Start Here

1 Unpack

1. Lift the printer cover.
2. Open the cartridge cover.
3. Shake the ink cartridges gently 4 or 5 times, then unpack them.
4. Remove only the yellow tape from each cartridge.
5. Insert the cartridges in the holder for each color.

2 Turn on the printer

1. Connect the power cable.
2. Press the power button.

3 Install ink cartridges

1. Lift up the printer cover.
2. Open the cartridge cover.
3. Shake the ink cartridges gently 4 or 5 times, then unpack them.
4. Remove only the yellow tape from each cartridge.
5. Insert the cartridges in the holder for each color.
6. Press the cartridges down until they click.
7. Close the ink cartridge cover and press it down until it clicks.
8. Close the printer cover.
9. Press the ink button to charge the ink. Charging takes about 2.5 minutes.

4 Load paper

1. Open the paper support and pull out the extensions.
2. Open the output tray and pull out the extensions.
3. Squeeze the edge guide and slide it left.
4. Load paper against the right edge guide and behind the tab, with the printable side face up.
5. Squeeze the edge guide and slide it over.

6 Press the cartridges down until they click.
7 Close the ink cartridge cover and press it down until it clicks.
8 Close the printer cover.
9 Press the ink button to charge the ink. Charging takes about 2.5 minutes.

7 Note:

Do not load the paper sideways; always load it short edge first.

Note:

Your WorkForce 1100 Series ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

Caution:

Don't turn off the printer while the power light is flashing or you'll waste ink.

Caution:

Do not connect to your computer yet.

Caution:

Don't load paper before installing the ink cartridges.

Caution:

Do not open ink cartridge packages until you are ready to install the ink.

Cartridges are vacuum packed to maintain reliability.

Remove all protective materials.
**Start Here**

Please read these instructions before using the printer.

**1. Unpack**

If anything is missing, contact Epson® as described on the back of this sheet.

*Caution:* Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability. Remove all protective materials.

**2. Turn on the printer**

1. Connect the power cable.

   *Caution:* Do not connect to your computer yet.

2. Press the power button.

**3. Install ink cartridges**

   **Notes:** Do not load paper before installing the ink cartridges.

1. Lift up the printer cover.

2. Open the cartridge cover.

3. Shake the ink cartridges gently 4 or 5 times, then unpack them.

4. Remove only the yellow tape from each cartridge.

   *Caution:* Don’t remove any other seals from the cartridges.

5. Insert the cartridges in the holder for each color.

6. Press the cartridges down until they click.

7. Close the ink cartridge cover and press it down until it clicks.

8. Close the printer cover.

9. Press the ink button to charge the ink. Charging takes about 2.5 minutes.

   **Note:** Your WorkForce 1100 Series ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

   *Caution:* Don’t turn off the printer while the power light is flashing or you’ll waste ink.

**4. Load paper**

1. Open the paper support and pull out the extensions.

2. Open the output tray and pull out the extensions.

3. Squeeze the edge guide and slide it left.

4. Load paper against the right edge guide and behind the tab, with the printable side face up.

   **Note:** Don’t load the paper sideways; always load it short edge first.

5. Squeeze the edge guide and slide it over.

**5. Install ink cartridges**

   **Notes:** Don’t load paper before installing the ink cartridges.

1. Lift up the printer cover.

2. Open the cartridge cover.

3. Shake the ink cartridges gently 4 or 5 times, then unpack them.

4. Remove only the yellow tape from each cartridge.

   *Caution:* Don’t remove any other seals from the cartridges.

5. Insert the cartridges in the holder for each color.

6. Press the cartridges down until they click.

7. Close the ink cartridge cover and press it down until it clicks.

8. Close the printer cover.

9. Press the ink button to charge the ink. Charging takes about 2.5 minutes.

   **Note:** Your WorkForce 1100 Series ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

   *Caution:* Don’t turn off the printer while the power light is flashing or you’ll waste ink.

**6. Load paper**

1. Open the paper support and pull up the extensions.

2. Open the output tray and pull out the extensions.

3. Squeeze the edge guide and slide it left.

4. Load paper against the right edge guide and behind the tab, with the printable side face up.

   **Note:** Don’t load the paper sideways; always load it short edge first.

5. Squeeze the edge guide and slide it over.

**7. Load paper**

1. Open the paper support and pull out the extensions.

2. Open the output tray and pull out the extensions.

3. Squeeze the edge guide and slide it left.

4. Load paper against the right edge guide and behind the tab, with the printable side face up.

   **Note:** Don’t load the paper sideways; always load it short edge first.

5. Squeeze the edge guide and slide it over.

**8. Load paper**

1. Open the paper support and pull out the extensions.

2. Open the output tray and pull out the extensions.

3. Squeeze the edge guide and slide it left.

4. Load paper against the right edge guide and behind the tab, with the printable side face up.

   **Note:** Don’t load the paper sideways; always load it short edge first.

5. Squeeze the edge guide and slide it over.

**9. Load paper**

1. Open the paper support and pull up the extensions.

2. Open the output tray and pull out the extensions.

3. Squeeze the edge guide and slide it left.

4. Load paper against the right edge guide and behind the tab, with the printable side face up.

   **Note:** Don’t load the paper sideways; always load it short edge first.

5. Squeeze the edge guide and slide it over.

**10. Load paper**

1. Open the paper support and pull out the extensions.

2. Open the output tray and pull out the extensions.

3. Squeeze the edge guide and slide it left.

4. Load paper against the right edge guide and behind the tab, with the printable side face up.

   **Note:** Don’t load the paper sideways; always load it short edge first.

5. Squeeze the edge guide and slide it over.
1 Unpack

If anything is missing, contact Epson® as described on the back of this sheet.

Caution: Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability. Remove all protective materials.

2 Turn on the printer

1 Connect the power cable.

Caution: Do not connect to your computer yet.

2 Press the power button.

3 Install ink cartridges

Notes: Don’t load paper before installing the ink cartridges.

1 Lift up the printer cover.

2 Open the cartridge cover.

3 Shake the ink cartridges gently 4 or 5 times, then unlock them.

4 Remove only the yellow tape from each cartridge.

Caution: Don’t remove any other seals from the cartridges.

5 Insert the cartridges in the holder for each color.

6 Press the cartridges down until they click.

7 Close the ink cartridge cover and press it down until it clicks.

8 Close the printer cover.

9 Press the ink button to charge the ink. Charging takes about 2.5 minutes.

4 Load paper

Notes: Don’t load paper sideways; always load it short edge first.

1 Open the paper support and pull up the extensions.

2 Press the cartridges down until they click.

3 Squeeze the edge guide and slide it left.

4 Load paper against the right edge guide and behind the tab, with the printable side face up.

5 Squeeze the edge guide and slide it right.
Start Here
Please read these instructions before using the printer.

1 Unpack

If anything is missing, contact Epson® as described on the back of this sheet.

Caution: Do not open ink cartridge packages until you are ready to install the ink.
Cartridges are vacuum packed to maintain reliability.
Remove all protective materials.

2 Turn on the printer

1 Connect the power cable.

Caution: Do not connect to your computer yet.

2 Press the power button.

3 Install ink cartridges

Notes: Don’t load paper before installing the ink cartridges.

1 Lift up the printer cover.

2 Open the cartridge cover.

3 Shake the ink cartridges gently 4 or 5 times, then unpack them.

4 Remove only the yellow tape from each cartridge.

Caution: Don’t remove any other seals from the cartridges.

5 Insert the cartridges in the holder for each color.

6 Press the cartridges down until they click.

7 Close the ink cartridge cover and press it down until it clicks.

8 Close the printer cover.

9 Press the ink button to charge the ink. Charging takes about 2.5 minutes.

Note: Your WorkForce 1100 Series ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

Caution: Don’t turn off the printer while the power light is flashing or you’ll waste ink.

3 Load paper

1 Open the paper support and pull up the extensions.

2 Open the output tray and pull out the extensions.

3 Squeeze the edge guide and slide it left.

4 Load paper against the right edge guide and behind the tab, with the printable side face up.

Caution: Don’t load paper sideways; always load it short edge first.

5 Squeeze the edge guide and slide it cover.

Note: If anything is missing, contact Epson® as described on the back of this sheet.

Caution: Do not open ink cartridge packages until you are ready to install the ink.
Cartridges are vacuum packed to maintain reliability.
Remove all protective materials.

4 Install ink cartridges

Notes: Don’t load paper before installing the ink cartridges.

1 Lift up the printer cover.

2 Open the cartridge cover.

3 Shake the ink cartridges gently 4 or 5 times, then unpack them.

4 Remove only the yellow tape from each cartridge.

Caution: Don’t remove any other seals from the cartridges.

5 Insert the cartridges in the holder for each color.

6 Press the cartridges down until they click.

7 Close the ink cartridge cover and press it down until it clicks.

8 Close the printer cover.

9 Press the ink button to charge the ink. Charging takes about 2.5 minutes.

Note: Your WorkForce 1100 Series ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

Caution: Don’t turn off the printer while the power light is flashing or you’ll waste ink.

5 Load paper

1 Open the paper support and pull up the extensions.

2 Open the output tray and pull out the extensions.

3 Squeeze the edge guide and slide it left.

4 Load paper against the right edge guide and behind the tab, with the printable side face up.

Caution: Don’t load paper sideways; always load it short edge first.

5 Squeeze the edge guide and slide it cover.

Note: If anything is missing, contact Epson® as described on the back of this sheet.

Caution: Do not open ink cartridge packages until you are ready to install the ink.
Cartridges are vacuum packed to maintain reliability.
Remove all protective materials.
Install software

Your software works with Windows®, Windows Vista®, Windows® XP, and Mac OS® X 10.4.11, and 10.5.x.

Windows

1. Make sure the printer is NOT CONNECTED to your computer.

   Notes: If you see a found new hardware screen, click ( ) and disconnect the USB cable. You can’t install your software that way.

2. Insert the WorkForce 1100 Series software CD.

3. Double-click the Epson icon.

4. Click Install and follow the on-screen instructions.

5. When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.

When you see this screen, click Add Printer.

Macintosh®

1. Make sure the printer is NOT CONNECTED to your computer.

2. Insert the WorkForce 1100 Series software CD.

3. Double-click the Epson icon.

4. Click Install and follow the on-screen instructions.

5. When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.

When you see this screen, click Add Printer.


   Other users: continue with step 7.

7. When you see this screen, click Add Printer.

8. Follow the steps on the right side of the screen to add the printer.

9. Click Next again, if necessary.

10. Follow the on-screen instructions to install the rest of the software and register your printer.

   You’re ready to print! See your on-screen Epson information Center for instructions.

Solving problems

The printer makes noise after ink cartridge installation.

• The first time you install ink cartridges, the printer must charge the print head for 2.5 minutes or so. Wait until charging finishes (the power lights flashing) before you turn off the printer, or it may charge improperly and use excess ink the next time you turn it on.

• If the printer stops moving or making noise, but the power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in “Any questions?”.

• Turn off the printer, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.

You’re having problems installing the printer software.

• During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.

• Close your other programs, including any screen savers and virus protection software, and install the software again.

Any questions?

On-screen Epson Information Center

Click the desktop shortcut for easy access to the WorkForce 1100 Series user’s guide, FAQs, online troubleshooting advice, and software downloads. You can also purchase paper and ink.

Online help with your software

Select Help or ? when you’re using your software.

Technical Support

Internet Support

Visit Epson’s support website at epson.com/support and select your product for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

Speak to a Support Representative

Call 800-GO-EPSON (800-463-7766). For help installing the printer software, contact Epson as described in “Any questions?”.

Need paper and ink?

Try Epson paper with DURABrite® Ultra ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central® at www.epson.com/ink (U.S.) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Genuine Epson Paper

Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central for more information.

Presentation Paper Matte

Ultra smooth, non-glossy, instant-drying paper for presentations, infographics, and graphical presentations.

Bright White Paper

Smooth, bright white, non-gloss finish for crisp text and colorful images, plus brilliant two-sided printing.

Genuine Epson Inks

Look for the numbers below to find your cartridges. It’s as easy as remembering your number!

Color Standard-capacity High-capacity

Black 69 68

Cyan 69 68

Magenta 69 68

Yellow 69 68

Notes: The WorkForce 1100 Series requires two black ink cartridges.

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Cut out this card to the right and keep it with you when purchasing replacement ink cartridges.

Genuine Epson Ink Cartridges

Color Standard-capacity High-capacity

Black 69 68

Cyan 69 68

Magenta 69 68

Yellow 69 68

Color Standard-capacity High-capacity

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Cut out this card to the right and keep it with you when purchasing replacement ink cartridges.
5 Install software

Your software works with Windows®, Windows® XP Professional x64, Windows® XP, Windows® 2000, and Mac OS® 10.3.9, 10.4.11, and 10.5.x.

Windows

1 Make sure the printer is NOT CONNECTED to your computer.

   Notes: If you see a Found New Hardware screen, click Cancel and disconnect the USB cable. You can’t install your software that way.

2 Insert the WorkForce 1100 Series software CD.

3 Double-click the Epson icon.

4 Click Install and follow the on-screen instructions.

5 When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.

Macintosh®

1 Make sure the printer is NOT CONNECTED to your computer.

2 Insert the WorkForce 1100 Series software CD.

3 Double-click the Epson icon.

4 Click Install and follow the on-screen instructions.

5 When prompted, connect an USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.

6 Mac OS X 10.5 users: skip to step 10.

7 Other users: continue with step 7.

7 When you see this screen, click Add Printer.

8 Follow the steps on the right side of the screen to add the printer.

9 Click Next again, if necessary.

10 Follow the on-screen instructions to install the rest of the software and register your printer.

11 When you’re done, eject the CD.

You’re ready to print! See your on-screen Epson Information Center for instructions.

Solving problems

The printer makes noise after ink cartridge installation.

- The first time you install ink cartridges, the printer must charge the print head for 2.5 minutes or so. Wait until charging finishes (the Power light flashes) before you turn off the printer, or it may charge improperly and use excess ink the next time you turn it on.

- If the printer seems to be making noise, but the Power light is off (flashing after 5 minutes), turn off the printer. If the light is still flashing when you turn it back on, consult the On-screen Help for the indicated error.

- If the printer is off, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.

- You’re having problems installing the printer software.

- During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.

- Close your other programs, including any screen savers and virus protection software, and install the software again.

Any questions?

On-screen Epson Information Center

Click the desktop shortcut for easy access to the WorkForce 1100 Series user’s guide, FAQs, online troubleshooting advice, and software downloads. You can also purchase paper and ink.

Technical Support

Internet Support

Visit Epson’s support website at epson.com/support and select your product for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

Speak to a Support Representative

Call (909) 709-2567 (U.S.) or (800) 873-7766 (Canada), 6 AM to 6 PM, Pacific Time, Monday through Friday, and 7 AM to 4 PM, Saturday, or (905) 709-2567 (Canada), 6 AM to 6 PM, Pacific Time, Monday through Friday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

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Try Epson paper with DURABrite® Ultra ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central® at www.epson.com/ink3 (U.S.) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

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Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central for more information.

Presentation Paper Matte

Smooth, bright white, non-ghost finish for crisp text and colorful images, plus brilliant two-sided printing.

Genuine Epson Inks

Look for the numbers below to find your cartridges. It’s as easy as remembering your number!

Black 69 69
Cyan 69 68
Magenta 69 68
Yellow 69 68

Cut out this card to the right and keep it with you when purchasing replacement ink cartridges.

Note: You’re having problems installing the printer software.

- During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.

- Close your other programs, including any screen savers and virus protection software, and install the software again.

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5 Install software

Windows

1 Make sure the printer is NOT CONNECTED to your computer.

Notes: If you see a Found New Hardware screen, click Cancel and disconnect the USB cable. You can’t install your software that way.

2 Insert the WorkForce 1100 Series software CD.

3 Double-click the Epson icon.

4 Click Install and follow the on-screen instructions.

5 When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.

6 Click Next again, if necessary.

7 Follow the on-screen instructions to install the rest of the software and register your printer.

8 Follow the steps on the right side of the screen to add the printer.

9 When you’re done, remove the CD and restart your computer.

10 Follow the on-screen instructions to install the rest of the software and register your printer.

11 When you’re done, eject the CD.

Any questions?

On-screen Epson Information Center
Click the desktop shortcut for easy access to the WorkForce 1100 Series user’s guide, FAQs, online troubleshooting advice, and software downloads. You can also purchase paper and ink.

Order help with your software
Select Help or ? when you’re using your software.

Technical Support

Internet Support
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Speak to a Support Representative
Call toll-free 800-372-1234 (Mon-Fri 6 AM to 5 PM Pacific Time, Monday through Friday and 7 AM to 4 PM, Saturday, or 903-733-2501 (Canada) 8 AM to 8 PM Pacific Time, Monday through Friday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Solving problems

The printer makes noise after ink cartridge installation.
• If the printer stops moving or making noise, but the power light is still flashing after 5 minutes, turn it off. If the light is still flashing when you turn it back on, connect Epson as described in “Any questions?”

Any other problems installing the printer software.
• If software installation is interrupted, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.

Need paper and ink?

Try Epson paper with DURABrite Ultra Ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central® at www.epson.com/ink (U.S. sales) or epson.ca (Canadian sales). You can also purchase Epson paper at an Epson authorized retailer. To find the nearest one, call 800-GO-EPSON (800-463-7766).

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Presentation Paper Matte
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Genuine Epson Inks
Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central® for more information.
5 Install software

Your software works with Windows® XP, Windows XP Professional x64, Windows XP Media Center Edition 2005, and Mac OS X 10.3.9, 10.4.11, and 10.5.x.

Windows

Make sure the printer is NOT CONNECTED to your computer.

1. Insert the WorkForce 1100 Series software CD.
2. When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.
3. When you see this screen, click Install and follow the on-screen instructions.
4. When you see this screen, click Add Printer.
5. When prompted, connect a USB cable. Use any open USB port on your computer.
6. Make sure the printer is NOT CONNECTED to your computer.
7. When you see this screen, click Add Printer.
8. Follow the steps on the right side of the screen to add the printer.
9. When you see this screen, click Next again, if necessary.
10. Follow the on-screen instructions to install the rest of the software and register your printer.
11. You’re ready to print! See your on-screen Epson Information Center for instructions.

Macintosh®

1. Make sure the printer is NOT CONNECTED to your computer.
2. Insert the WorkForce 1100 Series software CD.
3. Double-click the Epson icon.
4. Click Install and follow the on-screen instructions.
5. When prompted, connect a USB cable. Use any open USB port on your computer. Make sure the printer is securely connected and turned on.
7. When you see this screen, click Add Printer.
8. Follow the steps on the right side of the screen to add the printer.
9. Click Next again, if necessary.
10. Follow the on-screen instructions to install the rest of the software and register your printer.
11. You’re ready to print! See your on-screen Epson Information Center for instructions.

Any questions?

On-screen Epson Information Center
Click the desktop shortcut for easy access to the WorkForce 1100 Series user’s guide, FAQs, online troubleshooting advice, and software downloads. You can also purchase paper and ink.

Technical Support
Visit Epson’s support website at epson.com/support and select your product to solve common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

Speak to a Support Representative
Call (562) 276-7202 (U.S.), (800) 922-8911 (Canada) or (0800 926-8911) in India. Available 24 hours a day, seven days a week.

Need paper and ink?

Try Epson paper with DURABrite Ultra ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central® at www.epson.com/ink3 (U.S. sales) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Genuine Epson Paper
Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central® for instructions.

Presentation Paper Matte
Ultra-smooth, non-glare, instant-drying paper for acceptance copies and graphical presentations.

Bright White Paper
Smooth, bright white, non-glare finish for crisp text and colorful images, plus brilliant two-sided printing.

Genuine Epson Inks
Epson offers a wide variety of inks to meet your needs; visit Epson Supplies Central® for instructions.

Solving problems

The printer makes noise after ink cartridge installation.
- The first time you install ink cartridges, the printer must charge its print head for 2.5 minutes or so. Wait until charging finishes (the power light blinks in yellow). The print head is done charging. If the power light is still flashing after 5 minutes, turn off the printer. If the power light is still flashing when you turn it back on, contact Epson as described in “Any questions?”.
- Turn off the printer, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.
- You’re having problems installing the printer software.
- During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.
- Close your other programs, including any screen savers and virus protection software, and install the software again.

Paper jam
- You're using a small amount of paper. Double-click the desktop shortcut for easy access to the WorkForce 1100 Series user’s guide, FAQs, online troubleshooting advice, and software downloads. You can also purchase paper and ink.
- Turn off the printer, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.
- You’re having problems installing the printer software.
- During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.
- Close your other programs, including any screen savers and virus protection software, and install the software again.
- You’re having problems installing the printer software.
- During software installation, you are prompted to connect a USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.
- Close your other programs, including any screen savers and virus protection software, and install the software again.