn’t practical, the telephone company will notify you as soon as possible. You will be informed of your right to file a complaint with the FCC. The telephone company may make changes in its facilities, equipment, operations or procedures that could affect the proper functioning of your equipment. If they do, you will be notified in advance to give you an opportunity to maintain uninterrupted telephone service.

This product is not intended to be repaired. If you experience trouble with this equipment, please contact:

Name: Epson America, Inc.
Address: 3840 Kitroy Airport Way, Long Beach, CA 90806 U.S.A.
Telephone: (562) 981-3840

The telephone company may ask that you disconnect this equipment from the network until the problem has been corrected or until you are sure that the equipment is not malfunctioning.
A plug and jack used to connect this equipment to the premises wiring and telephone network must comply with the applicable FCC Part 68 rules and requirements adopted by the ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. See installation instructions for details.

The Telephone Consumer Protection Act of 1991 makes it unlawful for any person to use a computer or other electronic device, including fax machines, to send any message unless such message clearly contains in a margin at the top or bottom of each transmitted page or on the first page of the transmission, the date and time it is sent and an identification of the business or other entity, or other individual sending the message and the telephone number of the sending machine or such business, other entity, or individual. In order to program this information into your fax machine, follow the instructions in “Setting Up a Fax Header” on page 19.

According to the FCC’s electrical safety advisory, we recommend that you may install an AC surge arrestor in the AC outlet to which this equipment is connected. Telephone companies report that electrical surges, typically lightning transients, are very destructive to customer terminal equipment connected to AC power sources and that this is a major nationwide problem.

If your home has specially wired alarm equipment connected to the telephone line, ensure the installation of this equipment Model C381A does not disable your alarm equipment. If you have questions about what will disable alarm equipment, consult your telephone company or a qualified installer.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio or television reception. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause interference to radio and television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.
**WARNING**

The connection of a non-shielded equipment interface cable to this equipment will invalidate the FCC Certification of this device and may cause interference levels which exceed the limits established by the FCC for this equipment. It is the responsibility of the user to obtain and use a shielded equipment interface cable with this device. If this equipment has more than one interface connector, do not leave cables connected to unused interfaces. Changes or modifications not expressly approved by the manufacturer could void the user's authority to operate the equipment.

**For Canadian Users**

1. This product meets the applicable Industry Canada technical specifications.

   *Le présent matériel est conforme aux spécifications techniques applicables d'Industrie Canada.*

2. The Ringer Equivalence Number is an indication of the maximum number of devices allowed to be connected to a telephone interface. The termination on an interface may consist of any combination of devices subject only to the requirement that the sum of the RENs of all the devices does not exceed five.

   *L'indice d'équivalence de la sonnerie (IES) sert à indiquer le nombre maximal de terminaux qui peuvent être raccordés à une interface téléphonique. La terminaison d'une interface peut consister en une combinaison quelconque de dispositifs, à la seule condition que la somme d'indices d'équivalence de la sonnerie de tous les dispositifs n'excède pas 5.*

This Class B digital apparatus complies with Canadian ICES-003.

*Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.*
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