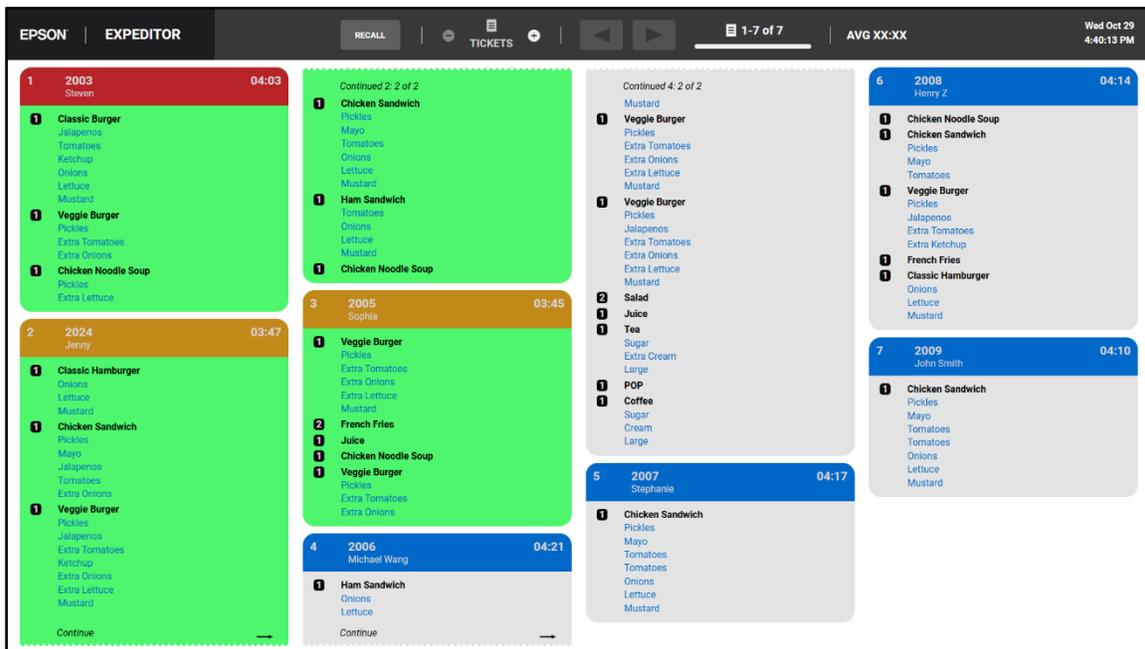# Expeditor Display

About this Guide

This guide consists of two sections:

- **Overview** – A brief description of what an Expeditor Display is in a TrueOrder™ Kitchen Display System (KDS).

- **Add and Configure an Expeditor Station** - A procedure to turn a Single-Station KDS system into a Multi-Station system by adding an Expeditor station.
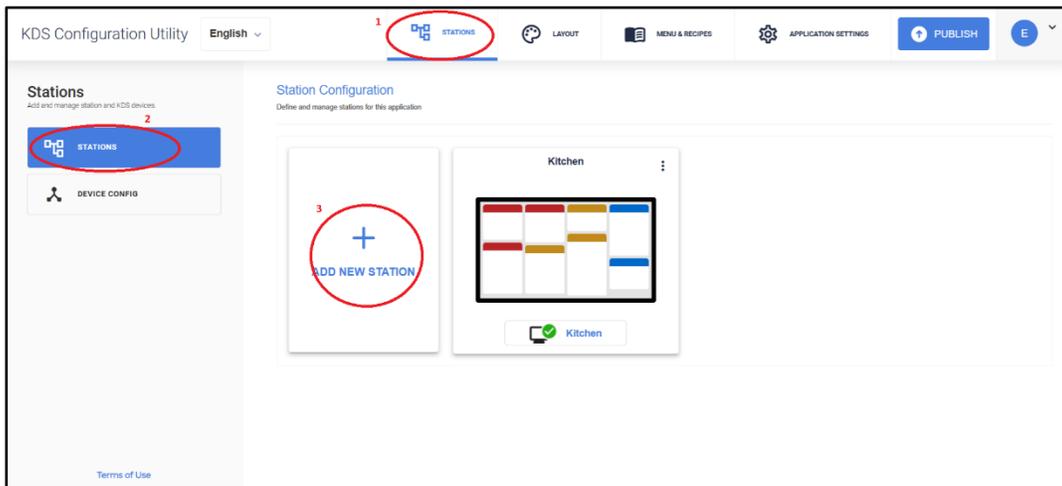
Overview

An **Expeditor Display** shows an order in its entirety as it enters the KDS but can only be bumped off once all constituent items are bumped from their respective Kitchen/Prep stations. At that time the ticket on the Expeditor display will be colored indicating that it is now ready and can be bumped.
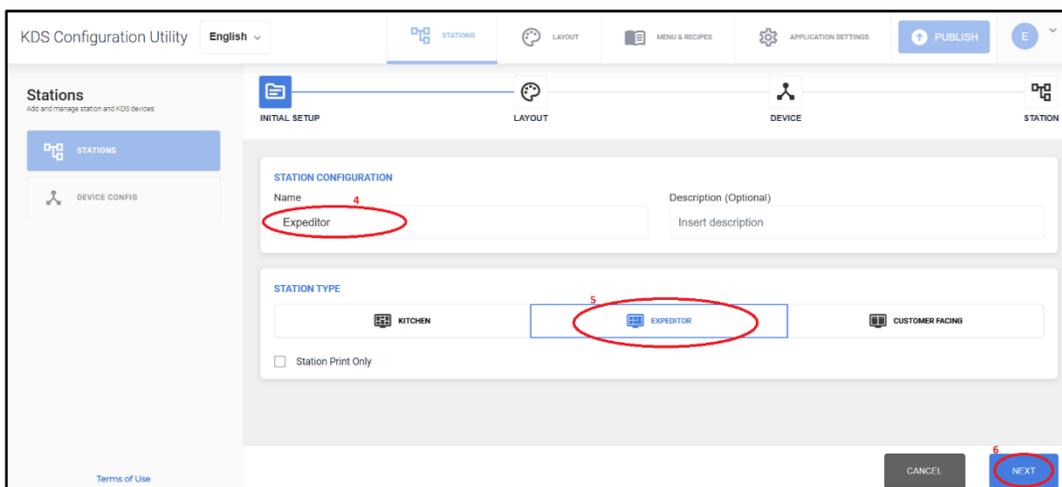
Add and Configure an Expeditor Station

This guide assumes that you already have a Single-Station KDS system setup as described in the TrueOrder KDS Single-Station Quick Start Guide. However, these steps can be referenced to configure an Expeditor screen for a Multi-Station KDS as well.
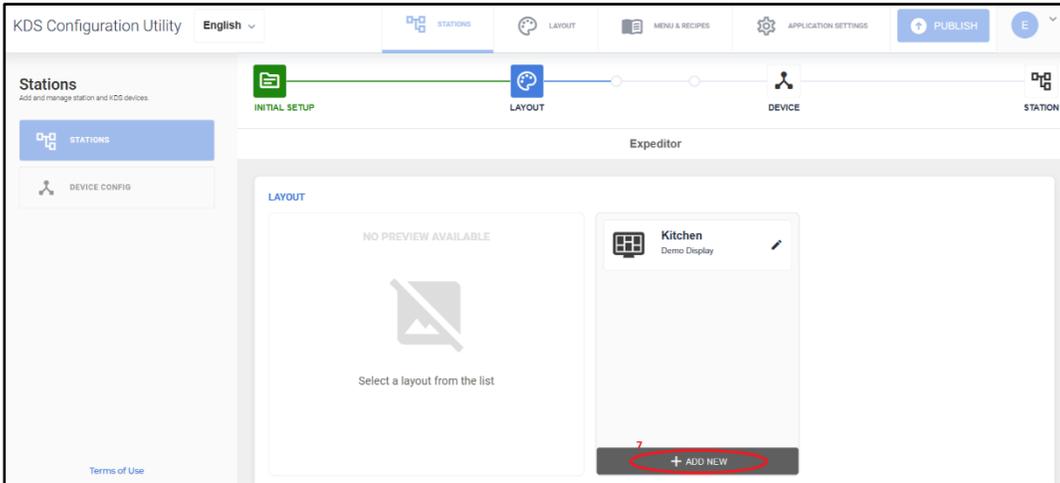
1. Select **Stations** from Menu header.
2. Click **Stations** subsection in the left-hand menu.
3. Click **Add New Station**.

4. Name the station **"Expeditor"**.
5. Select the **Station Type** as **Expeditor**.
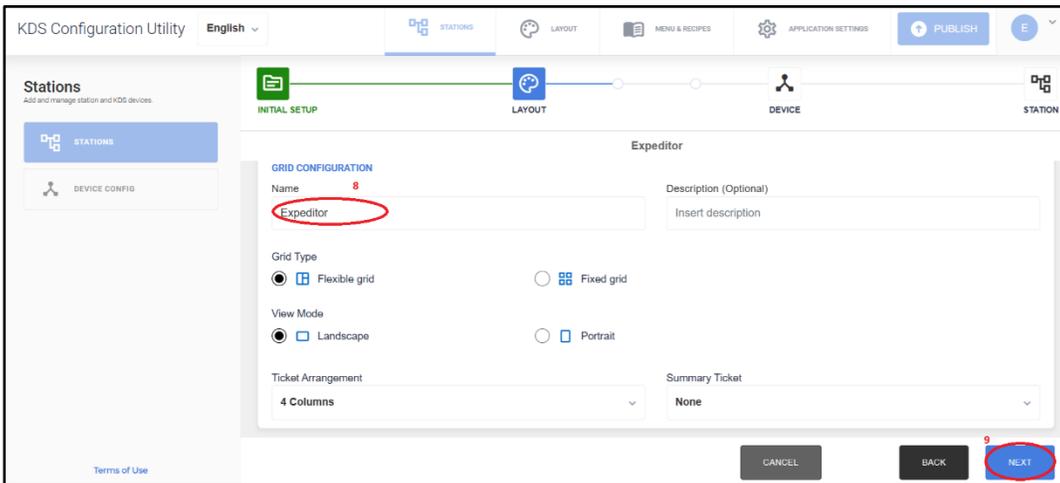6. Click **Next**.

7. In **Layout** stage, click **Add New** to create a new grid.
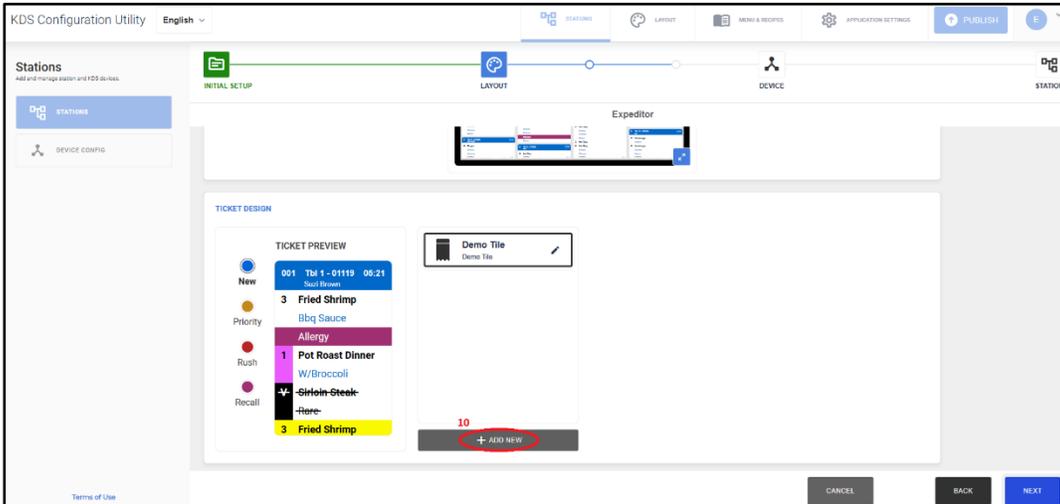

8. Name the grid **"Expeditor"**.
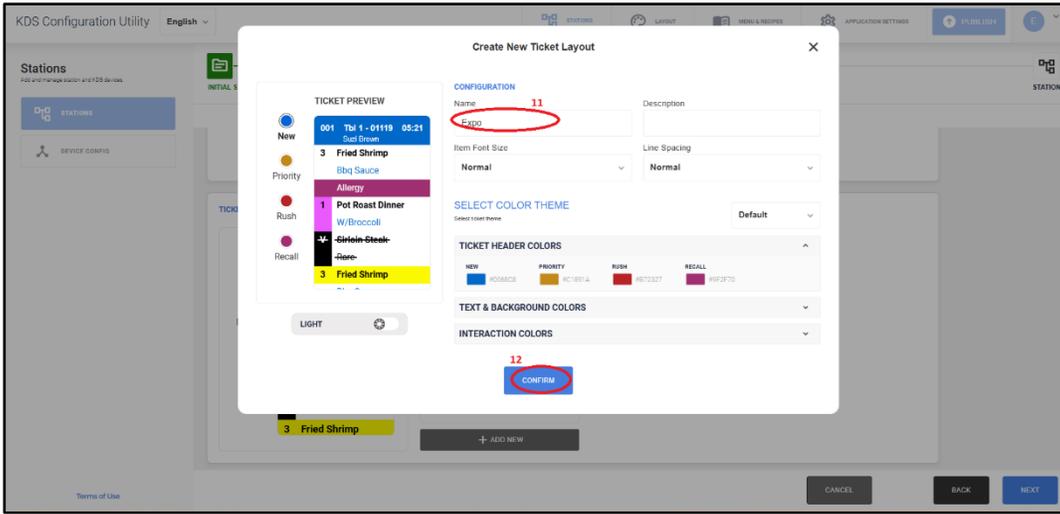9. Configure the grid settings, then click **Next**.

10. Next, click **Add New** to add a new ticket. This is how each tile will look.
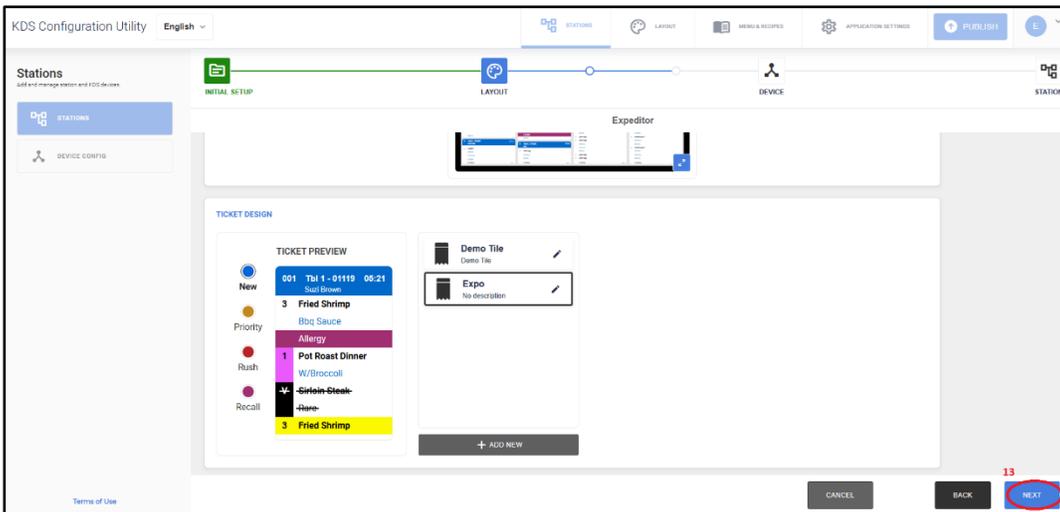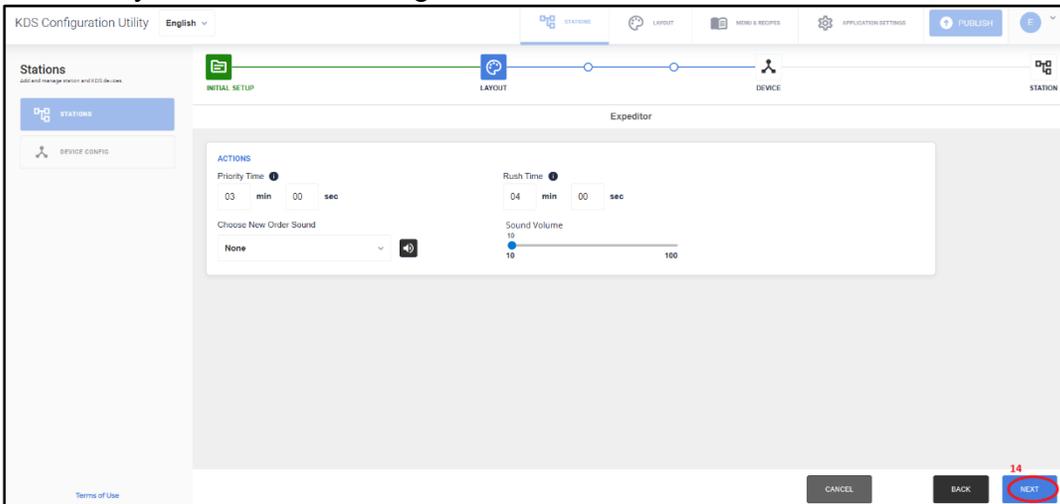
11. Name the ticket as **"Expo"**.
12. Modify the settings of the ticket if needed, then click **Confirm**.
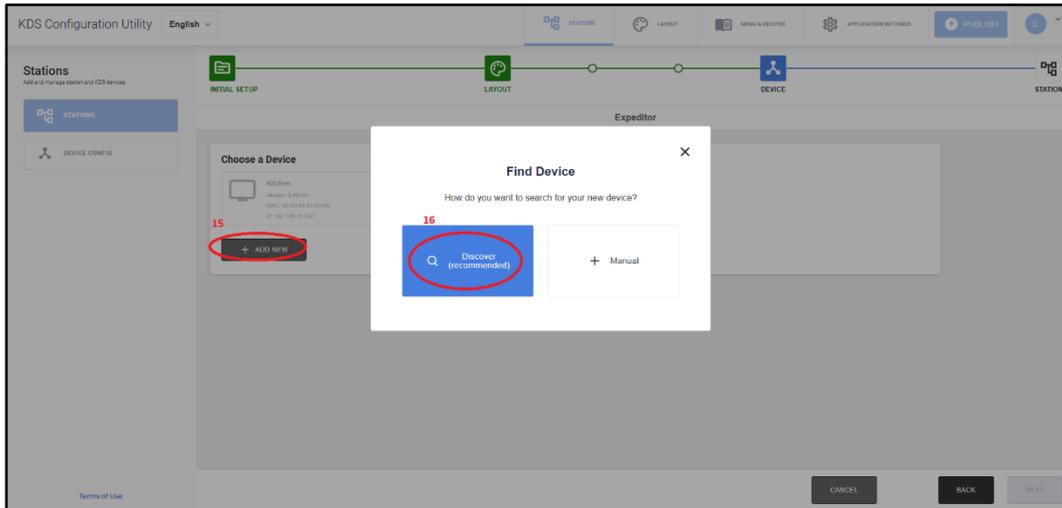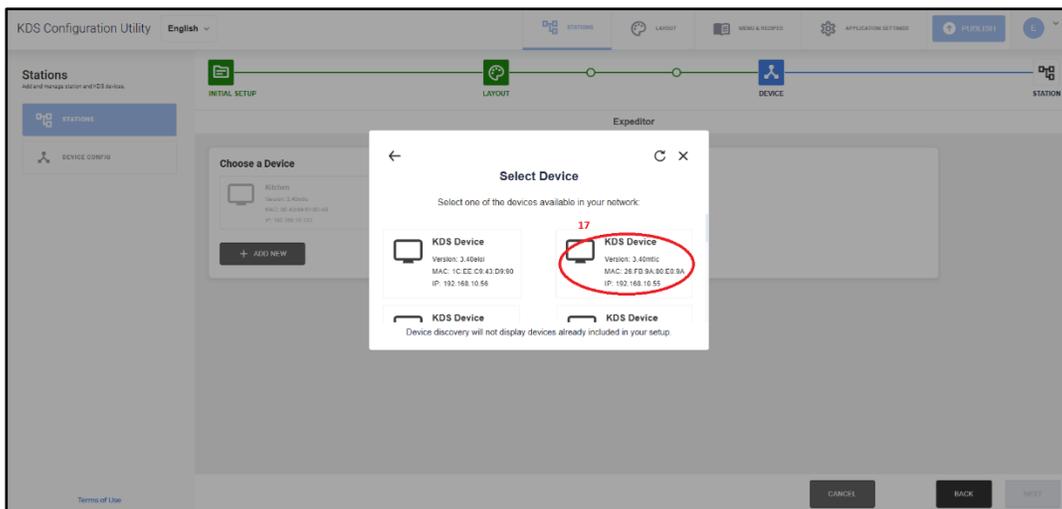

13. Click **Next**.

14. Modify the **Actions** settings if needed, then click **Next**.
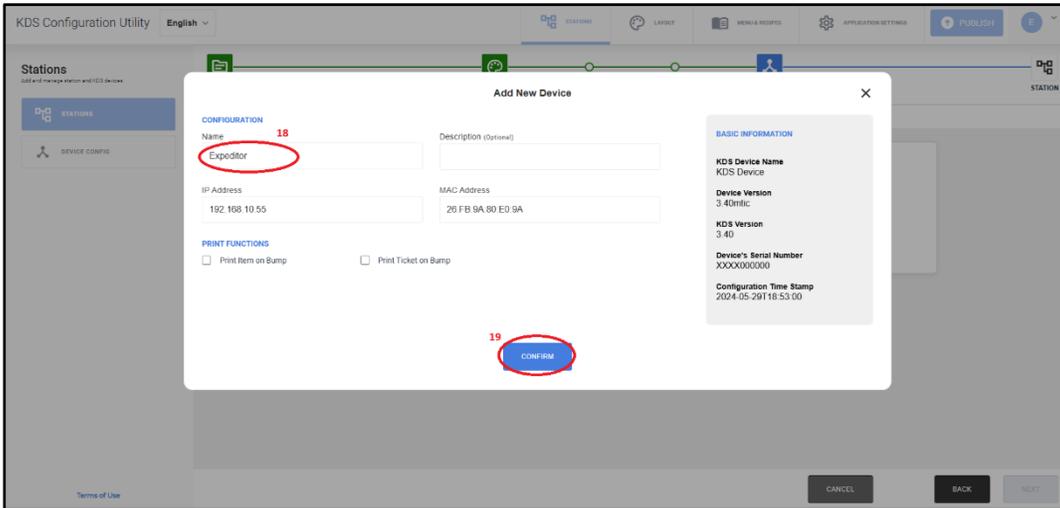
15. On the **Choose a Device** page, select **Add New** to add a device.
16. On the **Find Device** dialog, click **Discover** to automatically discover other devices on the network.
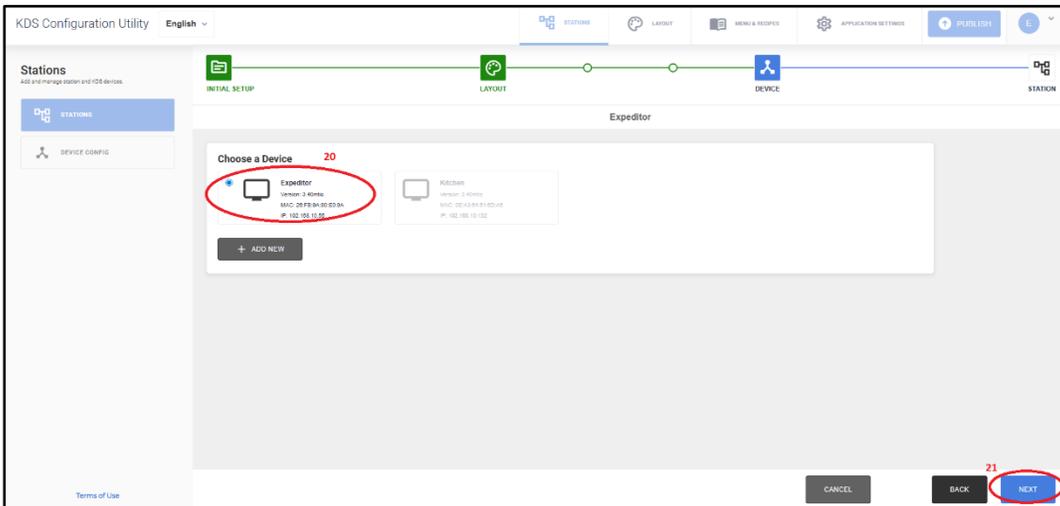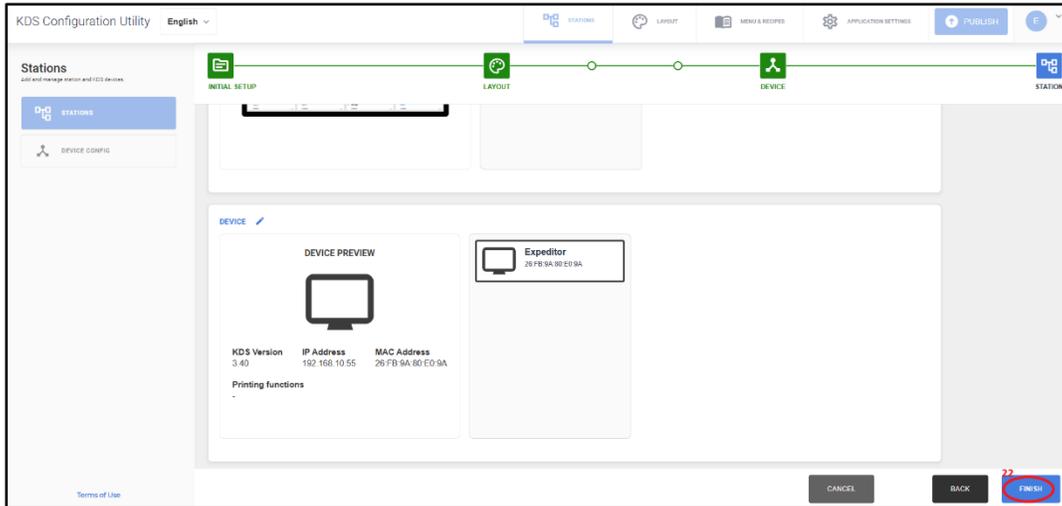

17. Select the device.

18. Name the device **"Expeditor"** for easy recognition.
19. Click **Confirm**.

20. Re-select the **Expeditor** device if it is not already selected.
21. Click **Next**.

22. Click **Finish**.

23. Click **Publish**.