

## Menu and Recipes

### About this Guide

The guide consists of three sections:

- **Overview** – A brief description of what the Menu & Recipes configuration is.
- **How to configure Menu & Recipe Items** – Instructions on how to configure Menu Items and Recipes. This guide assumes that you already have a Single or Multi-Station KDS system setup.

This guide is relevant for:

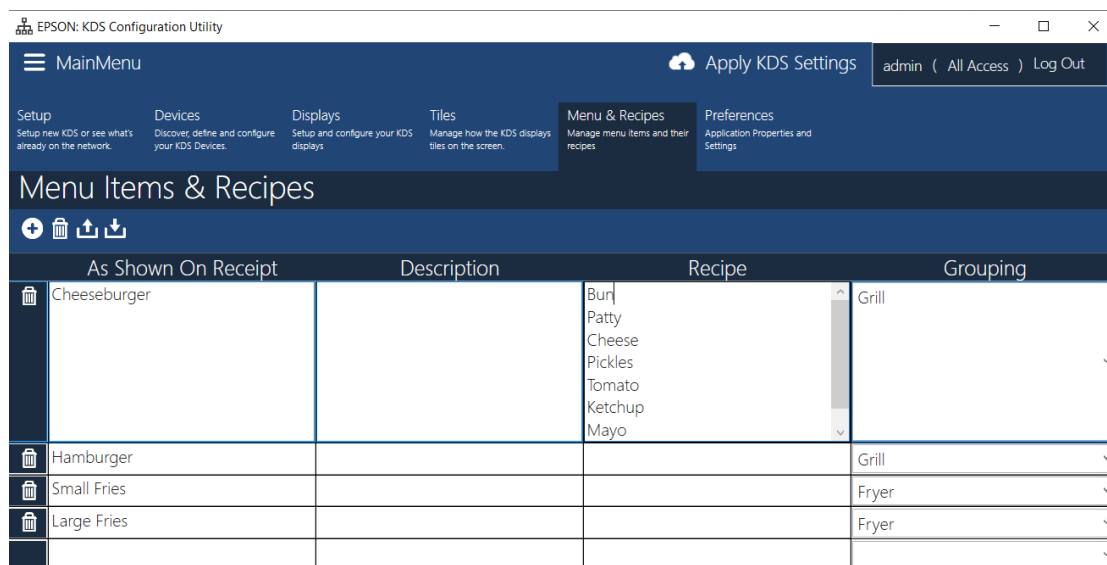
KDS FW: **v2.50 and above**

KDS Utility (Windows): **v2.5.0.0 and above**

## Overview

Some KDS functionality requires Menu items to be configured:

1. KDS Menu routing - Allows menu items to be routed to their respective prep stations.
2. Summary Tile – List of menu items for that tile.
3. Recipes - Showing recipes or other item information in a popup window on screen.



As Shown On Receipt	Description	Recipe	Grouping
Cheeseburger		Bun Patty Cheese Pickles Tomato Ketchup Mayo	Grill
Hamburger			Grill
Small Fries			Fryer
Large Fries			Fryer

Figure 0.1 – Menu Items and Recipes Configuration

# How to Configure Menu Items & Recipes

This procedure assumes that you already have a KDS system setup and wish to configure a menu for functionality highlighted in the Overview. Configuration of menu items requires the Windows KDS Configuration Utility.

## Step 1: Adding Menu Items

1. Select **Menu & Recipes** configuration
2. Click  to add **Menu Items**.

**Note:** You must be sure to add your Menu Items exactly as they appear on your receipts otherwise the KDS may not route these items correctly.

3. Add **Menu Item**
4. Click “**Add Another**” to add additional items or click “**X**” to close box.
5. Repeat Steps 3-4 to add additional **Menu Items** later.

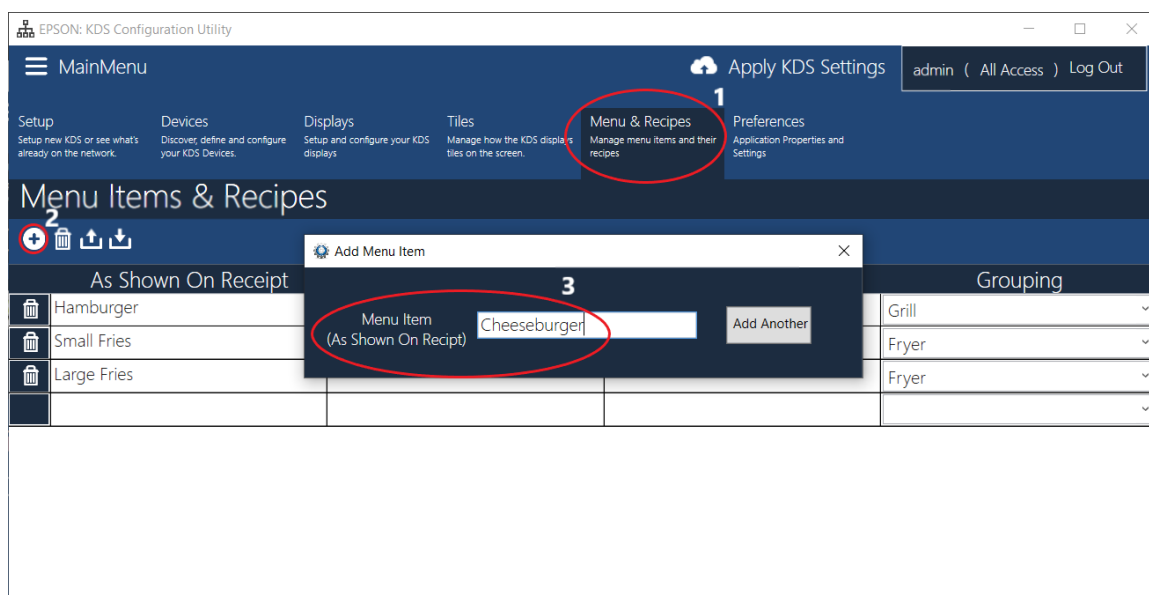


Figure 1.1 – Adding Menu Items

## Step 2: Adding Recipes (Optional)

1. Select **Menu & Recipes** configuration
2. Select **Menu Item**.
3. Click **Recipe** box.
4. Enter the recipe or any special instructions for that item.
5. Repeat Steps 2-4 for any additional items.

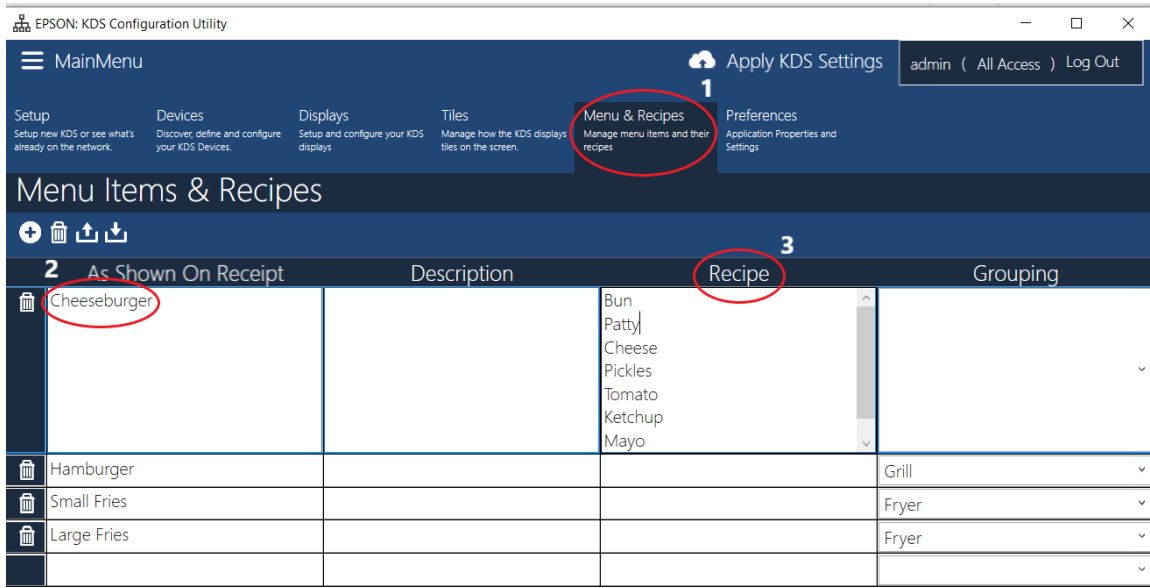


Figure 2.1 – Adding Recipes

### Step 3: Adding Menu Groups (Optional)

Grouping is used to help the user route or select multiple items for display easily. The group can be selected rather than individual items. For example, Hamburger and Cheeseburger can be added to a Grill group.

1. Select **Menu & Recipes** configuration.
2. Select **Menu Item**.
3. Click Menu Item **Grouping** box.
4. For the first item, simply enter the desired grouping text. E.g. Grill.
5. Repeat steps 2-4 for additional items. Recognize that the previous grouping text can be selected from the drop down. Otherwise a new grouping can be entered.

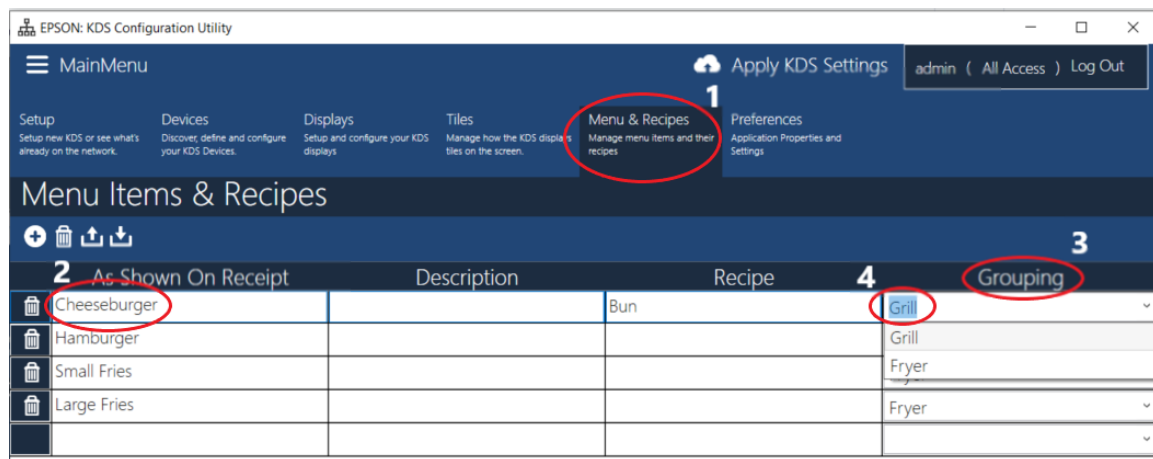


Figure 3.1 – Adding Menu Groups

Once the menu has been configured it is ready to be used for KDS Menu Routing, the Summary Tile, or for on screen Recipe lookup. Please consult the respective KDS Quick User Manuals for guidance on those features.