**Start Here**
Please read these instructions before using the printer.

1. **Unpack**
   - Lift up the printer cover and open the output tray.
   - Open the cartridge cover.
   - Shake the ink cartridges gently 4 or 5 times, then unpack them.
   - Remove only the yellow tape from each cartridge.
   - Insert the cartridges in the holder for each color.
   - Press the cartridges down until they click.
   - Close the ink cartridge cover and press it down until it clicks.
   - Close the printer cover.

2. **Turn on the printer**
   - Connect the power cable.
   - Press the power button.

3. **Install ink cartridges**
   - Pull out the extensions on the output tray and flip up the paper stop.
   - Squeeze the edge guide and slide it left.
   - Load paper against the right edge, with the printable side face up. Then slide the edge guide over.
   - Don’t load paper sideways; always load it short edge first.
   - Don’t load paper before installing the ink cartridges.

4. **Load paper**
   - Open the paper support and pull out the extensions.
   - 8½ x 11
   - 4 x 6

5. **Connect the power cable.**
   - Do not connect to your computer yet.

6. **Press the power button.**
   - Open the paper support and pull out the extensions.

7. **Load paper**
   - 4 x 6
   - 8½ x 11

8. **Press the ink button to charge ink.**
   - Charging takes about 2.5 minutes.

9. **Close the printer cover.**
   - Don’t turn off the printer while the power light is flashing or you’ll waste ink.

Caution:
- Don’t open ink cartridge packages until you are ready to install the ink.
- Cartridges are vacuum packed to maintain reliability.
- Remove all protective materials.
- If anything is missing, contact Epson as described on the back of this sheet.
1 Unpack

- Lift up the printer cover and open the output tray.
- Open the cartridge cover.
- Shake the ink cartridges gently 4 or 5 times, then unpack them.
- Remove only the yellow tape from each cartridge.
- Insert the cartridges in the holder for each color.

2 Turn on the printer

- Connect the power cable.
- Press the power button.

3 Install ink cartridges

- Press the cartridges down until they click.
- Close the ink cartridge cover and press it down until it clicks.
- Close the printer cover.

4 Load paper

- Open the paper support and pull out the extensions.

5 Note:

- Don’t load the paper sideways; always load it short edge first.
- Don’t load paper before installing the ink cartridges.
- Don’t load the paper against the right edge, with the printable side face up. Then slide the edge guide over.

6 Note:

- Your printer ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

7 Caution:

- Don’t turn off the printer while the power light is flashing or you'll waste ink.

8 Ethernet cable

9 Press the ink button to charge ink. Charging takes about 2.5 minutes.

10 Notes:

- Don’t open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability.
- Remove all protective materials.
- If anything is missing, contact Epson as described on the back of this sheet.

11 Start Here

- Please read these instructions before using the printer.
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3. Shake the ink cartridges gently 4 or 5 times, then unpack them.
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8. Close the printer cover.
9. Press the ink button to charge ink. Charging takes about 2.5 minutes.

Note: Your printer ships with full cartridges and part of the ink from the first cartridges is used for priming the printer.

Caution: Don’t turn off the printer while the power light is flashing or you’ll waste ink.

1. Connect the power cable.
2. Press the power button.

Caution: Do not connect to your computer yet.

2. Pull out the extensions on the output tray and flip up the paper stop.
3. Squeeze the edge guide and slide it left.
4. Load paper against the right edge, with the printable side face up. Then slide the edge guide over.

Note: Don’t load the paper sideways; always load it short edge first.

Note: Don’t load paper before installing the ink cartridges.

Caution: Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability. Remove all protective materials. If anything is missing, contact Epson as described on the back of this sheet.

Note: Don’t load the paper sideways; always load it short edge first.

Start Here

Please read these instructions before using the printer.
1. Lift up the printer cover and open the output tray.
2. Open the cartridge cover.
3. Shake the ink cartridges gently 4 or 5 times, then unpack them.
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6. Press the cartridges down until they click.
7. Close the ink cartridge cover and press it down until it clicks.
8. Close the printer cover.
9. Press the ink button to charge ink. Charging takes about 2.5 minutes.

Notes:
- Don’t load paper before installing the ink cartridges.
-always load it short edge first.
- Don’t load paper sideways; always load it short edge first.
- Don’t load paper before installing the ink cartridges.
- Cartridges are vacuum packed to maintain reliability.
- Remove all protective materials.
- If anything is missing, contact Epson as described on the back of this sheet.

Caution:
- Don’t open ink cartridge packages until you are ready to install the ink.
- Cartridges are vacuum packed to maintain reliability.
- Don’t remove any other seals from the cartridges.
- Don’t turn off the printer while the power light is flashing or you’ll waste ink.
- Don’t load the paper sideways; always load it short edge first.
With Windows Vista, if you see the AutoPlay window, click Run EPSETUP.EXE. When you see this screen, select Install for direct USB connection and then click Next.

When prompted, connect a USB cable. Use any open USB port on your computer.

Follow the on-screen instructions to install the rest of the software and register your WorkForce 40 Series.

When you see this screen, select Install driver for direct USB connection and then click Next.

When you see this screen, select Install driver for direct USB connection and then click Next.

When prompted, connect a USB cable. Use any open USB port on your computer.

You're ready to print! See your Quick Guide or on-screen Epson Information Center for instructions.

If you're using Mac OS X 10.5.x, skip to step 10.

The printer makes noise after ink cartridge installation.
- The first time you install ink cartridges, the printer must charge its print head for 2.5 minutes or so. Wait until charging finishes and then power light stops flashing. If it may charge improperly and use excess ink the next time you turn it on.
- If the printer stops moving or making noise, but the power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in "Any questions?"
- Turn off the printer, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.
- If the printer stops moving or making noise, but the power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in "Any questions?"
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Quick Guide
Basic instructions for printing.

Network Installation Guide
Instructions on configuring the WorkForce 40 Series for a network.

On-screen Epson Information Center
Click the desktop shortcut for easy access to the WorkForce 40 Series on-screen Epson Information Center. FAQs, troubleshooting advice, and software downloads are also available. You can also purchase paper and ink through the on-screen help with your software.

Select Help or F1 when you're using your software.

For a video tutorial and other information about setting up a wireless network, go to epson.com/support/wireless.

Speak to a Support Representative
Call 1-800-272-7740 (U.S.) or 1-888-371-1999 (Canada), 6 AM to 6 PM, Pacific Time, Monday through Friday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Software Technical Support
ArtCall Plus Creative
www.arctec.com/support

Need paper and ink?
Try Epson paper with DURABrite Ultra ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central at www.epson.com (U.S. sales) or www.epson.ca (Canadian sales). You can also purchase supplies from an Epson authorized retailer. To find the nearest one, call 800-GO-EPSON (800-467-7669).

Genuine Epson Paper
Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central for more information.

Presentation Paper Matte
Ultra smooth, non-glare, instant-drying paper for posters, newsletters, and graphic presentations.

Premium Photo Paper Glossy
High gloss, instant-drying paper for beautiful, durable photos made to share or display in an album.

Genuine Epson Inks
Epson offers a wide variety of inkjet cartridges to meet your needs; visit Epson Supplies Central for more information.

Cut out the card to the right and keep it with your activiated ink cartridges.

Visit Epson’s website at epson.com/support and select your product for solutions to commonly occurring problems. You can also download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.
Choose your connection

Network (wireless or wired)
See your Network Installation Guide. You can't install your software as described below.

OR

USB connection
Make sure you have a USB cable (not included). Then follow the steps below.

Windows
Follow these steps to connect the WorkForce 40 Series directly to your computer using a USB cable (not included).

1. Make sure the printer is NOT CONNECTED to your computer.

2. Insert the WorkForce 40 Series software CD.

3. Double-click the Epson icon.

4. Click Install and follow the on-screen instructions.

5. When you see this screen, select Install driver for direct USB connection and then click Next.

6. When prompted, connect a USB cable. Use any open USB port on your computer.

7. If you're using Mac OS X 10.5.x, skip to step 10.
   If you're using Mac OS 10.3.9 or 10.4.11, continue with the next step.

8. Follow the steps on the right side of the screen to add the printer.

9. Click Next again, if necessary.

10. Follow the on-screen instructions to install the rest of the software and register your WorkForce 40 Series.

11. When you're done, eject the CD.

Macintosh®

1. Make sure the printer is NOT CONNECTED to your computer.

2. Insert the WorkForce 40 Series software CD.

3. Double-click the Epson icon.

4. Click Install and follow the on-screen instructions.

5. When you see this screen, select Install driver for direct USB connection and then click Next.

6. When prompted, connect a USB cable. Use any open USB port on your computer.

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9. Click Next again, if necessary.

10. Follow the on-screen instructions to install the rest of the software and register your WorkForce 40 Series.

11. When you're done, eject the CD.

You're ready to print! See your Quick Guide or on-screen Epson Information Center for instructions.

Solving problems

The printer makes noises after ink cartridge installation.

• The first time you install ink cartridges, the printer must charge its print head for 2.5 minutes or so. Wait until charging finishes before power light stops blinking and you may charge improperly and use excess ink the next time you turn it on.

• If the printer stops moving or making noise, but the power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in “Any questions?”

• Turn off the printer, then make sure the ink cartridges are inserted properly and the ink carrier cover is closed completely. Wait a moment, then turn the printer back on to clear the error.

You’re having problems installing the printer software.

• During software installation, you are prompted to connect the USB cable. When you connect the cable, make sure your printer is turned on and the cable is securely connected at both ends.

• Close your other programs, including any screen savers and virus protection software, and install the software again.

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On-screen help with your software
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Visit Epson’s support website at epson.com/support and select your product for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.
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Follow these steps to connect the WorkForce 40 Series directly to your computer using a USB cable (not included).

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4. Click Install and follow the on-screen instructions.

5. When you see this screen, select Install driver for direct USB connection and then click Next.

6. When prompted, connect a USB cable. Use any open USB port on your computer.

7. If you’re using Mac OS X 10.5.x, skip to step 10.

8. If you’re using Mac OS 10.3.8 or 10.4.11, continue with the next step.

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10. Follow the on-screen instructions to install the rest of the software and register your WorkForce 40 Series.

11. When you’re done, eject the CD.

You’re ready to print! See your Quick Guide or on-screen Epson Information Center for instructions.

Solving problems

The printer makes noise after ink cartridge installation.
- The first time you install ink cartridges, the printer must charge the print head for 2.5 minutes or so. Wait until charging finishes (the power light stays lit). If charging doesn’t finish, it may charge improperly and you receive ink the next time you turn it on.
- If the printer stops printing or making noise, but the power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in "Any questions?".
- Turn off the printer, then make sure the ink cartridges are inserted completely and the ink cartridge cover is closed completely. Wait a moment, then turn the printer back on to clear the error.

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Need paper and ink?

Try Epson paper with DURABrite Ultra ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central® at www.epson.com/ink3 (U.S. only) or www.epson.ca (Canadian users). You can also purchase supplies from an Epson authorized reseller. For the nearest one call 800-GO-EPSON (800-463-7766).

Genuine Epson Paper
Epson offers a wide variety of papers to meet your needs; visit Epson Supplies Central for more information.

Presentation Paper Matte
Ultra-smooth, non-glare, instant-drying paper for presentations, newsletters, and graphical presentations.

Premium Photo Paper Glossy
High gloss, instant-drying paper for beautiful, durable photos made to shine or display in an album.

Genuine Epson Inks
Look for the numbers below to find your cartridges. It’s an easy as remembering your number!

<table>
<thead>
<tr>
<th>Color</th>
<th>Standard Capacity</th>
<th>High Capacity</th>
<th>Extra High Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black</td>
<td>09</td>
<td>09</td>
<td>09</td>
</tr>
<tr>
<td>Cyan</td>
<td>09</td>
<td>09</td>
<td>09</td>
</tr>
<tr>
<td>Magenta</td>
<td>09</td>
<td>09</td>
<td>09</td>
</tr>
<tr>
<td>Yellow</td>
<td>09</td>
<td>09</td>
<td>09</td>
</tr>
</tbody>
</table>

Note: The Extra High Capacity color ink cartridges are available only online; visit www.epson.com/highcapacity (U.S. only) or www.epson.ca (Canadian sales).

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Choose your connection

Network (wireless or wired)

See your Network Installation Guide. You can't install your software as described below.

USB connection

Make sure you have a USB cable (not included). Then follow the steps below.

Follow these steps to connect the WorkForce 40 Series directly to your computer using a USB cable (not included).

Windows

1. Make sure the printer is NOT CONNECTED to your computer.

2. Insert the WorkForce 40 Series software CD.

3. Double-click the Epson icon.

4. Click Install and follow the on-screen instructions.

5. When you see this screen, select Install driver for direct USB connection and then click Next.

6. When prompted, connect a USB cable. Use any open USB port on your computer.

Macintosh

1. Make sure the printer is NOT CONNECTED to your computer.

2. Insert the WorkForce 40 Series software CD.

3. Double-click the Epson icon.

4. Click Install and follow the on-screen instructions.

5. When you see this screen, select Install driver for direct USB connection and then click Next.

6. When prompted, connect a USB cable. Use any open USB port on your computer.

You're ready to print! See your Quick Guide or on-screen Epson Information Center for instructions.

Solving problems

The printer makes noise after ink cartridge installation.

- If the printer stops moving or making noise, but the power light is still flashing after 5 minutes, turn off the printer. If the light is still flashing when you turn it back on, contact Epson as described in "Any questions?"

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For a video tutorial and other information about setting up a wireless network, go to:

epson.com/support/wireless

Speak to a Support Representative

Call 800-27-U-Serve (800-278-7838) (Canada), 6 AM to 6 PM, Pacific Time, Monday through Friday. Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

Software Technical Support

ArcSoft Photo Creations®

www.arcsoft.com/support

Need paper and ink?

Try Epson paper with DURABrite Ultra ink for professional results. For the right supplies at the right time, you can purchase them at Epson Supplies Central® at www.epson.com (U.S.) or www.epson.ca (Canadian) site. You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

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<td>68</td>
<td>—</td>
</tr>
<tr>
<td>Magenta</td>
<td>69</td>
<td>68</td>
<td>—</td>
</tr>
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</tr>
</tbody>
</table>

Note: The Extra High Capacity color ink cartridges are available only online; visit www.epson.com/highcapacity for instructions.

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Printed in XXXXXX

Cut out the card to the right and keep it with your software packaging for future reference when purchasing replacement ink cartridges.