**EPSON**®

Adding a Station

About this Guide

This guide consists of 2 sections:

- **Overview –** Adding a station in a TrueOrder™ Kitchen Display System (KDS).

- **How to Configure –** A procedure that can be followed to add a new station to your KDS system.

Overview

Additional KDS devices can be easily added to your KDS configuration. TrueOrder allows up to 9 displays in a single system setup.

**Sample 3 station configuration**
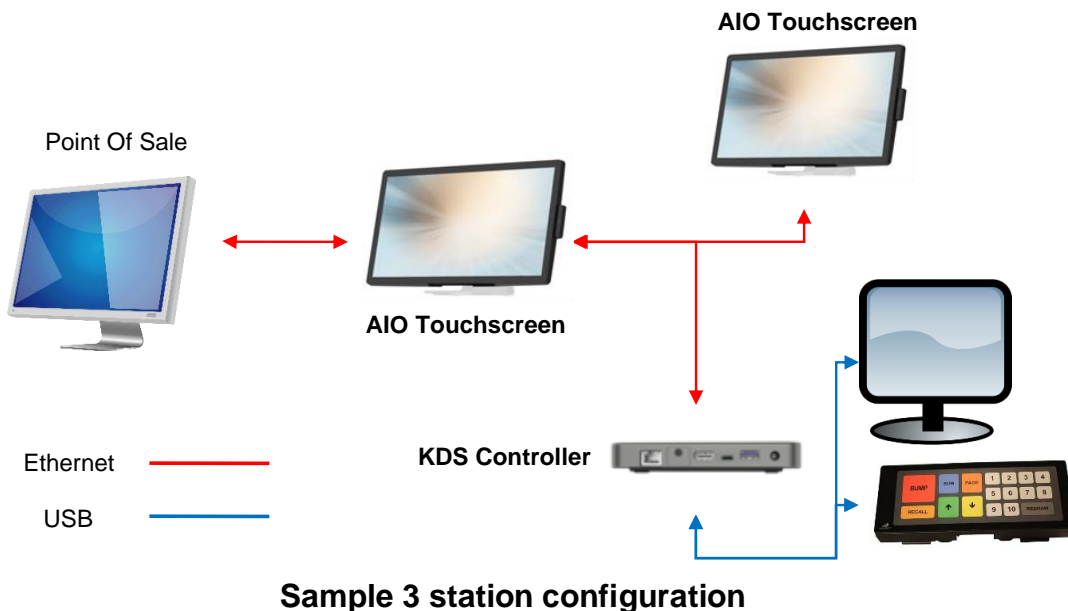
How to Configure

This guide assumes that you already have a Single Station KDS system setup as described in the TrueOrder KDS Single-Station Quick Start Guide. Multi-station KDS systems require all devices to be connected on a local network. This guide assumes that your new device has been connected to the network with your existing KDS device.

1. Add New Layout

You will need to create a new Ticket and Grid layout before you can add a new station.

- **Add New Ticket**

   1. Select **Layout**.
   2. Click **Tickets**.
   3. Click **Add New Ticket**.
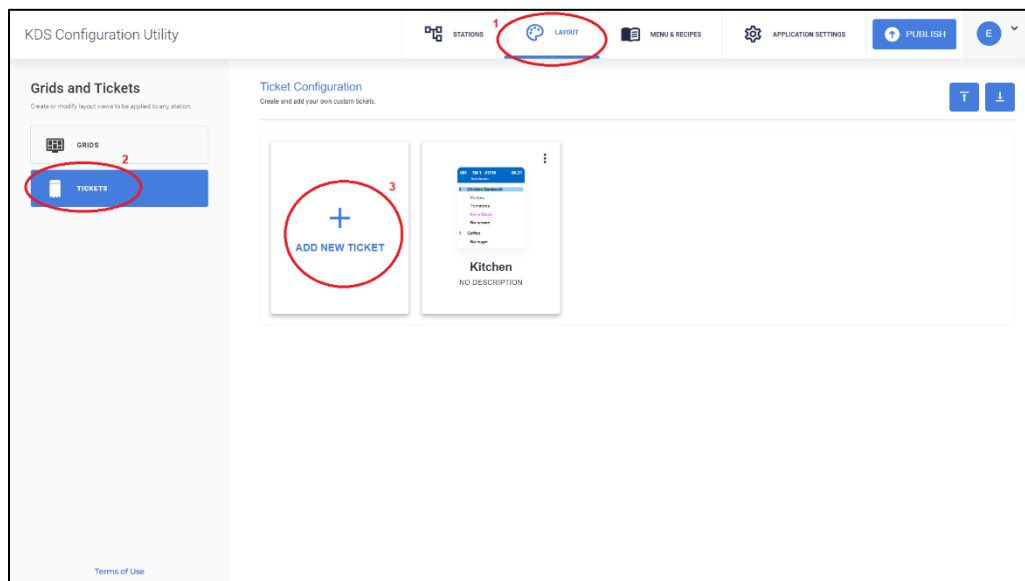
4. **Name** the Ticket.
5. Click **Save**.

- **Add New Layout**

    1. Click **Grids**.
    2. Click **Add New Layout**.

3. **Name** your new **Layout**.
4. Select **Ticket Design** from list (this will be the new ticket you created "**Ticket 2"**).
5. Click **Save**.

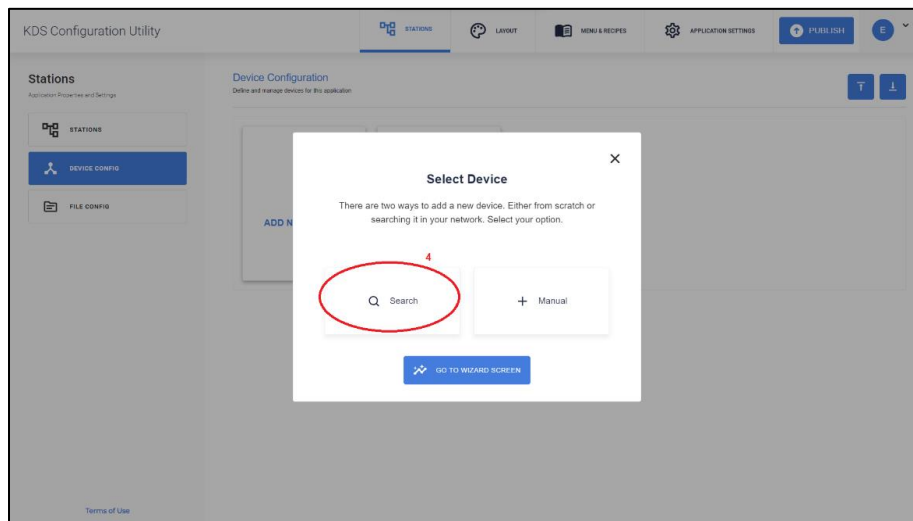## 2. Apply New Layout to Station and Device.

- **Add New Device**
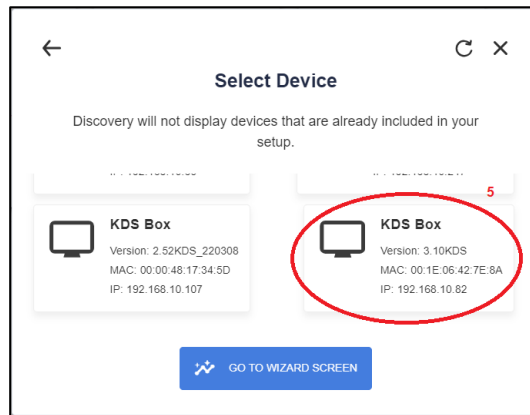
    1. Click **Stations**.
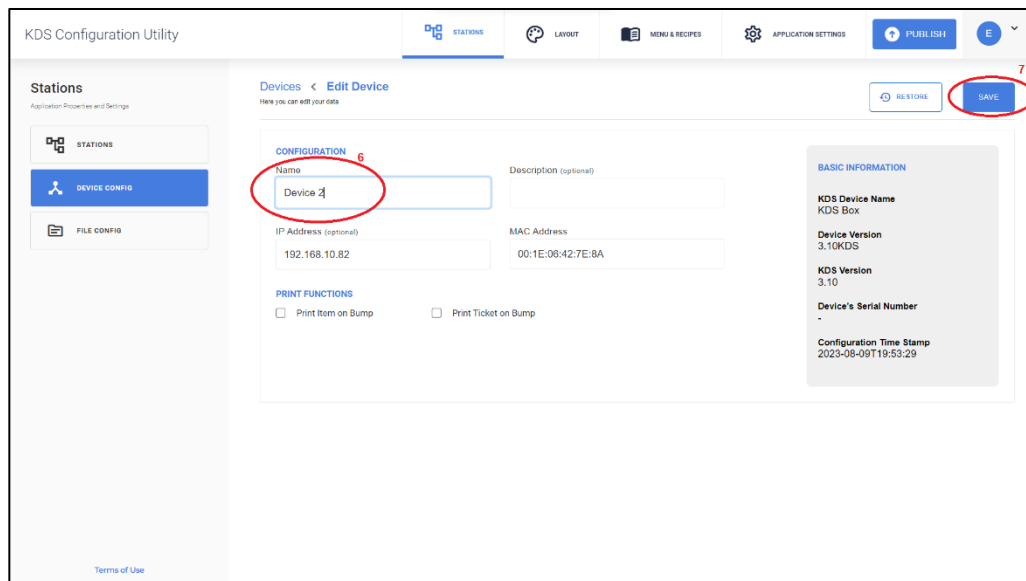   2. Select **Device Config**.
    3. Click **Add New Device**.
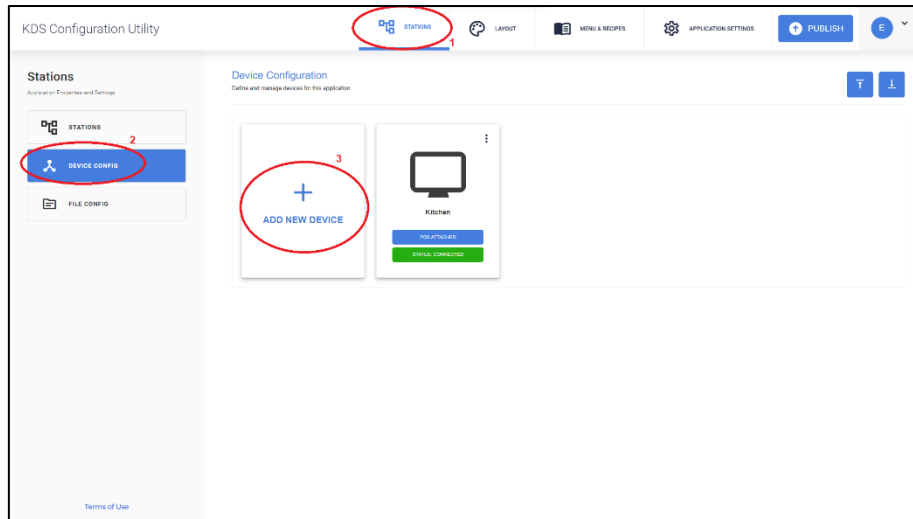
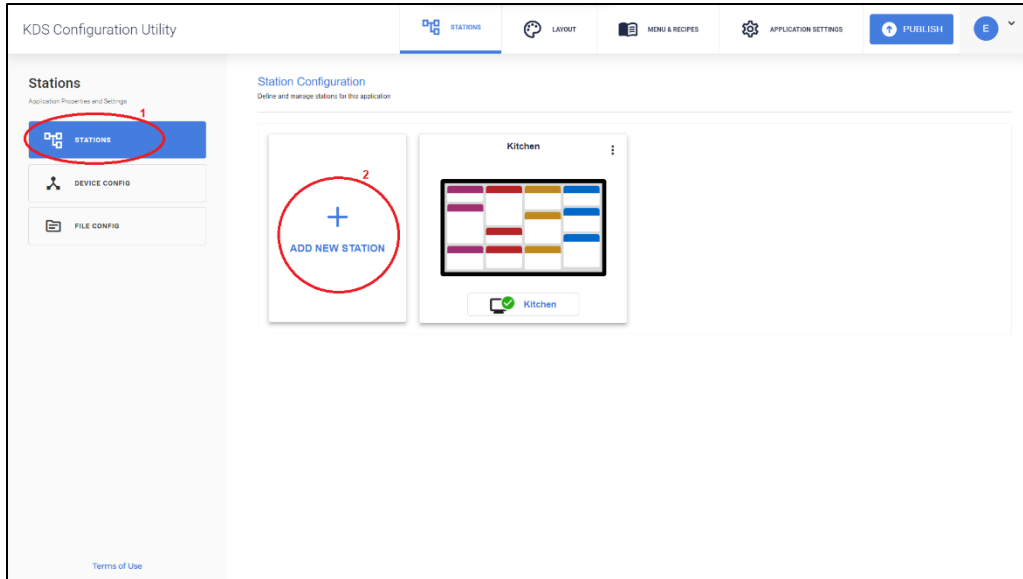4. **Search** for your connected Device.

5. Select **Device.**

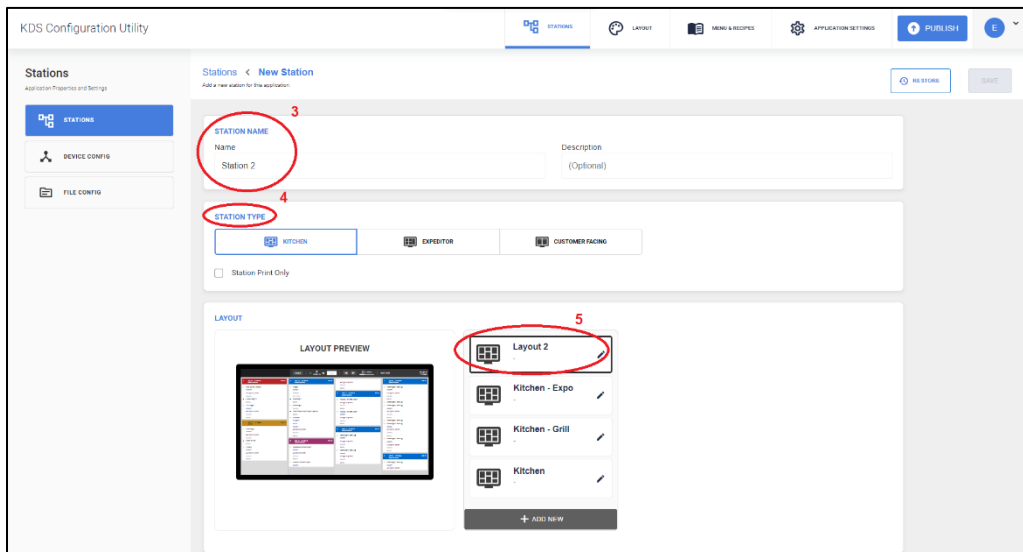6. **Name** the Device.

7. Click **Save**.

- **Add a New Station**

  1. Click **Stations**.
  2. Click **Add New Station**.

  3. *Name* new **Station** (e.g., Station 2)
  4. Choose **Station Type** – Kitchen, Expeditor, Customer Facing
  5. Select **Layout 2**.

6. Select **Device 2**.
7. Click **Save**.
8. Click **Publish**.