

Epson® SureColor® V4000

Installation Site Survey



The person responsible for conducting the survey must check the confirmation boxes in this document to confirm that all requirements have been met.

If any of the information on the survey is inaccurate, the customer is responsible for the cost of additional installation visit(s).

Dealer or customer to email completed survey and required photographs to epsonsitesurvey@ea.epson.com.

Customer is responsible for completing the site survey, except for the sections below marked “completed by Epson.”

Customer Requested Delivery Date: _____

(Delivery date should be at least 14 business days from the site survey submission date. Final delivery date will be communicated to customer after the order is received and processed by Epson. Tuesday deliveries are most common.)

Customer Information

Company Name	
Company Address (City, State/Province, Zip/Postal Code)	
Printer Delivery Address (if different from above)	
Contact Name(s)	
Contact Phone Number(s) and Email Address(es)	

Dealer/Reseller Information

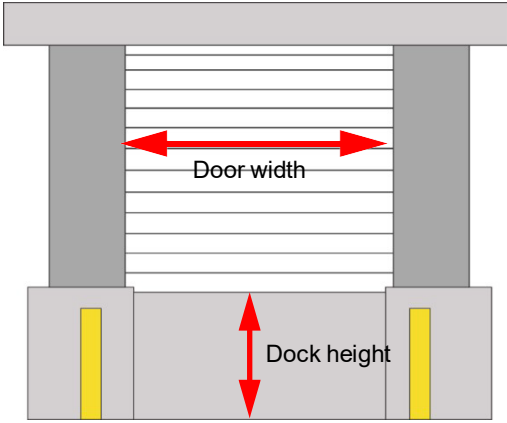
Company Name		Choose one: <input type="checkbox"/> Epson installation <input type="checkbox"/> Dealer installation
Contact Name		
Contact Phone Number and Email Address		

Site Survey Conducted By (if different from Customer Information above)

Company Name	
Contact Name	
Contact Phone Number and Email Address	

Epson Channel Manager (completed by Epson)

Company Name	
Channel Manager Name:	
Channel Manager Phone Number:	
Channel Manager Email:	

Description	Requirements	Requirements met
Measurements	<p>Dock door width: ____ feet ____ inches/ ____m _cm</p> <p>Dock height: ____ feet ____ inches/ ____m cm</p>  <p>If no loading dock, minimum 100 ft (30.5 m) long parking lot is required (see page 8).</p> <p>Note: Photograph required.</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>

Freight Requirements

Description	Requirements	Requirements met
Vehicle restrictions	<p>Are there any vehicle restrictions or issues at the facility roadway or parking lot, such as height constraints, parking entrance constraints, driveway constraints, city center restrictions, or dock constraints? If yes, please describe the constraints below:</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Unloading area	<p>Is a loading dock available at the installation site or if there is no loading dock, is there enough room outside the facility to unload the printer? Minimum 100 ft (30.5 m) parking lot length required (see page 8).</p> <p>Note: Photograph required.</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>

Description	Requirements	Requirements met
Unpacking area	Is there appropriate space inside (approximately 35 ft × 40 ft [10.7 m × 12.2 m]) to unload, uncrate, unpack, and position the printer?	Y <input type="checkbox"/> N <input type="checkbox"/>
Carry-in route	<p>Are all doorways and halls between the unloading/unpacking site and the installation site of sufficient width to accommodate the printer? If no, describe issue:</p> <p>Recommended width of doorways: minimum 72”</p> <p>Printer dimensions: W 82.7 X D 65.9” X H 58.9”</p> <p>Printer weight: 1333.8 lbs (605 Kg)</p>	Y <input type="checkbox"/> N <input type="checkbox"/>
Floor protection	<p>Is floor protection required to transport the product inside the facility?</p> <p>If yes, specify type of protective material required (e.g., cardboard, plywood, metal):</p>	Y <input type="checkbox"/> N <input type="checkbox"/>
Upper floor	Will the printer be delivered to an upper floor within the facility? If yes, specify floor and room: _____	Y <input type="checkbox"/> N <input type="checkbox"/>
	<p>Is the use of freight elevator or equivalent required?</p> <p>If yes, it must be able to accommodate the size and load bearing requirements of the printer. See dimensions in “Carry-in route” above.</p> <p>Note: Photograph required.</p>	Y <input type="checkbox"/> N <input type="checkbox"/>

Description	Requirements	Requirements met
Upper floor, continued	<p>Will a crane be used? Please Note the printer cannot be tilted when lifting or moving the printer.</p> <p>If yes, make sure the following preparations have been made:</p> <ul style="list-style-type: none"> • When using a sling: Provide stable support for the printer such as braces. The sling cannot touch the sides of the printer and must be to a base support under the printer. Provide protection to ensure the sling wire does not touch and damage the printer. • When using a gondola lift, ensure it can contain the printer. 	Y <input type="checkbox"/> N <input type="checkbox"/>
Personal Protective Equipment (PPE)	Does the facility require any PPE to enter? If yes, specify PPE (e.g., goggles, hard hat, mask, gloves):	Y <input type="checkbox"/> N <input type="checkbox"/>
Personal Protective Equipment (PPE)	<p>Recommended PPE</p> <ul style="list-style-type: none"> • Gloves: Polyethylene Gloves • Face Mask: N95 face mask with Charcoal Lining • Eye Protection: Face shield or Safety Glasses sufficient to protect eyes from splashing UV ink. • Protective clothing is sufficient to protect skin from splashing UV ink. 	Y <input type="checkbox"/> N <input type="checkbox"/>
Certificate of insurance	<p>Does the building require a certificate of insurance?</p> <p>If yes, explain how this information should be provided:</p>	Y <input type="checkbox"/> N <input type="checkbox"/>

Description	Requirements
Forklift	<p>Forklift requirements:</p> <ul style="list-style-type: none"> • Load bearing: 2000 lbs (900 Kg) • Length of forks when moving the printer into truck: 6ft • Flatbed truck only: <p>Flatbed or box truck: 6ft or more; minimum fork length Select forklift so that the printer can be moved safely.</p> <p>Area must be able to accommodate printers and forklift at same time. Verify dock size and truck required to allow for smooth unloading of printer.</p>

Description	Requirements	Requirements met
Floor space	<p>Is there enough space around the printer to operate it safely? 3ft on all sides is required for operation and maintenance, more space may be needed if larger media will be used.</p> <p>Please note: The Printer cannot be tilted.</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Floor load bearing	<p>Select a level and stable location that can support the weight of the (1333.8 lbs)</p> <p>Note: Reinforce the floor if necessary.</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Floor stability	<p>Is the floor stable (vibration free) and level (levels within +/- 0.9 degrees [15.3 mm/m])?</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Temperature	<p>Can the following environmental conditions be met?</p> <p>68 ~ 77 °F (20 ~ 25 °C) when printing</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Humidity	<p>Can the following environmental conditions be met?</p> <p>40 ~ 60% RH during printing</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Cleanliness	<p>Can the following conditions be met?</p> <p>No dirt or dust accumulation</p> <p>No source of dust, such as a carpet, nearby</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Environment	<p>Can the following environmental conditions be met?</p> <p>Area not in direct sunlight</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Ventilation	<p>Does the room have appropriate ventilation? The SureColor V4000 must be placed in a room whose ventilation system is capable of 3 to 5 ACH (air changes per hour). If the existing ventilation system is inadequate, an additional system may be required. UV ink has a unique smell that some people may find irritable.</p> <p>Note: Room ventilation is recommended for installation</p> <p>Photograph required for site survey</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>
Ink Separation	<p>Are the SureColor V4000 and any other UV ink separated from other ink types and printers to prevent ink reaction to other chemicals?</p>	<p>Y <input type="checkbox"/> N <input type="checkbox"/></p>

Ink Storage

Description	Requirements	Requirements met
Ink storage	Is there enough room to store ink bottles near the printer? If the ink is not stored near the printer, can it be stored separately from other types of ink?	Y <input type="checkbox"/> N <input type="checkbox"/>

Waste Ink Disposal

Description	Requirements	Requirements met
Waste ink disposal	Has the correct method for disposing of waste ink (according to local ordinances) been verified? Visit: https://epson.com/support/SDS (U.S.) or https://epson.ca/support/SDS (Canada) for ink Safety Data Sheet (SDS) documents.	Y <input type="checkbox"/> N <input type="checkbox"/>

Computer

Description	Requirements	Requirements met
Internet access	Is an internet connection available? Will computer for the printer have an Ethernet port? Note: Photograph required.	Y <input type="checkbox"/> N <input type="checkbox"/>
Computer specifications	Does the computer meet these minimum specifications? Windows® 10 x64/8.1 x64/11 x64: <ul style="list-style-type: none"> • Multicore processor–Intel® i7 or better • 8GB RAM Memory Req. 32GB Recommended. • 500GB SSD Req. 1TB Recommended. • HD wide screen display Monitor • USB 3.0 • Ethernet 1000Base-T A 120 VAC Power connection is required for Computer. Computer will need to be located within 6' to right of printer to accommodate required USB cable.	Y <input type="checkbox"/> N <input type="checkbox"/>

Consumables

Description	Requirement	Requirements met
Media	Customer can provide media for the setup and the operator training (General Vinyl, Form core etc.)	Y <input type="checkbox"/> N <input type="checkbox"/>
Operator training	Customer understands operator training is required to operate the machine and will assign someone to be trained?	Y <input type="checkbox"/> N <input type="checkbox"/>
	Customer agrees that only trained personnel can operate the machine. Number of people to be trained: _____	Y <input type="checkbox"/> N <input type="checkbox"/>
Maintenance	Customer understands the operator maintenance requirements (daily, monthly) and can commit to it?	Y <input type="checkbox"/> N <input type="checkbox"/>
	Customer understands the following PPE requirements. During maintenance, some ink splashes and ink aerosols can occur. Technicians should be prepared with proper PPE, as indicated below. <ul style="list-style-type: none"> • Ansell Edmont Neoprene 865, Sol-vex Nitrile Rubber number 275, or equivalent gloves • N95-style face mask with charcoal linings to cover mouth, nose, and lower jaw. • Full coverage goggles, sufficient to protect eyes from ink splashes and aerosols. • Clothing sufficient to protect skin from ink splashes and aerosols 	Y <input type="checkbox"/> N <input type="checkbox"/>
	Customer understands the service maintenance requirements (twice per year)?	Y <input type="checkbox"/> N <input type="checkbox"/>
	Customer understands that they may purchase an extended service plan for their printer?	Y <input type="checkbox"/> N <input type="checkbox"/>

Epson Edge Print and Epson Cloud Solution (PORT) and Remote Monitoring

Description	Requirements	Requirements met
Software	Customer understands that registering for Epson Cloud Solution (PORT) and Epson Remote Monitoring System is required.	Y <input type="checkbox"/> N <input type="checkbox"/>
Internet access	Internet access is available at time of installation.	Y <input type="checkbox"/> N <input type="checkbox"/>
	Continuous internet access is available for Epson to provide remote service monitoring. (Without remote monitoring, service may be affected.)	Y <input type="checkbox"/> N <input type="checkbox"/>
Epson Edge Print	Customers understand the control software and RIP are required. (Epson Edge Print is Included) If 3rd-party RIP will be used, please specify:	Y <input type="checkbox"/> N <input type="checkbox"/>

Epson Setup/Training

Description	Requirements	Requirements met
Setup/Training	Customer understands it takes 1hr-2hr to unpack and place the printer?	Y <input type="checkbox"/> N <input type="checkbox"/>
	Customer understands it can take up to 6hrs to set-up, charge ink, and adjust the printer?	Y <input type="checkbox"/> N <input type="checkbox"/>
	Can the customer make an operator available for 2hrs of combined, basic maintenance and workflow training?	Y <input type="checkbox"/> N <input type="checkbox"/>

Warranty, Installation, and Service Plans

Description	Options	Options
Warranty and service plans	Customer understands the following warranty and service plans are available for the printer: <ul style="list-style-type: none"> • Epson SureColor V4000 Limited Commercial Warranty (1 Year Warranty is Included) • PSV4000S1 SCV4000 (One-Year Epson Preferred Plus Commercial Service and Support Plan). • PSV4000S2 SCV4000 (Two-Year Epson Preferred Plus Commercial Service and Support Plan). • PSV4000S4 SCV4000 (Four-Year Epson Preferred Plus Commercial Service and Support Plan). 	Y <input type="checkbox"/> N <input type="checkbox"/>

Survey Sign-off

Required Photographs.

To help ensure smooth installation, please submit photos of the following:

- Delivery location
- Access to the installation site, including:
- Parking lot from building to road entrance (Please note use a current photo do not use google maps)
- Loading dock
- Doorways
- Freight elevator
- Path to the final printer location
- Final printer location
- Internet accessibility
- Ventilation/HVAC

Important:

- If any of the installation requirements outlined in this survey are not in place at the time of delivery/installation, Epson reserves the right to bill for additional charges caused by the delay. Incomplete site preparation could also result in delays in completing your installation.
- It is critical that doorways are wide enough to accommodate the printer, Internet connection is readily accessible, and 110V 10A power is situated within 8ft behind printer.

If there are any concerns or issues, please describe in detail below:

After completing the survey, sign below. By signing, the customer agrees that all information in this site survey is as accurate as possible, and the required photographs will be included.

Customer name (printed)	Title (required)	Customer signature	Date

Dealer or customer to email completed survey and required photographs to EpsonSiteSurvey@ea.epson.com.

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