

Adding a Station

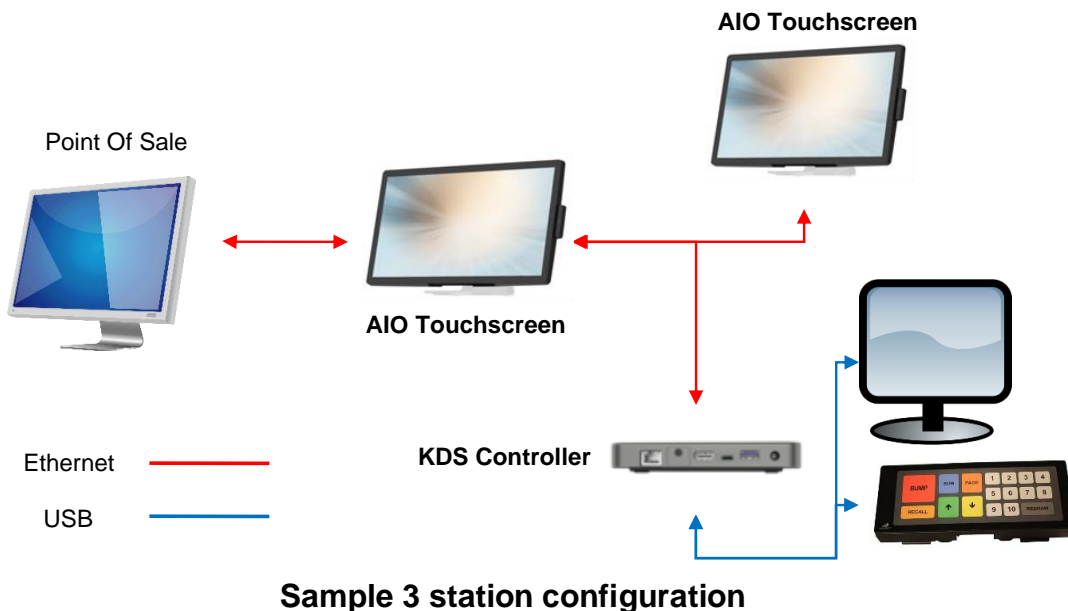
About this Guide

This guide consists of 2 sections:

- **Overview** – Adding a station in a TrueOrder™ Kitchen Display System (KDS).
- **How to Configure** – A procedure that can be followed to add a new station to your KDS system.

Overview

Additional KDS devices can be easily added to your KDS configuration. TrueOrder allows up to 9 displays in a single system setup.



How to Configure

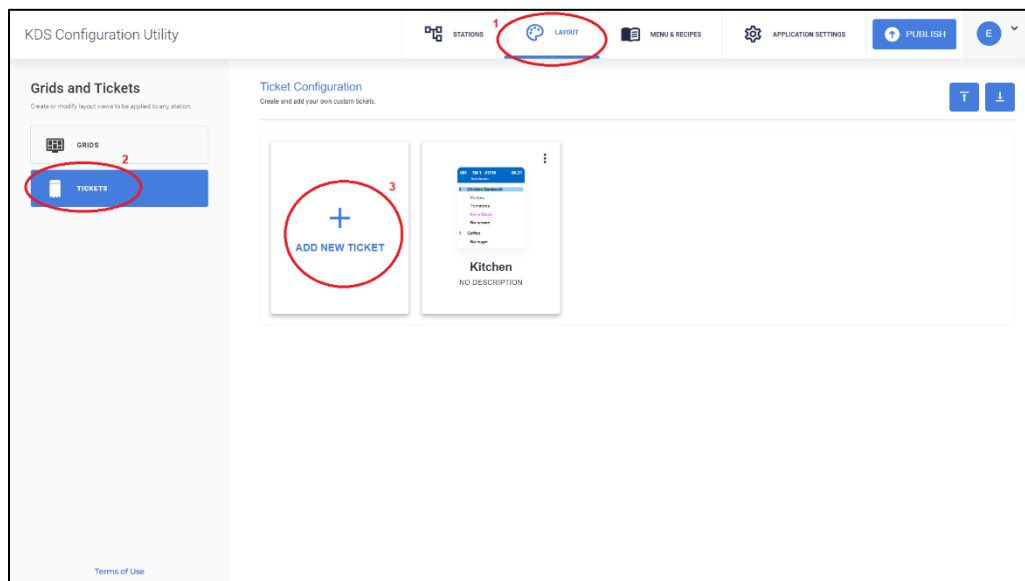
This guide assumes that you already have a Single Station KDS system setup as described in the TrueOrder KDS Single-Station Quick Start Guide. Multi-station KDS systems require all devices to be connected on a local network. This guide assumes that your new device has been connected to the network with your existing KDS device.

1. Add New Layout

You will need to create a new Ticket and Grid layout before you can add a new station.

- **Add New Ticket**

1. Select **Layout**.
2. Click **Tickets**.
3. Click **Add New Ticket**.



4. **Name** the Ticket.
5. Click **Save**.

- **Add New Layout**

1. Click **Grids**.
2. Click **Add New Layout**.

3. Name your new **Layout**.
4. Select **Ticket Design** from list (this will be the new ticket you created “Ticket 2”).
5. Click **Save**.

KDS Configuration Utility

STATIONS LAYOUT MENU & RECIPES APPLICATION SETTINGS PUBLISH

Grids and Tickets

Create or modify layout views to be applied to any station

GRIDS TICKETS

All Grids < New Layout

Add a new layout for this application

RESTORE LIVE PREVIEW SAVE

CONFIGURATION

Name Layout 2 Description (Optional)

Grid Type

☒ Flexible grid ☐ Fixed grid ☐ 2 Column grid

View Mode

☒ Landscape ☐ Portrait

Ticket Arrangement 4 Columns Summary Ticket None

TICKET DESIGN

TICKET PREVIEW

New 001 Tbl 1 - 01119 05:21 Start Brown

Priority 3 Chicken Sandwich

Pickles Tomatoes Extra Mayo No onions Recall

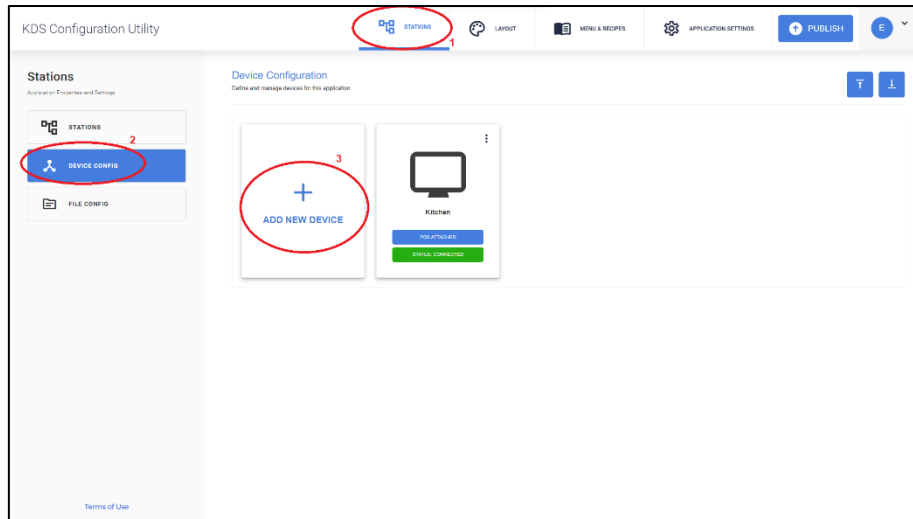
Kitchen No description

Ticket 2 No description

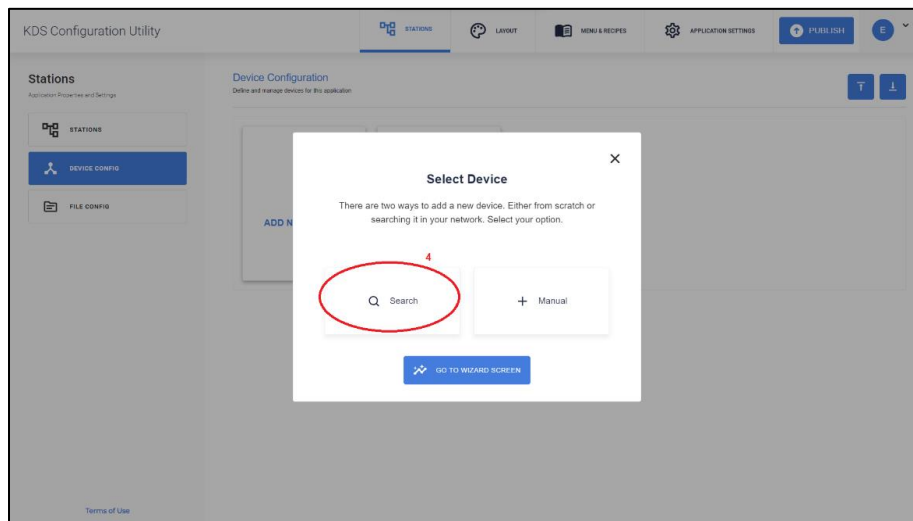
2. Apply New Layout to Station and Device.

- **Add New Device**

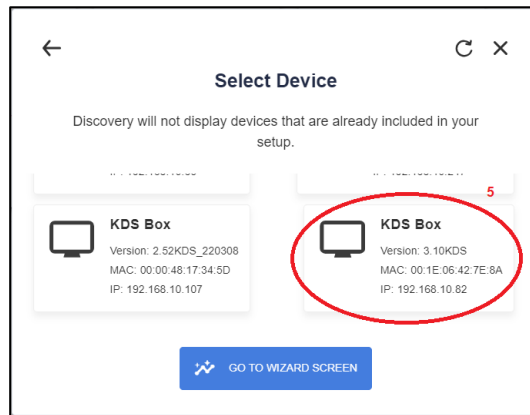
1. Click **Stations**.
2. Select **Device Config**.
3. Click **Add New Device**.



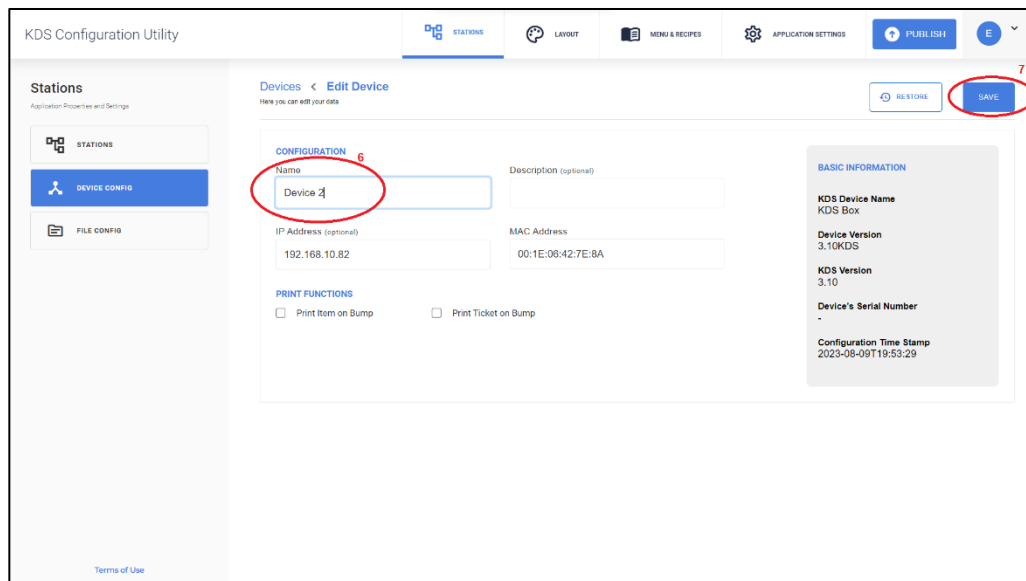
4. **Search** for your connected Device.



5. Select Device.



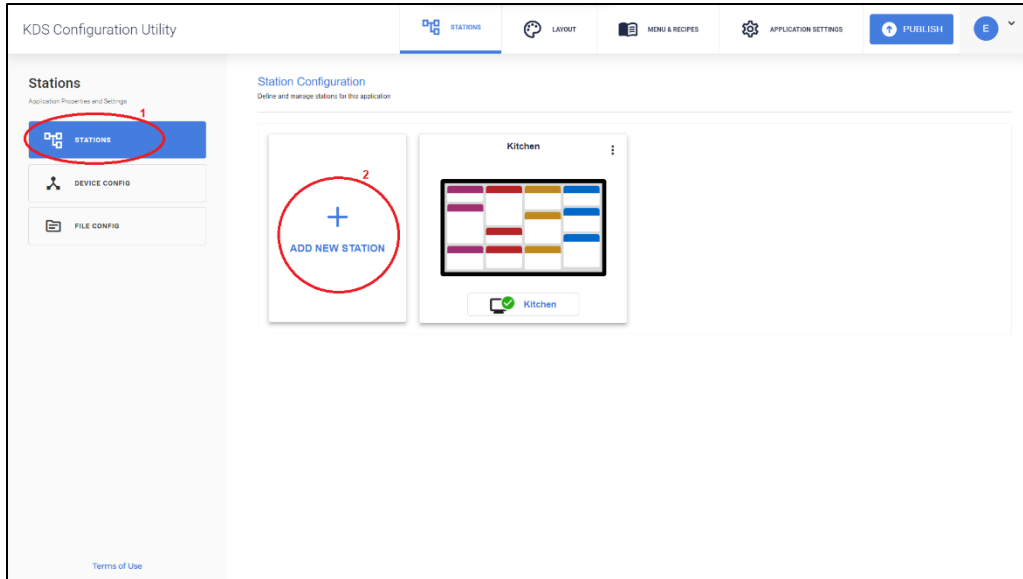
6. Name the Device.



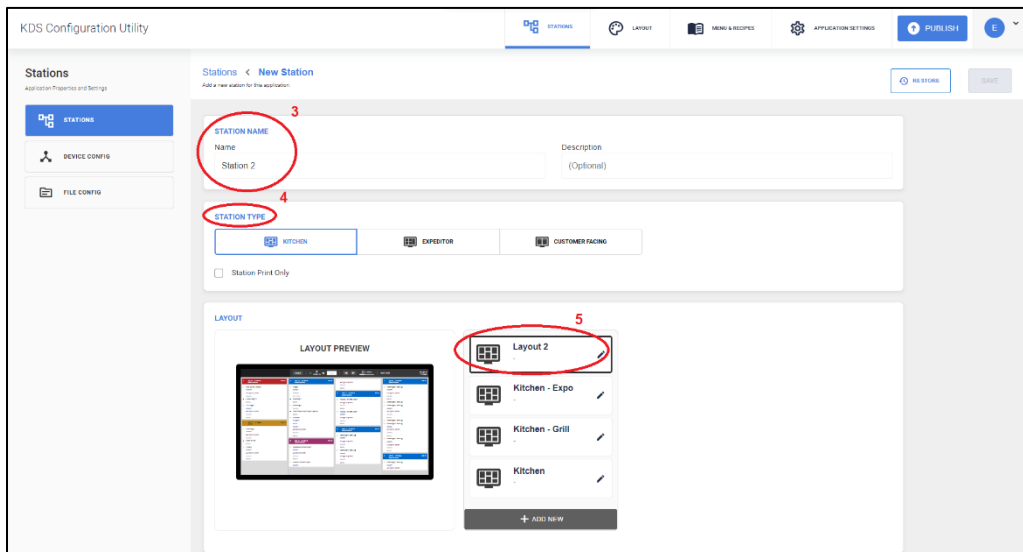
7. Click Save.

- **Add a New Station**

1. Click **Stations**.
2. Click **Add New Station**.



3. *Name* new **Station** (e.g., Station 2)
4. Choose **Station Type** – Kitchen, Expeditor, Customer Facing
5. Select **Layout 2**.



6. Select **Device 2**.
7. Click **Save**.
8. Click **Publish**.

